

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Wednesday 18 May 2005 at 7.00pm.**

**Present:** Mayor - Councillor Mrs G Baty  
Deputy Mayor - Councillor Mrs L Adams  
Councillors: Mrs M Arnold, Mrs A Burges, G A Cox , Mrs S M Cox,  
W H Evans, J R Harris, H L Morgan, R G Jones, D W Morris, A Thomas,  
A Williams and Mrs M Y Williams MBE.

**In Attendance:**  
Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
The Treasurer – Mrs J Tyre  
Inspector Chris Patterson

Councillor G A Cox opened the meeting with a prayer.

**Item 1: Apologies for Absence.**  
**57/05** None.

**Item 2: Declarations of Interest.**  
**58/05** Councillor G A Cox – Item 9b and any matters relating to planning.  
Councillor Mrs S M Cox – All matters relating to Cowbridge Charter Trust,  
Y Bont Faen School and any valuation matters.  
Councillor D W Morris – Any matters relating to Cowbridge Food and Drink  
Festival.

**Item 3: The Treasurer's Report.**  
**59/05** The Report was presented by Councillor J R Harris in the absence of the  
Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period  
1<sup>st</sup> April 2004 to 30<sup>th</sup> April 2005 and statement of bank balances as at  
30<sup>th</sup> April 2005 had previously been circulated.

Balances as at the 30<sup>th</sup> April 2005.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 50,850.88
Money Market	£ 50,000.00
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Total	£102,350.88
Less Outstanding Cheques	£ 9,357.11
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	£92,993.77
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**Proposed** by Councillor H L Morgan, seconded by Councillor G A Cox,  
that these reports be accepted and adopted.

**Resolved:** This report be adopted.

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**Item 4: 60/05 To confirm the minutes of the Town Council Meeting held on 19<sup>th</sup> April 2005.**

**Proposed** by Councillor D W Morris, seconded by Councillor Mrs L Adams, and **Resolved** that the minutes of the Town Council Meeting held on 19<sup>th</sup> April 2005 were confirmed as a correct record and were duly signed.

**Item 5: 61/05 Matters arising from Town Council Meeting held on 19<sup>th</sup> April 2005.**

Councillor Mrs M A Arnold referred to item 11.1 advising that the Article 33 Project Planning Session, being held by the Creative Rural Communities Office, was cancelled and that information packs are to be sent out to the organisations who were due to attend.

Councillor Mrs G Baty referred to item 11.7 and asked Members whether they had any observations to make on the Draft Bill 'Commissioner for Older People (Wales)' for which a meeting has been arranged for Monday 23<sup>rd</sup> May at 6pm. If there were no observations then there would be little point in the meeting being held.

**Proposed** by Councillor W H Evans, seconded by Councillor Mrs L Adams that the meeting is cancelled and that a letter is written in agreement to the proposals.

**Resolved** as proposed.

**Item 6: 62/05 Community Police Matters.**

The Crime figures for Cowbridge for the month of April were circulated and Inspector Patterson advised members of the details.

With reference to the previous meeting, Inspector Patterson advised that:

- Police officers have visited the Downs on a number of occasions in respect of vehicles being parked there but it is difficult to police because of the number of entry points. Inspector Patterson is due to have a meeting with members of the Highways Department at the Vale of Glamorgan Council when he will suggest an increase in the number and size of signs indicating that parking is prohibited.
- Officers are paying attention to the number of youngsters outside the Spar on Friday evenings. Additionally, Officers continue to issue fixed penalty tickets to motorists who park on the zig-zag lines at the pedestrian crossing.

Councillor A Williams drew members attention to the speed of the school buses around the town and particularly when travelling along the Llantwit Major Road towards Cowbridge.

Councillor Mrs M Arnold mentioned that she has been approached by a passenger of a service bus travelling from Penllyn regarding its speed.

Inspector Patterson noted the matter and will speak to the individual bus companies.

**Item 7: Road Safety.**  
**63/05**

*(Councillor G A Cox left the meeting for this item.)*

7.1 Letter received from the Vale of Glamorgan Council in respect of the Bus Stop Protection Order 2005 (High Street, Cowbridge) and inviting any observations by 16<sup>th</sup> June. This is confirmation of a letter sent on 12<sup>th</sup> October 2004.

**Noted.**

A copy of the speed camera summary for April was circulated to members for their information.

Church Street has now been re-opened for traffic and Councillor Mrs S M Cox suggested that consideration might be given for it to be closed on a permanent basis as it had made it safer for pedestrians and it could open up possibilities for the area to be made more attractive. Inspector Patterson advised that he will bring the matter to the attention of the Highways Department next week.

**Item 8: Reports**  
**64/05**

**a) Mayor**

**Friday 22<sup>nd</sup> April** - The Mayor and Consort attended Barry Town Mayor's Charity Ball held at The Memorial Hall, Barry.

**Thursday 28<sup>th</sup> April** - Councillor A Thomas (representing the Mayor) attended the Re-launch of the Vale of Glamorgan Pensioners Forum in the Glamorgan Suite, at The Memorial Hall, Barry, which included light lunch and refreshments.

**Saturday 7<sup>th</sup> May** - The Deputy Mayor, Councillor Mrs Gwen Baty hosted a coffee morning in the Parlour in conjunction with a display in the Council Chamber of some of the items being considered for inclusion in the time capsule.

**Sunday 8<sup>th</sup> May** - Councillor A Thomas and Mrs Thomas (representing the Mayor and Consort) attended Llandough Community Council's Civic Service at St Dochdwy's Church, Llandough followed by refreshments at Llandough War Memorial Institute.

**Monday 9<sup>th</sup> May** - The Mayor and Consort attended a meeting of the Monday Club and presented last year's "Good Citizen Award", awarded to Mr Glynn Roach, to his widow, Mrs Ann Roach.

The Deputy Mayor and Consort attended Barry Town Council's Mayor Making Ceremony at the Council Offices, Barry followed by refreshments in the Bedwas Hall.

**Saturday 14<sup>th</sup> May** - The Mayor attended the burial of the time capsule organised by Cowbridge Charter Trust in cell number one of the museum. Councillor Mrs Cox was accompanied by her consort Councillor Geoffrey Cox, Councillor Hugh Field (Mayor at the time of Charter Day 2004) and the Mayor Elect, Councillor Mrs Gwen Baty. The Mayor invited the members of the Trust and their guests to a reception in the Parlour. The time Capsule is intended to remain buried until 13 March 2254, the one thousandth anniversary of the Charter of Richard De Clare.

**Item 8: Reports (Continued)**

**b) Town Clerk's Report**

Thanks to Jackie Griffin, Billy James and Geoff Herman for all their assistance for Mayor Making.

A letter of resignation has been received from Hugh Field and the necessary letter will be sent to the Electoral Registration Officer for the required processes to be set in motion.

**Dates for your diaries:**

**Sunday 26<sup>th</sup> June** – Civic Sunday.

Payment of the accounts to be ratified  
Expenses totalling £12,196.00 to be paid.

**Proposed** by Councillor Mrs L Adams, seconded by Councillor R Jones, that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item9: Reports of Committees.  
65/05 a. Leisure & Amenities.**

Councillor Mrs M Arnold reported on the meeting held 3<sup>rd</sup> May 2005. Councillor J R Harris referred to Item 7.5 – Councillor Mrs M Arnold confirmed that Mr Webber's comments were favourable. The Minutes will be amended accordingly.

Councillor G A Cox referred to item 10 (i) and advised that the wheelie bin contractor is aware of the problems and are investigating the possibility of locking the wheels.

In respect of item 10 (ii), Councillor Cox confirmed that a site meeting has been held with residents when new play equipment was discussed and the state of the trees looked at.

Councillor Cox confirmed that the contract grass cutting for the Vale is being looked at.

**Proposed** by Councillor R G Jones, seconded by Councillor A Williams, that the amended report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor Mrs L Adams reported on the meeting held 3<sup>rd</sup> May 2005 Councillor H L Morgan referred to Item 4 and the Town Clerk confirmed that the portico from the Institute was removed today.

*(Councillor Mrs S M Cox and Councillor D W Morris left the meeting during the next item).*

Councillor J R Harris referred to Item 6.7 and the recommendation of the Committee with which he strongly disagreed. Cowbridge Charter Trust had replied to the Town Council advising of their reasons that the banners were still in place but that they were to be renewed in the early summer. This he considered to be acceptable and did not warrant insistence that the existing banners should be removed which could antagonise the situation.

**Item9: Reports of Committees.**

**b. Planning. (Continued)**

Members discussed the matter at length and various viewpoints were put forward.

**Proposed** by Councillor H L Morgan, seconded by Councillor J R Harris, that a letter is sent from the Town Council to Cowbridge Charter Trust requesting that banners put in place for this year's festival are removed within 2 weeks of the festival having taken place.

**Proposed** by Councillor R G Jones, seconded by Councillor Mrs M Arnold, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 4<sup>th</sup> May 2005 and drew Members attention to the following matters.

*(Councillor Mrs S M Cox left the meeting whilst the following item was discussed).*

Item 7.6 – Letter received from the Valuation Officer in Cardiff regarding the Annexe being valued as an office. Councillor Harris recommended that the Town Council make a further appeal on this decision.

**Proposed** by Councillor W H Evans, seconded by Councillor A Williams, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor W H Evans reported on the meeting held 4<sup>th</sup> May 2005 and highlighted various aspects of the report.

Councillor H L Morgan referred to item 6 and the Town Clerk confirmed that Mr Jim Jones has agreed to be the Project Manager for the new boiler.

Councillor Mrs S M Cox wondered whether an application for a CASH grant might be submitted by the Town Hall Committee to the Vale of Glamorgan Council towards its cost. Councillor Evans agreed that the next committee should discuss the matter.

Councillor Mrs S M Cox also referred to item 7.2, the Heritage Open Day and suggested that grants might be available if the theme for the Day is to be the 'Home Front' but the closing date for applications is rapidly approaching.

Members of the Council agreed that it should be discussed by a sub committee of Councillors, Mrs S M Cox, Cox Evans and A Thomas

**Proposed** by Councillor Mrs Cox, seconded by Councillor J R Harris that the sub-committee are given delegated powers to submit a grant application in respect of the Heritage Open Day, should it should it be appropriate.

**Resolved** as proposed.

Councillor Mrs M Arnold mentioned item 5(ii) in respect of additional crockery for the upstairs kitchen and the decision of the committee for the matter to be deferred.

After lengthy discussion it was agreed the Town Hall committee would give further consideration to the matter at their next meeting.

**Item9: Reports of Committees.  
d. Town Hall (Continued)**

**Proposed** by Councillor D W Morris, seconded by Councillor A Williams, that the report be accepted and adopted.

**Resolved** as proposed.

**10. To appoint members to serve on the following Committees for 2005/2006.  
66/05 LEISURE & AMENITIES**

Cllr Mrs M Arnold  
Cllr Mrs A Burges  
Cllr R G Jones  
Cllr H Llewellyn Morgan  
Cllr D W Morris  
Cllr A Williams

**PLANNING**

Cllr Mrs M Arnold  
Cllr Mrs A Burges  
Cllr Mrs S M Cox  
Cllr R G Jones  
Cllr H L Morgan  
Cllr D W Morris  
Cllr A Williams

**FINANCE & GENERAL PURPOSES**

Cllr G A Cox  
Cllr Mrs S M Cox  
Cllr W H Evans  
Cllr J R Harris  
Cllr A Thomas  
Cllr Mrs M Y Williams MBE

**TOWN HALL**

Cllr G A Cox  
Cllr W H Evans  
Cllr J R Harris  
Cllr A Thomas  
Cllr Mrs M Y Williams MBE

**Proposed** by Councillor H L Morgan seconded by Councillor G A Cox that the Members appointed to committees be as set out above.

**Resolved** as proposed.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor R G Jones that the Council forms an additional Committee to meet on an 'ad hoc' basis, specifically to consider grant availability and reports sent to the Town Council for information or consultation.

**Resolved** as proposed.

It was agreed that the matter should be listed as an agenda item for the next meeting for membership and the exact terms of reference to be formulated.

**Item 11: Reports of Representatives.**

**67/05**

**110.1**

**Cowbridge and Llanblethian United Charities.**

Councillor H L Morgan advised Members that at the meeting held on 16<sup>th</sup> May, applications were considered and grants distributed. The stockbroker was also present at the meeting and gave a report.

**11.2**

**Evan Jenkins Charity.**

Councillor J R Harris reported on the meeting held on 21<sup>st</sup> April when a cut off date in October was agreed upon for the age of twenty five. Mr D Pugh was elected chairman and Councillor Mrs M Arnold vice chairman.

- Item 11: Reports of Representatives.**
- 11.3 Cowbridge Institute Charity.**  
No meeting.
- 11.4 One Voice Wales.**  
No meeting.
- 11.5 Conservation Area Advisory Sub-Group.**  
Neither Councillor Mrs Adams or Councillor Mrs G Baty were able to attend the last meeting.
- 11.6 Cowbridge and District Museum Trust.**  
Next meeting 19 May
- 11.7 Cowbridge Town Twinning Association.**  
No meeting.
- 11.8 Joint Liaison Association on Footpaths.**  
No meeting.
- 11.9 Governing Body of Y Bont Faen Primary School.**  
Next meeting 9<sup>th</sup> June. Minutes of the last meeting are held by the Town Clerk should any member wish to see them.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**  
Next meeting 23<sup>rd</sup> June 2005
- 11.11 Cowbridge Chamber of Trade.**  
No meeting.
- 11.12 Cowbridge in Bloom.**  
Councillor A Williams reported on the meeting held on 12<sup>th</sup> May when it was agreed that the summer planting and installation of baskets will take place on 5<sup>th</sup> June.
- 11.13 Rural Vale Police/Community Consultative Group.**  
Councillor A Thomas attended the last meeting held on 25<sup>th</sup> April, which proved disappointing and that there was nothing significant to report.
- 11.14 Best Kept Village.**  
Next meeting 25<sup>th</sup> May.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**  
No meeting. It is expected that the next meeting will be held in October.
- 11.16 Community Liaison Committee.**  
Councillor J R Harris advised that he was unable to attend the last meeting held on 19 April as it clashed with the Town Council meeting.
- 11.17 Walled Towns Friendship Circle.**  
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.

- Item 11: Reports of Representatives.**
- 11.19 Age Concern 'Good Neighbour Scheme'**  
Councillor Mrs A Burges advised that despite their being no meeting, she did attend a very enjoyable day out with the carers.  
A coffee morning has been arranged for June and Councillor Mrs Burges has tickets available.
- 11.20 Charter 750 Trust.**  
Councillor Mrs S M Cox advised that there have been a series of meetings and that there is to be a Jazz Evening on 2<sup>nd</sup> July in the Leisure Centre and she has tickets for the event available.
- Councillor D W Morris reported on the last Food and Drink Festival meeting held on 28 April when the new events manager Polly Wilson was introduced. Arrangements for the festival are proceeding and the results of grant applications awaited.
- 12. To appoint Representatives to serve on various bodies for the year 2005/2006.**
- 12.1 One Voice Wales.**  
Councillors Mrs S M Cox, Mrs M Williams MBE (reserve)
- 12.2 Conservation Area Advisory Sub-Group.**  
Councillors Mrs L Adams, Mrs S M Cox (reserve)
- 12.3 Cowbridge Town Twinning Association.**  
Councillor Mrs S M Cox, Councillor R G Jones (reserve)
- 12.4 Joint Liaison Association on Footpaths.**  
Councillor Mrs M Arnold and H L Morgan
- 12.5 Cowbridge Chamber of Trade.**  
Councillor R G Jones, Councillor J R Harris (reserve)
- 12.6 Cowbridge in Bloom.**  
Councillor A Williams and Councillor W H Evans
- 12.7 Rural Vale Police/Community Consultative Group.**  
Councillor Mrs G Baty, Councillor A Thomas (reserve)
- 12.8 Best Kept Village.**  
Councillor A Williams
- 12.9 Community Liaison Committee.**  
Councillors: J R Harris, Mrs M Williams (reserve)
- 12.10 Walled Towns Friendship Circle.**  
Councillor Mrs S M Cox, A Williams (reserve)
- 12.11 Vale of Glamorgan Buildings Preservation Trust.**  
Councillors: Mrs L Adams, Councillor Mrs S M Cox and Councillor A Thomas

**12. To appoint Representatives to serve on various bodies for the year (continued)**

**12.12 Vale of Glamorgan Community Safety Partnership**  
Councillor Mrs S M Cox and Councillor Mrs M Williams

**12.13 Age Concern 'Good Neighbour Scheme'**  
Councillor Mrs A Burges

**Proposed** by Councillor W H Evans seconded by Councillor D W Morris, that the Members appointed as the representatives of the Town Council to serve on the various committees be as set out above.

**Resolved** as proposed.

**Item 13: Correspondence.**  
**69/05**

13.1 Letter received from the Welsh Assembly Government enclosing Part III of the Local Government Act 2000 – Review of Model Code of Conduct. The letter invites comments on proposals for a draft Model Code of Conduct under section 50 of the Local Government Act 2000. The letter also enclosed The Report of the Code of Conduct Review Group; Summary of the groups recommendations and consultation questionnaire and Draft Revised Code. The consultation document requires a response by 29<sup>th</sup> July 2005.

Members agreed that the document should be discussed at a separate meeting to be held in the Council Chamber on Tuesday 14<sup>th</sup> June at 6.30pm and that any Member unable to attend and wishing to put forward their views should do so in writing in plenty of time before the meeting.

13.2 Letter received from The Welsh Assembly Government giving Notice of Public Meeting on Friday, 13<sup>th</sup> May 2005 of the South West Regional Committee to be held in the Main Hall, University of Wales Institute Cardiff, Colchester Avenue, Cardiff. The main theme of the meeting will be the 'Integrated Transport in the South Wales Western Region'.  
**Noted.**

13.3 Copy letter received from Mrs Victoria Pearce in respect of Old Hall Gardens which she has sent to the Operational Manager of Parks and Grounds at the Vale of Glamorgan Council. Her letter referred to the commencement of work to the 'Physic Garden' and the hope that funding can be made available for Old Hall Gardens to be restored to their 'former glory.'  
**Noted**

**Proposed** by Councillor Mrs Baty seconded by Councillor Mrs M Arnold that a letter is sent to the Vale of Glamorgan Council in support of Mrs Pearce's letter.

**Resolved** as proposed.

(Councillor G A Cox abstained from the vote)

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**Item 14: Publications Received (All held by Town Clerk unless stated).  
70/05**

14.1 Clerks & Councils Direct Publication – May 2005.  
**Noted.**

14.2 Tathan – Publication from RAF St Athan, May/ June 2005  
**Noted.**

**Item 15: Documents for sealing.  
71/05**

15.1 Exclusive Right of Burial for Cremation Plot B7 purchased by  
Mrs L C Edwards, 4 Woodlands Close, Cowbridge.

15.2 Exclusive Right of Burial for Grave No. N138 purchased by  
Mrs Emma Hanson, 11 Lime Grove, St Athan.

15.3 Exclusive Right of Burial for Grave No. N139 purchased by  
Mr A Sloper, 11 Nottingham Street, Canton, Cardiff.

15.4 Exclusive Right of Burial for Grave No. N140 purchased by  
Ms R Taylor, 57 Geraints Way, Cowbridge.

15.5 Exclusive Right of Burial for Grave No. N141 purchased by  
Mrs J M Rich, 9 Long Meadow Court, Cowbridge.  
**All Documents sealed.**

**Item 16 Date and time of next Meeting.  
72/05**

Tuesday, 21<sup>st</sup> June 2005.

Councillor Mrs G Baty  
**Mayor**

Date minutes signed.