

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Wednesday 17th May 2006 at 7.30pm.

Present: Mayor – Councillor Mrs L Adams
Deputy Mayor – Councillor H Ll Morgan,
Councillors: Mrs M Arnold, Mrs G Baty, Mrs A Burges,
W H Evans, J R Harris, D W Morris, L E Taylor, A Thomas
and Mrs M Y Williams M.B.E. .

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Inspector C Patterson.

The Mayor, Councillor Mrs L Adams, thanked everyone for their support and organisation at the Mayor Making Ceremony on the previous evening.

Item 1: **Apologies for Absence.**
59/06 Councillors: G A Cox, Mrs S M Cox and A Williams
Treasurer Mrs J Tyre

Item 2: **Declarations of Interest.**
60/06 Councillor Mrs M Arnold – Planning Minutes, Item 5.8 and 5.9.

Item 3: **The Treasurer's Report.**
61/06 In the absence of the Treasurer the Report was presented by
Councillor J R Harris. The Receipts and Payments Account for the period
1st April 2006 to 30th April 2006 and statement of bank balance as at
30th April 2006 had previously been circulated.

Balances as at the 30th April 2006.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 43,343.79
Money Market	£ 50,000.00

Total	£ 94,843.79
Less Outstanding Cheques	£ 306.17

	£ 94,537.62

Proposed by Councillor J R Harris, seconded by Councillor D W Morris,
that these reports be accepted and adopted.

Resolved: This report be adopted.

Item 4: To confirm the minutes of the Town Council Meeting held on 18th April 2006.
62/06

Proposed by Councillor W H Evans, seconded by Councillor Mrs G Baty and **Resolved** that the minutes of the Town Council Meeting held on 18th April 2006 are confirmed as a correct record and duly signed.

Item 5: Matters arising from Town Council Meeting held on 18th April 2006.
63/06

5.1

Letter received from the Vale of Glamorgan Council regarding an application for a Premise Licence made by Tesco. The letter advises that under legislation, only 'interested parties' or representatives of an 'interested party' are able to make representations.

Noted.

An extract from 'The Voice' publication by One Voice Wales, was circulated to members that advised that although Town and Community Councils are not statutory consultees, the licensing authority can consider representations from bodies representing persons who live in the vicinity of the premises. Whilst Town and Community Councils could fulfil this role they would need to demonstrate that they have consulted widely beforehand and any representations must be confined to the four Licensing Objectives namely; prevention of crime and disorder, prevention of public nuisance, public safety and prevention of harm to children.

Noted.

Item 6: Community Police Matters.

64/06

The crime figures for April were circulated to all members and Inspector Patterson gave a breakdown of the details.

Reference was made to groups of youngsters gathering in the vicinity of the Twt Park. Inspector Patterson emphasised the need for members of the public to alert the police to any problems when they happen rather than after the event and that any ongoing crime should be dealt with through a '999' call.

Inspector Patterson confirmed that the local police are aware of false age identity documents and that several have been confiscated in the town.

Item 7: Road Safety.

65/06

7.1

Copy letter written to Mr J B Richards, Westgate from the Vale of Glamorgan Council in response to his suggestion for road markings at the junction of the Broad Shoard with Westgate. The letter confirmed that the matter is under consideration.

Noted.

7.2

Letter received from the Vale of Glamorgan Council in response to the suggestion from the Town Council to widen the road between the Butts and the Police Station with a view to improving the through flow of traffic and reducing the congestion. The letter interpreted the request as one of increasing on-street parking rather than improving the congestion problem and that no budget is available for this.

- Item 7: Road Safety (Continued)**
Proposed by Councillor H L Morgan, seconded by Councillor L E Taylor, that the Town Council writes again and emphasises that the request is not for additional 'on-street' parking but to improve the through-flow of traffic and reduce the congestion problem. In addition, the letter should refer to the summary of the responses of the questionnaire previously sent and request what observations the Highways Department has; also that this Council is pleased consideration is being given to placing road markings at the junction of the Broad Shoard with Westgate.
Resolved as proposed.

**Item 8:
66/06**

Reports

a) Mayor

Friday 21st April - The Mayor and Consort attended Barry Town Mayor's Charity Ball in aid of Barry Hospital League of Friends and Macmillan Nurses, at the Memorial Hall Theatre, Barry.

Monday 24th April - The Mayor took Representatives of the Town Council and some friends on a tour of the Senedd, by the kind invitation of Jane Hutt A.M.

Wednesday 26th April - The Mayor and Consort attended the House of Commons with the Town Mayors and Consorts in the Vale of Glamorgan as guests of John Smith M.P.

Friday 28th April - The Mayor attended a Celebration of 30 Years at Longmeadow Court, Cowbridge with a buffet lunch.

Saturday 29th April - The Mayor and Consort hosted a Coffee Morning in the Mayor's Parlour with the proceeds to Wales Air Ambulance.

Tuesday 2nd May - The Mayor and Consort attended Llantwit Major Town Council's Citizens Award Ceremony at the Llantonian Hall, Llantwit Major.

Wednesday 3rd May - The Mayor hosted a Coffee Morning for the Helpers who assist with the WRVS Luncheon Club in the Mayor's Parlour.

Monday 8th May - The Mayor and Consort attending Barry Town Council's Mayor Making Ceremony at the Town Council's Annual Meeting in the Memorial Hall Theatre, Barry followed by refreshments served in the Bedwas Hall.

Thursday 11th May - The Mayor took some Senior Citizens on a visit to the Mayor's Parlour in the Civic Offices, Barry.

Friday 12th May - The Mayor attended the Official Opening of an After School Club at Y Bont Faen Primary School, Cowbridge.

Sunday 14th May - The Mayor and Consort attended Llandough Community Council's Civic Service at St. Dochdwy's Church, Llandough followed by refreshments at Llandough War Memorial Institute.

b) Town Clerk's Report

The Bear Hotel holds a pavement licence, which is currently operational between the hours of 11am and 8pm. I have been advised by Mr Keith Jones, Operational Manager Highways Department that consideration is being given for a variation of these hours, namely to allow the licence to start earlier. This is the result of a number of the hotel's guests having made requests to be allowed to eat their breakfasts outside. This is only an initial consultation to gauge what the Town Council's opinion is on this matter. Members discussed the matter briefly and agreed that at this stage they have no views.

Item 8: Reports

b) Town Clerk's Report (Continued).

Welsh Water has served notification of entry on the Town Council in respect of the water main refurbishment involving the small area of land in Piccadilly, Llanblethian.

The notice and accompanying documentation was circulated for information and consideration, as an agreement will have to be entered into with Welsh Water. Whilst this is an area of responsibility under the Leisure and Amenities Committee, timescales do not allow for the matter to be considered at their next meeting.

Proposed by Councillor W H Evans, seconded by Councillor J R Harris, that the document allowing access to the grass verge in Piccadilly is signed and returned.

Resolved as proposed.

Mayor's Chain pin has been repaired by High Street Jewellers at a cost of £65.00.

Two nominations have been received for the Good Citizens Award 2006. A committee consisting of the four chairmen and the Mayor will meet before 20th June.

Casual Vacancy – The Town Clerk advised that a letter of resignation has been received from Richard Jones and forwarded to the Electoral Registration Officer at the Vale of Glamorgan Council.

Letter received from Age Concern regarding Council Tax Benefits, which are available for people over 60, many of which are not claimed. The letter offered a drop-in information session within the Town Hall if desired. Members agreed that this offer should be taken up and the Robing Room be offered on a Monday to coincide with the Luncheon Club. The Town Clerk will liaise with Christine Brock from whom the letter was received.

Dates for your diary

Sunday June 25th – Civic Sunday.

27 June – 1 July – Cowbridge Jazz (see enclosed leaflet)

Payment of the accounts to be ratified
Expenses totalling £10,943.45 to be paid.

Proposed by Councillor J R Harris, seconded by Councillor D W Morris, that the payments of the accounts be ratified.

Resolved as proposed.

Item 9: Reports of Committees.

67/06

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 2nd May 2006 and advised of her concerns in relation to Item 7.3, the entrance of the Twt Park where the pennant slabs and shrubs were removed to allow work by utilities. The pennant slabs have now been reinstated and the Amenities Supervisor has saved the shrubs however the topsoil has been covered by rubble.

Proposed by Councillor J R Harris, seconded by Councillor D W Morris, that a letter is sent to the Developer requesting that the area is reinstated once the hoardings have been removed.

Resolved as proposed.

Item 9: Reports of Committees (Continued).

Proposed by Councillor D W Morris, seconded by Councillor A Thomas, that the report be accepted and adopted.

Resolved as proposed.

Councillor Mrs M Arnold left the meeting whilst this item was discussed.

b. Planning.

Councillor H Morgan reported on the meetings held on 2nd May 2006 and highlighted those applications to which the Planning Committee had raised objections.

Councillor J R Harris referred to Item 4 regarding the gap in the wall to the rear of the Depot Site and Councillor Mrs L Adams advised that enquiries with the contractors revealed that this is for access purposes only during construction and that it will be closed upon completion.

Proposed by Councillor W H Evans, seconded by Councillor Mrs G Baty, that the report be accepted and adopted.

Resolved as proposed

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held 3rd May 2006 and highlighted the following items:

Item 7.1 – Vacancy for Macebearer.

Proposed by Councillor H Ll Morgan, seconded by Councillor J R Harris, that an advertisement is placed on the Notice Boards of the Town Council and the Mayor sends a letter to the Glamorgan Gem seeking the interest of anyone born in the Cowbridge Town Council Area who might be interested in applying for the position.

Item 8.1 – Councillor Harris drew members' attention to the Mayoral Allowance.

Proposed by Councillor Mrs G Baty, seconded by Councillor L E Taylor, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor W H Evans reported on the meeting held 3rd May 2006 and thanked Councillor A Thomas for the work he had put into an analysis of the quotations received for the Town Hall curtains.

Proposed by Councillor Mrs G Baty, seconded by Councillor Mrs M Y Williams, that the report be accepted and adopted.

Resolved as proposed.

**Item 10
68/06**

To appoint members to serve on the following Committees for 2006/2007.
(The Mayor and Deputy Mayor sit on all committees).

Leisure and Amenities

Cllr Mrs M Arnold
Cllr Mrs G Baty
Cllr Mrs A Burges
Cllr D W Morris
Cllr A Williams

Planning.

Cllr Mrs M Arnold
Cllr Mrs G Baty
Cllr Mrs A Burges
Cllr Mrs S M Cox
Cllr D W Morris
Cllr A Williams

Finance and General Purposes.

Cllr G A Cox
Cllr Mrs S M Cox
Cllr W H Evans
Cllr J R Harris
Cllr L E Taylor
Cllr A Thomas
Cllr Mrs M Y Williams MBE

Town Hall.

Cllr G A Cox
Cllr W H Evans
Cllr J R Harris
Cllr L E Taylor
Cllr A Thomas
Cllr Mrs M Y Williams MBE

Proposed by Councillor W H Evans, seconded by Councillor L E Taylor,
that the Members appointed to committees be as set out above.

Resolved as proposed.

**Item 11:
69/06**

Reports of Representatives.

11.1

Cowbridge and Llanblethian United Charities.

Councillor H Ll Morgan reported on a meeting held on 15th May at which payments to beneficiaries were considered and the stockbroker gave a report.

11.2

Evan Jenkins Charity.

Councillor Mrs M Arnold advised that at a recent short meeting the Chairman and Vice Chairman were appointed and church-related expenses were discussed.

Councillor Mrs G Baty congratulated Councillor Mrs Arnold on her election as Chairman.

11.3

Cowbridge Institute Charity.

No meeting.

11.4

One Voice Wales.

No meeting.

11.5

Conservation Area Advisory Sub-Group.

Councillor Mrs L Adams advised that she was unable to attend the last meeting and was awaiting the minutes.

11.6

Cowbridge and District Museum Trust.

No representative.

Annual General Meeting was held 11th May.

- Item 11: Reports of Representatives (Continued)**
- 11.7 Cowbridge Town Twinning Association.**
No representative.
- 11.8 Joint Liaison Association on Footpaths.**
No meeting.
Proposed by Councillor Mrs M Arnold, seconded by Councillor H Ll Morgan, that a letter is sent to the Secretary of the Association expressing that the Town Council is keen for regular meetings to be maintained.
Resolved as proposed.
- 11.9 Governing Body of Y Bont Faen Primary School.**
No meeting.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
Councillor Mrs L Adams reported that at the last meeting the Autumn intake was discussed.
- 11.11 Cowbridge Chamber of Trade.**
No meeting.
The Town Clerk confirmed that he has written to the Secretary advising that Councillor J R Harris is the main representative from the Town Council.
- 11.12 Cowbridge in Bloom.**
No meeting.
- 11.13 Rural Vale Police/Community Consultative Group.**
Councillor Mrs G Baty reported on a meeting held 24th April at which a speed limit for Llantwit Major road was discussed and the proposed academy for St Athan.
- 11.14 Best Kept Village.**
No representative.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 11.16 Community Liaison Committee.**
Next meeting 24th May.
- 11.17 Walled Towns Friendship Circle.**
No meeting.
Councillor A Thomas reported that since being a representative there have been no meetings other than abroad. It was suggested that contact is made with the 'working party' that are currently carrying out clearance of the Town Walls with a view to passing on information regarding possible avenues of funding which might be available through the Walled Town Friendship Circle.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.

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- Item 11: Reports of Representatives (Continued)**
- 11.19 Age Concern 'Good Neighbour Scheme'.**
Councillor Mrs A Burges advised that a visit to the Senedd is arranged for 5th June and a Coffee Morning on 12th June.
- 11.20 Vale of Glamorgan Safety Partnership.**
No representative.
- 11.21 Food and Drink Committee**
Councillor Morris reported that he had attended the last meeting and that matters are progressing.
- 11.22 Cowbridge Charter Trust.**
No representative.
- Item 12. To appoint Representatives to serve on various bodies for the year 2006/2007.**
- 70/05**
- 12.1 One Voice Wales.**
Councillors Mrs S M Cox and Mrs M Y Williams MBE.
- 12.2 Conservation Area Advisory Sub-Group.**
Councillors Mrs L Adams and H Ll Morgan.
- 12.3 Cowbridge Town Twinning Association.**
Councillors Mrs S M Cox and Mrs G Baty.
- 12.4 Joint Liaison Association on Footpaths.**
Councillors Mrs M Arnold and H Ll Morgan.
- 12.5 Cowbridge Chamber of Trade.**
Councillors L E Taylor and J R Harris.
- 12.6 Cowbridge in Bloom.**
Councillors A Williams and A Thomas.
- 12.7 Rural Vale Police/Community Consultative Group.**
Councillors Mrs G Baty and Mrs M Y Williams MBE.
- 12.8 Best Kept Village.**
Councillors A Williams and A Thomas.
- 12.9 Community Liaison Committee.**
Councillors Mrs M Y Williams MBE and L E Taylor.
- 12.10 Walled Towns Friendship Circle.**
Councillors Mrs S M Cox and A Thomas.
- 12.11 Vale of Glamorgan Buildings Preservation Trust.**
Councillor Mrs L Adams.
- 12.12 Vale of Glamorgan Community Safety Partnership**
Councillor Mrs S M Cox.

Item 12. To appoint Representatives to serve on various bodies for the year 2006/2007 (Continued)

12.13 Age Concern 'Good Neighbour Scheme'
Councillor Mrs A Burges.

12.14 Food and Drink Committee
Councillor D W Morris.

Proposed by Councillor H Ll Morgan, seconded by Councillor W H Evans, that the Members appointed as the representatives of the Town Council to serve on the various committees be as set out above.

Resolved as proposed.

Item 13: Correspondence.

71/06

13.1 For information, a copy letter sent from the Vale of Glamorgan Council to the residents of The Broadshord about the defective private sewer. The contact for the work has been awarded and work should be completed by the end of June.

Noted

13.2 Letter received from the Vale of Glamorgan Council advising of an application for a Premise Licence for regulated entertainment at Cowbridge Comprehensive School. The licence covers 0800hrs until 1000hrs Monday to Saturday.

Noted

13.3 Response received from the Local Health Board in respect of the letter sent from the Town Council voicing concerns that there is no longer a National Health Dentist available in Cowbridge. The letter from the Director of the Local Health Board advised that they are looking to invest more money in the provision of NHS dentistry in the area. The Board is currently considering applications from several dentists and organisations that have expressed an interest in coming into the Vale of Glamorgan to provide NHS based dental services. These considerations are in the preliminary stage although interim solutions are also being looked at. With regard to premises, there are ownership issues and the fact that GP's, Dentists and Pharmacists are businesses in their own right and have to consider where they provide services from and the impact it may have on their business development.

Noted.

13.4 Letter received from the Vale of Glamorgan Council advising of an application for a premise licence for Regulated Entertainment in North Road, High Street and Church Street between 0800hrs and 0100hrs seven days a week.

Noted.

Members agreed that details of the applicant and the period the licence is in force should be sought, as neither is given in the letter and details fed back to the next Finance and General Purposes Committee.

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Item 13: Correspondence.

13.5 Letter received from the Vale of Glamorgan Council enclosing the 'St Athan Consultation Development Brief Public Consultation' The document has been received in CD ROM format but can be down loaded from the Vale of Glamorgan Council's website (www.valeofglamorgan.gov.uk). The return date for the comment form on the brief is 12th June.
Members agreed that a sub committee should consider the document and be given delegated powers to formulate a response on behalf of the Town Council. A meeting was arranged for Thursday 1st June at 3pm.

Item 14: Publications (All held by the Town Clerk)

72/06

14.1 Clerks and Councils Direct – May 2006.
Noted.

14.2 The Clerk – May 2006.
Noted.

Item 15: Documents for sealing.

73/06

15.1 Grant of Exclusive Right of Burial for Grave No. N151 in The Limes Cemetery by Mrs E E Lewis, 1 The Bungalow, Factory Road, Llanblethian, Cowbridge.
Document Sealed

Item 14: Date and time of next Meeting.

74/06

Tuesday, 20th June 2006.

Councillor Mrs L Adams
Mayor

Date minutes signed.