

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Wednesday 20th May 2009 at 7.00pm.

Present: Mayor – Councillor J R Harris
Deputy Mayor – Councillor L E Taylor
Councillors: A E Banks, Mrs G Baty, G A Cox, Mrs S M Cox, D E Magnay,
Mrs S Massey, D W Morris, A Thomas

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Mrs J Isaacs - Glamorgan Gem Newspaper.

Councillor G A Cox opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
69/09 Councillors Mrs M Arnold, Mrs A Burges, Mrs N C Thomas
and A Williams.
Mrs P Prowle, Treasurer

Item 2: **Declarations of Interest.**
70/09 None.

Item 3: **The Treasurer's Report.**
71/09 The Report was presented by Councillor J R Harris in the absence of the
Treasurer. The Receipts and Payments Account for the period 1st April 2009
to 30th April 2009 and statement of bank balance as at 30th April 2009 was
circulated.

Balances as at the 30th April 2009.

| | |
|--------------------------|--------------------|
| Current Account: | £ 1,790.00 |
| Investment Gold Account: | £ 84,446.89 |
| Money Market | <u>£ 60,000.00</u> |
| Total | £146,236.89 |
| Less Outstanding Cheques | <u>£ 7,154.86</u> |
| | <u>£139,082.03</u> |

Proposed by Councillor Mrs G Baty, seconded by Councillor D W Morris,
that these reports be accepted and adopted.

Resolved: This report be adopted.

Item 4: **To confirm the minutes of Town Council Meeting held on**
72/09 **21st April 2009.**
Proposed by Councillor D W Morris, seconded by Councillor Mrs S Massey
and **Resolved** that the minutes of the Town Council Meeting held on
21st April 2009 were confirmed as a correct record and duly signed.

Item 5: **Matters arising from Town Council Meeting held on**
73/09 **21st April 2009.**
No matters arising.

Item 6: **Community Police Matters.**
74/09 Inspector Taylor advised that there was a reduction in the number of burglaries compared to the same quarterly period last year and gave a breakdown of other crimes contained within the figures.

Inspector Taylor will provide a table of crime figures for future meetings.

Item 7: **Road Safety.**
75/09 The following items were brought to the attention of Inspector Taylor:

- Parking in the disabled bay outside Tescos by non-blue badge holders, especially during the late afternoon period;
- Unauthorised parking at the bus stops preventing its use by the buses.

7.1 Letter received from the Vale of Glamorgan Council regarding the request for an additional Pedestrian Crossing by Penny Lane. The letter advised that such a crossing would prevent servicing to the nearby supermarket and other shops in the immediate vicinity that require deliveries and in addition the footway is not wide enough for the necessary poles which would be required to be located there. The new Pelican Crossing is nearby and being well used. Should funding become available, the request could not be acceded to.
Noted.

7.2 Letter received from the Vale of Glamorgan Council advising of the proposed 40mph and 30mph Speed Restrictions at Church Road, Llanblethian.
Noted.
Members of the Council welcomed the proposal and agreed that a response should be sent acknowledging this.

Item 8: **Reports**
76/09 **a) Mayor**
Thursday 23rd April – The Mayor and Mayoress hosted a Reception for the visitors travelling to Clisson on the weekend.
Saturday 2nd May - The Mayor and Mayoress attended a Charity Jazz Evening hosted by the Mayor of Llantwit Major in aid of British Heart Foundation at Llantonian Hall.
Monday 11th May - The Mayor and Mayoress attended the Inauguration of the Barry Town Mayor at the Memorial Hall and Theatre followed by a buffet reception in the Bedwas Hall.
Wednesday 13th May – The Mayor and Mayoress attended ‘Cowbridge Schools have Talent’ – Cowbridge Cluster Talent Show at Cowbridge Leisure Centre with Fair Trade refreshments.
Friday 15th May – The Mayor attended an Arts and Crafts Exhibition by Adult Learners in the Rural Vale at St Donats Art Centre, with refreshments.
Saturday 16th May – The Mayor and Mayoress attended Cowbridge Male Voice Choir Concert at Cowbridge Leisure Centre

Item 8:

Reports

a) Mayor (Continued)

Sunday 17th May - The Mayor and Mayoress attended Llandough Community Council's Civic Service at St Dochdwy's Church, Llandough with refreshments at Llandough War Memorial Institute.

The Mayor, Councillor J R Harris, thanked Councillor D W Morris for his commitment during his year of office

b) Town Clerk

- The Town Clerk thanked his staff for their support with Mayor Making.
- A letter of resignation had been received from Councillor Mrs A E Harding and the Electoral Registration Officer will be notified accordingly.
- Citizen of the Year – only one application form has so far been issued since it was publicised in the Gem Newspaper.
- Society of Local Council Clerks is running a course on Cemetery Management on 10th June at Swansea at a cost of £95 per delegate.

Proposed by Councillor Mrs S M Cox, seconded by Councillor D W Morris, that the course should be attended by the Town Clerk and his Assistant and that the Office should be closed that day.

Resolved as proposed.

Dates for your diaries

Big Screen - 21st May 2009 – 'A Bunch of Amateurs'.

Civic Sunday – 12th July, 2009.

Open Doors – 19th September 2009.

Payment of the accounts to be ratified

Expenses totalling £21,601.93 to be paid.

Proposed by Councillor Mrs S M Cox, seconded by Councillor A Thomas, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9:
77/09**

Reports of Committees:

a. Leisure & Amenities.

Councillor D W Morris reported on the meeting held 5th May 2009 and referred to Item 3.1 advising that the new Refuse Operative who has recently started his duties in Cowbridge is doing an excellent job particularly along the path leading from the Town Hall Car Park to the Aberthin Road.

Councillor G A Cox advised that students from the Comprehensive School carried out a 'litter-pick' a number of weeks ago around the same area.

Proposed by Councillor A Thomas, seconded by Councillor Mrs S M Cox, that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees: (Continued)

b. Planning.

Councillor Mrs S M Cox reported on the meeting held on 5th May 2009.
Proposed by Councillor Mrs G Baty, seconded by Councillor D E Magnay that the report be accepted and adopted.
Resolved as proposed.

c. Finance & General Purposes.

Councillor J R Harris reported on the meeting held 6th May 2009
Proposed by Councillor Mrs G Baty, seconded by Councillor A E Banks, that the report be accepted and adopted.
Resolved as proposed.

d. Town Hall.

Councillor A Thomas reported on the meeting held 6th May 2009.
Item 7.1 – Letter received from Cowbridge Physic Garden Trust regarding signage.
Proposed by Councillor Mrs S M Cox, seconded by Councillor Mrs G Baty, that this matter be deferred and that a sub committee is formed comprising of the following members: Councillors Mrs Baty, Mrs S M Cox, Mrs S Massey, D W Morris and A Thomas to put a proper scheme together with the possibility of co-opted outside representatives, with a letter sent to the Physic Garden Trust advising that the matter has been deferred.

Proposed by Councillor Mrs G Baty, seconded by Councillor D W Morris, that the report be accepted and adopted.
Resolved as proposed.

Item 10: To appoint members to serve on the following Committee for 2009/2010.
78/09

LEISURE & AMENITIES COMMITTEE
COMMITTEE

Monday 7.00pm

Mayor and Deputy
Cllr M Arnold
Cllr A Banks
Cllr Mrs G Baty
Cllr Mrs A Burges
Cllr N C Thomas
Cllr A Williams

FINANCE & GENERAL PURPOSES

Tuesday 7.00pm

Mayor and Deputy
Cllr G A Cox
Cllr Mrs S M Cox
Cllr D E Magnay
Cllr Mrs S Massey
Cllr D W Morris
Cllr A Thomas

PLANNING

Monday 8.00pm

Mayor and Deputy
Cllr M Arnold
Cllr A Banks
Cllr Mrs G Baty
Cllr Mrs A Burges
Cllr Mrs S M Cox
Cllr N C Thomas
Cllr A Williams

TOWN HALL

Tuesday 8.00pm

Mayor and Deputy
Cllr G A Cox
Cllr D E Magnay
Cllr Mrs S Massey
Cllr D W Morris
Cllr A Thomas

Proposed by Councillor G A Cox, seconded by Councillor D E Magnay, that the committees comprise as specified above.
Resolved as proposed.

- Item 11: Reports of Representatives.**
79/09
- 11.1 Cowbridge and Llanblethian United Charities.**
No meeting.
- 11.2 Evan Jenkins Charity.**
Councillor J R Harris reported that at the last meeting the Chairman for the forthcoming year will be Councillor Mrs M Arnold.
- 11.3 Cowbridge Institute Charity.**
No meeting.
- 11.4 One Voice Wales.**
Councillor Mrs S M Cox reported on the last meeting held 27th April at which a number of items were discussed and there was a guest speaker from the Welsh Assembly Government's 'Road Network Management Division'. There was good feedback on training sessions held by One Voice Wales and further sessions are to be held which members of this council could greatly benefit from.
- 11.5 Conservation Area Advisory Sub-Group.**
Councillor Mrs S M Cox was unable to attend the last meeting.
- 11.6 Cowbridge and District Museum Trust.**
No meeting.
- 11.7 Cowbridge Town Twinning Association.**
Councillor Mrs G Baty reported that there had been a very successful visit to Clisson. The theme of the visit was 'Rubbish makes money'. There is a future event to be held on 18th July.
- 11.8 Joint Liaison Association on Footpaths.**
No representative.
- 11.9 Governing Body of Y Bont Faen Primary School.**
Councillor Mrs S M Cox reported that there had been a 'meet and greet' with the new headmaster last week.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
No meeting.
- 11.11 Cowbridge Chamber of Trade.**
Councillor A E Banks reported on a meeting held 5th May at which a push for marketing Cowbridge was discussed. The website is improving and the implementation of a loyalty scheme for Cowbridge shoppers is being investigated. A secure case for two defibrillators is being provided by the Chamber and Rotary for use by fully trained operatives.
- 11.12 Cowbridge in Bloom.**
No representative.

- Item 11: Reports of Representatives (Continued).**
- 11.13 Rural Vale Police/Community Consultative Group.**
No representative.
- 11.14 Best Kept Village.**
Next meeting 3rd June.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
Next meeting 21st May.
- 11.16 Community Liaison Committee.**
Councillor J R Harris advised that he had visited the 'One Vale' call centre which is run by four teams. Calls are recorded and answered or referred to the appropriate department with actions later followed-up. Visits to 'One Vale' can be arranged for councillors.
- 11.17 Walled Towns Friendship Circle.**
No representative.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 11.19 Age Concern 'Good Neighbour Scheme'.**
No representative.
- 11.20 Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 11.21 Cowbridge Charter Trust.**
No meeting.
- 11.22 Fair Trade Group**
No representative.
- 11.23 Creative Rural Communities.**
No meeting.
- Item 12: To appoint Representatives to serve on various bodies for the year 80/09 2009/2010.**
- One Voice Wales**
Councillors Mrs S M Cox and Mrs N C Thomas
- Conservation Area Advisory Sub-Group.**
To be referred to Planning Committee
- Cowbridge Town Twinning Association.**
Councillors Mrs G Baty and Mrs S M Cox
- Joint Liaison Association on Footpaths.**
Councillors Mrs M Arnold, A Williams and Mrs N C Thomas

Item 12: To appoint Representatives to serve on various bodies for the year 2009/2010 (Continued).

Cowbridge Chamber of Trade.

Councillors A E Banks and Mrs N C Thomas

Cowbridge in Bloom.

Councillors A Williams, Mrs A Burges and D E Magnay

Rural Vale Police/Community Consultative Panel.

Councillors A Williams and Mrs N C Thomas

Best Kept Village

Councillors L E Taylor and D E Magnay

Community Liaison Committee

Councillors J R Harris and Mrs N C Thomas

Walled Towns Friendship Circle.

Councillor Mrs M Arnold

Vale of Glamorgan Buildings Preservation Trust.

Councillors A Thomas and Mrs N C Thomas

Age Concern 'Good Neighbour Scheme'

Councillor Mrs A Burges

Creative Rural Communities Partnership Board

Councillors Mrs G Baty and L E Taylor

Item 13: To approve the meeting dates for 2009/2010.

81/09

June 2009 – June 2010

LEISURE AND AMENITIES

MONDAYS AT 7.00pm (unless stated)

2009

1st June
6th July
7th September
5th October
2nd November
7th December

2010

4th January
1st February
1st March
6th April (Tuesday)
4th May (Tuesday)
7th June

PLANNING

MONDAYS AT 8.00pm

(unless stated)

2009

1st June
6th July 27th July (Extra)
7th September
5th October
2nd November
7th December

2010

4th January
1st February
1st March
6th April (Tuesday)
4th May (Tuesday)
7th June

Item 13: To approve the meeting dates for 2009/2010 (Continued).
FINANCE & GENERAL PURPOSES TOWN HALL
TUESDAYS AT 7.00pm (unless stated) TUESDAYS AT 8.00pm
(unless stated)

2009

2nd June
7th July
8th September
6th October
3rd November
8th December

2010

5th January
2nd February
2nd March
7th April (Wednesday)
5th May (Wednesday)
8th June

2010

2nd June
7th July
8th September
6th October
3rd November
8th December
2010
5th January
2nd February
2nd March
7th April (Wednesday)
5th May (Wednesday)
8th June

FULL COUNCIL MEETINGS

TUESDAYS AT 7.00pm. (unless stated) (N.B. start times can vary)

2009

16th June
21st July
22nd September
20th October
17th November
22nd December

2010

19th January
16th February
16th March
20th April
18th May – Mayor Making
19th May (Wed) – Adj AGM
22nd June

Proposed by Councillor Mrs S M Cox, seconded by Councillor A E Banks, that the dates are accepted.

Resolved as proposed.

Item 14: Report of the Local Service Forum held 1st May 2009.
84/09 A report from Councillor Mrs A Burges was circulated to members.

Item 15: Correspondence.

85/09

15.1

Letter received from Mrs D Kennedy inviting members of the Town Council to attend a meeting on Tuesday 28th April regarding an awareness-raising event, 'An Introduction to Transition'. This is an initiative by a newly formed group hoping to bring community resilience and help revive the local economy whilst reducing oil and fossil fuel dependency with a future not based on cheap, plentiful and polluting oil but on localised food, sustainable energy sources, a resilient local economy and an enlivened sense of community well-being.

Noted.

Page nine

Item 15: Correspondence (Continued).

15.2 Letter received from Mrs J Maddocks regarding the dumping of rubbish on the strip of land between the sheep market car park and school cricket field.
Noted.

A copy of the letter and the pictures had been forwarded to a Vale of Glamorgan Councillor and is being investigated.

15.3 Letter received from One Voice Wales giving details of the 2009 Conference and AGM to be held on Saturday 10th October 2009 at the Bont Pavilion, Pontrhydfendigaid, Ceredigion.

Noted.

Members agreed that a representative should be sent and the item should be placed on the agenda for the next meeting.

15.4 Notice giving details of a Stakeholder Event on Wednesday, 10 June 2009, to review the progress of the Severn Estuary Shoreline Management Plan.

Noted.

Item 16: Publications (All held by the Town Clerk unless otherwise stated).

86/09

16.1 Vale Biodiversity Matters – Issue 10.

Noted.

16.2 The Clerk – May 2009.

Noted.

16.3 Clerks and Councils Direct – May 2009.

Noted.

Item 17: Documents for sealing.

87/09

17.1 Exclusive right of burial for Cremation Plot D16 at the Limes Cemetery purchased by Mrs R Morgan, Glenmore, 4 St Athan Road, Cowbridge.

Document sealed.

Item 18: Date and time of next Meeting.

88/09

Tuesday 16th June 2009 at 7.00pm.

Councillor J R Harris
Mayor

Date minutes signed.