

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 17th June 2008 at 7.00pm.

Present: Mayor – Councillor D W Morris
Deputy Mayor – Councillor J R Harris
Councillors: Mrs M Arnold, A E Banks, Mrs G Baty, Mrs A Burges,
G A Cox, Mrs S M Cox, Mrs A E Harding, L E Taylor, A Thomas,
Mrs N C Thomas and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
P C Melanie Deere.

Councillor G A Cox opened the meeting with a prayer.

Item 1: Apologies for Absence.

89/08

All Councillors present.
Treasurer Mr J Rixon
Police Inspector S Clarke and Sergeant Warner.

Item 2: Declarations of Interest.

90/08

Councillor G A Cox – all planning matters and item 7 of the Finance and
General Purposes Committee
Councillor Mrs A Burges – item 17.2 under correspondence.

Item 3: The Treasurer's Report.

91/08

The Report was presented by Councillor J R Harris in the absence of the
Treasurer.

The Receipts and Payments Account for the period 1st April 2008 to
31st May 2008 and statement of bank balance as at 31st May 2008 was
circulated.

Balances as at the 31st May 2008.

Current Account:	£ 1,650.78
Investment Gold Account:	£ 59,469.10
Money Market	<u>£ 60,000.00</u>
Total	£ 121,119.85
Less Outstanding Cheques	<u>£ 13,649.57</u>
	<u>£ 107,470.28</u>

Proposed by Councillor J R Harris, seconded by Councillor Mrs G Baty,
that these reports be accepted and adopted.

Resolved: This report be adopted.

- Item 4:** **To confirm the minutes of Town Council Meetings held on 13th and 14th May 2008.**
92/08
- Proposed** by Councillor L E Taylor, seconded by Councillor A Thomas and **Resolved** that the minutes of the Town Council Meetings held on 13th and 14th May 2008 and were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meetings held on 13th and 14th May 2008.**
93/08
- No matters arising.
- Item 6:** **Community Police Matters.**
94/08
- P.C. Deere was in attendance but had no crime figures available for the meeting although she advised that ‘shed’ burglaries had increased. Marker pens are available from the police station which aids identification of stolen goods recovered.
- A PACT meeting is being held at the Vale of Glamorgan Council Office in Eastgate on Wednesday 9th July at 7.30pm and all members are invited to attend.
- Item 7:** **Road Safety.**
95/08
- Members drew the following issues to the attention of PC Deere: -
- Local buses are still experiencing difficulties travelling between Cowbridge and Llanblethian.
 - Vehicles parked in Church Street
 - Increased volume of HGVs travelling along the Llantwit Major Road.
- PC Deere advised that there is to be an exercise using a speed laser along Broadway and invited Councillor Mrs Arnold, who had expressed particular concern over vehicle speed, to take part.
- Item 8:** **Reports**
96/08
- a) Mayor**
Saturday 17th May 2008 – The Mayor and Mayoress attended Cowbridge Male Voice Choir’s Annual Concert at the Leisure Centre, Cowbridge.
Thursday 5th June 2008 – The Mayor and Mayoress attended an Exhibition of Students’ work for GCSE and A Level in DT and Art at Cowbridge Comprehensive School.
Saturday 7th June 2008 – The Mayor and Mayoress attended the burying of the Scout Group’s Time Capsule in the Cowbridge Physic Garden, followed by a buffet in the Scout Hall
- b) Town Clerk’s Report**
The Town Clerk reminded members of the training that has been organised by the Vale of Glamorgan Council on the revised Code of Conduct and is specifically for the members of Town and Community Councils. Two dates have been organised, 1st and 9th July at the Civic Offices.

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c) Town Clerk's Report (continued)

Dates for your diaries:

Mayor's Tea Dance, Town Hall – Saturday, 21st June, 2pm – 4pm.

Mayor's Coffee Morning, Mayor's Parlour – Saturday, 5th July,
11am – 3.30pm

Civic Service - Sunday, 13th July 2008.

Mayor's Ball – 24th April 2009 (Bear Hotel)

Payment of the accounts to be ratified, expenses totalling £11,127.10 to be paid.

Proposed by Councillor A Williams, seconded by Councillor J R Harris, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9:
97/08**

Reports of Committees:

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 2nd June 2008.

In relation to item 9, members were advised that there is an active 'gardening club' operating at Y Bont Faen School and it has entered the 'junior section' of the 'Best Kept Village' competition.

Proposed by Councillor A Williams, seconded by Councillor Mrs G Baty, that the report be accepted and adopted.

Resolved as proposed.

Councillor G A Cox left the meeting during this item.

b. Planning.

Councillor A Williams reported on the meeting held 2nd June 2008.

Item 8 – Proposed revision of Conservation area in Aberthin. The questionnaire produced by the Vale of Glamorgan Council has been distributed in Aberthin village by Councillor D W Morris and raised the profile of the Town Council.

Proposed by Councillor A Thomas, seconded by Councillor L E Taylor, that the report be accepted and adopted.

Resolved as proposed.

c. Finance & General Purposes.

Councillor J R Harris reported on the meeting held 3rd June 2008 and referred to item 7 in respect of the sewer.

Proposed by Councillor S M Cox, seconded by Councillor Mrs G Baty, that subject to confirmation that expenditure on the feasibility study is lawful, then it should proceed.

Resolved as proposed.

Proposed by Councillor L E Taylor, seconded by Councillor A E Banks, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall.

Councillor A Thomas reported on the meeting held 3rd June 2008.

Proposed by Councillor A Williams, seconded by Councillor J R Harris, that the report be accepted and adopted.

Resolved as proposed.

Item 10: 98/08 To appoint Representatives to serve on the following bodies for the year 2008/2009.

It was **resolved** that the following members serve on the bodies below as shown:

- **Conservation Area Advisory Sub-Group.**
Councillor Mrs S M Cox and in the event of her being unavailable, a member of the Planning Committee to attend in her place.
- **Cowbridge Town Twinning Association.**
Councillors Mrs G Baty and Mrs S M Cox.
- **Cowbridge Chamber of Trade.**
Councillors A E Banks and Mrs N C Thomas.
- **Best Kept Village**
Councillor L E Taylor.

Item 11: Reports of Representatives.

99/08

11.1

Cowbridge and Llanblethian United Charities.

Councillor D W Morris reported on the meeting held on 12th June and advised that it was decided that donations to all categories to the old and needy should remain the same. In addition, three donations to local young people were agreed to assist with their further education.

11.2

Evan Jenkins Charity.

No meeting. Councillor Mrs M Arnold advised that sadly one of the Trustees, Mr David Leeke, had recently passed away and his valuable contribution will be sorely missed.

11.3

Cowbridge Institute Charity.

Next meeting 25th June.

11.4

One Voice Wales.

No meeting.

11.5

Conservation Area Advisory Sub-Group.

Next meeting 19th June.

11.6

Cowbridge and District Museum Trust.

Councillor Mrs S M Cox reported that the AGM was held on 12th June and that the Chairman will be standing down in three months time.

11.7

Cowbridge Town Twinning Association.

No meeting.

11.8

Joint Liaison Association on Footpaths.

Councillor Mrs M Arnold reported on a meeting held 15th May at which recent diversions of footpaths were confirmed. The Vale of Glamorgan Council is unable to proceed with improvements to the Three Fields Footpath as permission has not been given by the landowners.

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- Item 11: Reports of Representatives. (Continued)**
- 11.9 Governing Body of Y Bont Faen Primary School.**
No meeting.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
No meeting.
- 11.11 Cowbridge Chamber of Trade.**
Councillor A E Banks reported on the last meeting held 2nd June at which the new corporate logo and reusable bag made from recycled material were discussed. There is due to be a publicity launch shortly.
- 11.12 Cowbridge in Bloom.**
Councillor Mrs N C Thomas reported on the last meeting and confirmed that the summer planting has taken place. The next meeting will be in September.
- 11.13 Rural Vale Police/Community Consultative Group.**
No meeting.
- 11.14 Best Kept Village.**
Councillor L E Taylor reported on a recent meeting and advised that judging of the competition commences on 24th June for the six villages who have entered. There have been seventeen entries in the junior section. Results will be announced at the Annual Dinner on 9th July.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 11.16 Community Liaison Committee.**
Next meeting 23rd July.
- 11.17 Walled Towns Friendship Circle.**
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 11.19 Age Concern 'Good Neighbour Scheme'.**
Councillor Mrs A Burges advised that although there had been no meeting, a very successful coffee morning was held last Thursday.
- 11.20 Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 11.21 Cowbridge Charter Trust.**
No meeting.
- 11.22 Fair Trade Group**
No meeting.
- 11.23 Creative Rural Communities.**
No meeting.

Item 12:
100/08

To consider the adoption of the Model Code of Conduct.

The Town Clerk advised members of the following:

- That the new code must be adopted by 20th September 2008;
- That copies of the code are available for inspection by members of the public;
- That a notice is published in one or more newspapers stating that the new code has been adopted and the place where it may be inspected and
- A copy of the new code is sent to the Public Services Ombudsman for Wales.

Any code adopted must include any mandatory provisions of the Model Code and for this purpose all parts of the Model Code are to be regarded as mandatory.

Proposed by Councillor J R Harris, seconded by Councillor Mrs M Arnold, that the Town Council adopts the Model Code of Conduct as made under The Local Authorities (Model Code of Conduct) (Wales) Order 2008.

Resolved as proposed.

Item 13:
101/08

Co-option.

The Town Clerk advised that two people had put their names forward to be co-opted onto the Town Council to fill the two vacancies, one on the Aberthin ward and the other on Llanblethian West ward. Both had confirmed that they are eligible to be co-opted onto the Town Council.

Proposed by Councillor J R Harris, seconded by Councillor G A Cox, that both applicants be co-opted on to the Town Council

Resolved as proposed.

The Town Clerk gave details of both applicants who will be required to sign their declarations of acceptance of office and will be advised that they will serve on the Finance and General Purposes and Town Hall Committees until next May.

Item 14:
102/08

Citizen of the Year Award.

The Town Clerk advised that there had been one joint nomination submitted for the award this year.

Proposed by Councillor G A Cox, seconded by Councillor L E Taylor, that the Town Council makes a joint award this year to those persons nominated.

Resolved as proposed.

Item 15:
103/08

Youth Council.

Councillor Mrs A Burges agreed to undertake the investigation and development of this initiative.

Item 16:
104/08

Cowbridge Grammar School 400th Anniversary.

Councillor A Thomas advised that there are no immediate matters.

Item 17: Correspondence

105/08

- 17.1 To consider the letter received from One Voice Wales in respect of the 2008 Conference and AGM to be held at Pontrhydfendigaid on Saturday 11th October 2008.
Proposed by Councillor Mrs G Baty, seconded by Councillor J R Harris, that Councillor Mrs S M Cox attends as the Town Council's representative and any reasonable expenses incurred are paid by the Town Council.
Resolved as proposed.
- Councillor Mrs A Burges left the meeting during the next item.*
- 17.2 To consider the letter received from Mr & Mrs Griffiths in respect of Greenfield House Llanblethian.
Proposed by Councillor Mrs S M Cox, seconded by Councillor A Banks that the letter is referred to the next meeting of the Planning Committee and that Mr and Mrs Griffiths are advised accordingly.
Resolved as proposed.
- 17.3 Letter received from Countryside Council for Wales enclosing information as to how CCW works with the Welsh Assembly government and Vale of Glamorgan Council and provides advice and guidance.
Noted.
- 17.4 Letter received from One Voice Wales in respect of the Royal National Eisteddfod at Cardiff August 2008 where they will have a stall. The letter invites anyone who is interested to assist between 10.00am and 1.30pm or 1.30pm until 5.00pm to contact Ken Burton.
Noted.
Any members interested in volunteering should contact One Voice Wales direct.
- 17.5 Letter received from the Vale of Glamorgan Council to advise that a 'Recycling participation survey' of residents in the Vale of Glamorgan is being carried out during June and July. Comments are being invited to improve the 're-cycling' service in the future.
Noted.
- 17.6 To consider e-mail referred from Finance and General Purposes Committee. The email was received from Councillor Alan Parsons, from a rural area in Cambridgeshire refers to an 'E-Petition' which councillors are invited to sign up to.
Noted.
The E-Petition is specifically aimed at Town and Community Council's with a precept of less than £25K.
- 17.7 Letter received from the South Wales Police Authority to launch a recruitment campaign for five new Independent Member positions. The positions are open to anyone 18 years or older who have lived in their respect policing area for at least 12 months and not otherwise be disqualified. The closing date for applications is Friday 27th June 2007.
Noted.

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Item 18: Publications (All held by the Town Clerk unless otherwise stated).
106/08

18.1 Clerk & Councils Direct – May 2008.
Noted.

18.2 Vale Biodiversity Matters – Issue 9.
Noted.

18.3 The Clerk – May 2008.
Noted.

18.4 Public Services Ombudsman for Wales – Annual Report – 2007/8.
Noted.

Item 19: Documents for sealing.
107/08

None.

Item 20: Date and time of next Meeting.
108/08

Tuesday 22nd July 2008 at 7.00pm

Councillor D W Morris
Mayor

Date minutes signed.