

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 22nd June 2010 at 7.00pm.

Present: Mayor – Councillor L E Taylor
Deputy Mayor – Councillor A E Banks
Councillors: Mrs M Arnold, Mrs A Burges, G A Cox (*arrived Item 12*),
Mrs S M Cox, Dr B A Gibbon, J R Harris, A Thomas, Mrs N C Thomas,
J Wilks and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Inspector Mark Taylor
Father Julian Jenkins

Father Julian Jenkins opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
88/10 Councillors Mrs G Baty and D W Morris,
Treasurer - Mr D Griffiths.

Item 2: **Declarations of Interest.**
89/10 Councillor J Wilks – Item 12.

Item 3: **The Treasurer's Report.**
90/10 The Report was presented by Councillor L E Taylor in the absence of the
Treasurer. The Receipts and Payments Account for the period 1st April 2010
to 31st May 2010 and statement of bank balance as at 31st May 2010 was
circulated.

Balances as at 31st May 2010.

Current Account:	£ 7,290.50
Investment Gold Account:	£ 58,275.45
Money Market	<u>£ 50,000.00</u>
Total	£ 115,565.95
Less Outstanding Cheques	<u>£ 10,268.15</u>
	<u>£105,297.80</u>

Proposed by Councillor L E Taylor, seconded by Councillor Mrs S M Cox,
that these reports be accepted and adopted.

Resolved: This report be adopted.

Item 4: **To confirm the minutes of Town Council Meeting held on**
91/10 **18th and 19th May 2010.**
Proposed by Councillor Dr B A Gibbon, seconded by Councillor J R Harris
and **resolved** that the minutes of the Town Council Meeting held on
18th and 19th May 2010 were confirmed as a correct record and duly signed.

Item 5: **Matters arising from Town Council Meeting held on 18th May and**
92/10 **19th May 2010.**
No matters arising.

**Item 6:
93/10**

Community Police Matters.

Crime occurrences for Cowbridge during May were circulated and showed a slight increase on the previous month. Inspector Taylor gave a brief outline of the crimes involved and advised that additional resources have been brought in to deal with the increase in burglaries. Inspector Taylor informed members that the Cowbridge area had the best figures in the Division.

The following matters were drawn to Inspector Taylor's attention:

- Increased use of disposable barbeques in grassed areas of Poplars Park. Inspector Taylor will pass the information on to the Vale of Glamorgan Council.
- Hole in the fence along the footpath next to the old tennis courts – the land is privately owned.
- Low loader vehicle parked on Brookfield Park Road.

**Item 7:
94/10**

Road Safety.

Inspector Taylor referred to the parking outside the Comprehensive School on the Aberthin Road and that the Traffic Management Department had looked at it and considered it to be a traffic calming measure.

**Item 8:
95/10**

Reports

a) Mayor

Thursday 20th May – The Mayor and Mayoress attended a buffet lunch in the St Quentin's Suite, at the Bear Hotel to celebrate the 50th Anniversary of the founding of the Cowbridge Art Society.

Friday 21st May – The Mayor and Mayoress visited Sinah Jones of Hillview, Westgate, Cowbridge to congratulate her on reaching her 100th Birthday. The Deputy Mayor and Deputy Mayoress attended an Arts and Crafts Exhibition to celebrate Adult Learners Week at St Donats Art Centre.

Saturday 22nd May – The Mayor and Mayoress attended 40th Anniversary Concert of Cowbridge Male Voice Choir at Cowbridge Leisure Centre.

Friday 4th June – The Mayor and Mayoress attended the Vale of Glamorgan Sports Personality Awards Event at the Memorial Hall, Barry.

Saturday 5th June – The Mayor and Mayoress held a Coffee Morning in the Mayor's Parlour. Proceeds to the Mayor's Charity – Cowbridge Comp 2010. The Mayor and Mayoress attended a production of 'Annie' by Cowbridge Amateur Operatics Society at Llantwit Major Comprehensive School.

Thursday 10th June – The Mayor and Mayoress attended an Exhibition of Students' Work for GCSE and A Level projects in Art and Design at Cowbridge Comprehensive School.

Friday 11th June – The Mayor and Mayoress sent a card and bouquet to former Cowbridge resident, Miss Rebecca Jenkins, (now in a residential home at Merthyr Mawr), to celebrate her 101st birthday.

Saturday 19th June – The Mayor and Mayoress attended Barry Town Council's 'Open Day' in the Council Chamber to view the Council's Art Work and Assets.

Sunday 20th June – The Mayor and Mayoress attended a Concert by 'Music in the Vale' on the Glanfa Stage in the Millennium Centre, Cardiff.

Monday 21st June – The Mayor attended Armed Forces Day Ceremony in Barry to raise the Armed Forces Flag in conjunction with the Royal Air Force exercising their right to march through the town. The Ceremony was followed by refreshments served at the Civic Offices.

Item 8: Reports (Continued).

b) Town Clerk's Report

Dates for your diaries

PACT Meeting – Monday 28th June 7.00pm – Cowbridge Fire Station.

Mayor's Coffee Morning – Saturday 3rd July.

Civic Sunday – 4th July.

Vale of Glamorgan Agricultural Show – Wednesday 11th August.

Heritage Day – Saturday 25th September.

Cowbridge Food and Drink Festival – 30th and 31st October.

Remembrance Sunday – 14th November.

- The Town Clerk advised that after discussions with the Curator of the Museum, Heritage Day (now known as 'Open Doors') would best be held on 25th September instead of 18th September. This would allow the replica stocks to be displayed for two weekends and give members of the public a greater chance of seeing them.
- The Town Council has been notified that it may fill the vacancy for the Aberthin ward by way of co-option as no request had been made for an election to take place. Notices will be displayed on the Town Council's notice boards with effect from 24th June and an advertisement will appear in the Glamorgan Gem newspaper.
- Only one nomination has been received for Citizen of the Year award and this has been approved by the committee. The nominees will be contacted to seek their acceptance of the nomination.
- The Civic Sunday Parade will take the same format as in previous years and details will be circulated beforehand.

Payment of the accounts to be ratified

Expenses totalling £10,895.42 to be paid.

Proposed by Councillor J R Harris, seconded by Councillor Dr B A Gibbon, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9:
96/10**

Reports of Committees:

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 7th June 2010 and referred to Item 8.2 and confirmed that a meeting had taken place with Mrs Krzemieniewski from the Vale of Glamorgan Council plus representatives from the Holy Cross Church and Mr Schofield, an arboriculturist. Councillor Mrs M Arnold will report back to Leisure and Amenities committee in relation to the letter received from Mrs Krzemieniewski following the meeting.

Proposed by Councillor Dr B A Gibbon, seconded by Councillor Mrs A Burges, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held on 7th June 2010 and advised that Item 6.5 had been dealt with at an extra committee meeting held prior to the Town Council meeting. The committee raised no objection to the proposal but will draw the Vale of Glamorgan Council's attention to certain concerns.

- Item 9: Reports of Committees:**
- b. Planning (Continued)**
Proposed by Councillor J Wilks, seconded by Councillor Mrs N C Thomas, that the report be accepted and adopted.
Resolved as proposed.
- c. Finance & General Purposes.**
Councillor J R Harris reported on the meeting held 8th June 2010 and highlighted items 5, 9 and 11.
The Town Clerk referred to Item 4.2 and confirmed that a meeting had taken place with an Officer from the Vale of Glamorgan Council's IT department. Full details will be referred to the next Finance and General Purposes Committee.
- Councillor J Wilks referred to Item 9, specifically the E Newsletter, and confirmed that in the first instance it will be circulated to members of the Town Council only and subsequently to any members of the public who wish to subscribe to it and this will be free of charge to the Council for the first 200.
- Proposed** by Councillor Mrs N C Thomas, seconded by Councillor A E Banks, that the report be accepted and adopted.
Resolved as proposed.
- d. Town Hall.**
Councillor J Wilks confirmed that his acceptance of the nomination for Vice Chairman. As Councillor Wilks had been unable to attend, and in the absence of Councillor D W Morris, Councillor L E Taylor reported on the meeting held on 8th June 2010.
- Proposed** by Councillor L E Taylor, seconded by Councillor Dr B A Gibbon, that the report be accepted and adopted.
Resolved as proposed.
- Item 10: Reports of Representatives.**
- 97/10**
- 10.1 Cowbridge and Llanblethian United Charities.**
No meeting.
- The Town Council had been advised by the Clerk to the Trust that the current term of Mrs J Thomas had expired but Mrs Thomas has agreed to serve for another term and has the approval of her fellow trustees.
Proposed by Councillor Mrs M Arnold, seconded by Councillor A Thomas, that Mrs J Thomas serves as a Trustee for a further four year term.
Resolved as proposed.
- 10.2 Evan Jenkins Charity.**
No meeting.
- 10.3 Cowbridge Institute Charity.**
No meeting.
- 10.4 One Voice Wales.**
No meeting.

- Item 10: Reports of Representatives (Continued)**
- 10.5 Conservation Area Advisory Sub-Group**
No meeting.
Councillor A Thomas agreed to be reserve representative.
- 10.6 Cowbridge and District Museum Trust.**
Councillor Mrs S M Cox reported on the AGM and quarterly meeting held on 17th June. Discussions included Heritage Day and a number of other issues.
- 10.7 Cowbridge Town Twinning Association.**
No meeting.
A Hog Roast is to be held on 25th June at Cowbridge Rugby Club.
- 10.8 Joint Liaison Association on Footpaths.**
No meeting.
Proposed by Councillor J R Harris, seconded by Councillor J Wilks, that a letter is sent to the Chief Executive at the Vale of Glamorgan Council expressing the concerns of the Town Council that meetings are no longer held to discuss footpaths issues in the area and that the last meeting was held a number of years ago.
- 10.9 Governing Body of Y Bont Faen Primary School.**
No meeting.
Councillor Mrs N C Thomas advised that a 'Duck Race' had been held last weekend and that the school's Sports Day and Fete took place today.
- 10.10 Governing Body of Ysgol Iolo Morganwg.**
No representative.
- 10.11 Cowbridge Chamber of Trade.**
Councillor A E Banks reported that a low-key meeting had been held on 8th June and that he had been advised by e-mail that the Chamber has obtained funding of £10,000 for publicity. A 'public relations' company has been engaged to assist with initiatives.
Councillor A E Banks reported that the defibrillator is now in Spar Supermarket.
- 10.12 Cowbridge in Bloom.**
Councillor A Williams reported on a meeting held 10th June. He advised that the Summer planting has been completed with the watering rota drawn up.
Councillor Mrs M Arnold congratulated the members of Cowbridge in Bloom for all their hard work with the displays.
- 10.13 Rural Vale Police/Community Consultative Group.**
Next meeting 29th July.
Councillor Mrs N C Thomas agreed to be reserve representative.
- 10.14 Best Kept Village.**
Councillor L E Taylor reported on a meeting held 3rd June and advised arrangements for this year's competition have been made and judging will commence next week. The Annual Presentation Dinner will be held on 14th July.

- Item 10: Reports of Representatives (Continued)**
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 10.16 Community Liaison Committee.**
No meeting.
- 10.17 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
Councillor A E Banks agreed to be reserve representative.
- 10.18 Age Concern ‘Good Neighbour Scheme’.**
No meeting.
A successful coffee morning was held on 10th June. A new organiser for the group has been appointed.
- 10.19 Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 10.20 Cowbridge Charter Trust.**
No meeting.
The Trust will have to appoint a new trustee following the sad and sudden loss of Mr Luke Millar.
- 10.22 Fair Trade Group**
No representative.
- 10.23 Creative Rural Communities.**
Next meeting 15th July.
Councillor L E Taylor agreed to be reserve representative.
- 10.24 Food & Drink Festival Committee.**
No meeting.
- Item 11: Public Ombudsman – Proposal for a Common Complaints System for Public Service Providers in Wales – Consultation Document.**
98/10
The deadline for responses is Friday 23rd July.
Proposed by Councillor Dr B A Gibbon, seconded by Councillor J R Harris and **resolved** that the document is **noted**.
- Item 12: Cardiff and Vale University Health Board – Stakeholder Views on the Organisational and Managerial Responsibility of Community – Based Health Services in the Western Vale of Glamorgan – Consultation Document.**
99/10
The Town Council **resolved** that individual responses should be sent in relation to the Consultation document by 2nd July which is the closing date.
- Item 13: Correspondence.**
100/10
13.1 Letter received from the Headteacher of Cowbridge Comprehensive School in relation to parking on the Aberthin Road. Contractors, staff and students have been asked to use the on-site facilities which should alleviate the problem.
Noted.

Item 13: Correspondence (Continued)

13.2 Copy letter sent to the Chief Executive of the Vale of Glamorgan Council by the Local Boundary Commission for Wales regarding the review of electoral arrangements for the County Borough of the Vale of Glamorgan. The review has been widely publicised and initial observations are requested by 10th August at the latest after which the Commission will prepare draft proposals for the electoral arrangements for the County Borough of the Vale of Glamorgan. The second stage of the review will start with the publication of these proposals giving further opportunity for comments and representations to be made. The Commission will then consider these representations, prepare their final proposals and these will be published and submitted to the Welsh Assembly Government.

Noted.

Proposed by Councillor Mrs S M Cox, seconded by Councillor Dr B A Gibbon, that a letter is sent to the Commissioner requesting that representation by three Councillors is maintained in the Cowbridge ward.

Resolved as proposed.

13.3 Letter from the Vale of Glamorgan Council in relation to proposed Welsh medium seed schools on the sites of Ysgol Bro Morganwg and Llantwit Major Comprehensive. Statutory notices were published in the Western Mail on 5th June 2010 and displayed at various locations. The notice can be viewed on the Council website using the following link:

http://www.valeofglamorgan.gov.uk/working/education_and_skills/schools/welsh_medium_consultation.aspx

Noted.

13.4 Letter received from Metrix in respect of Defence Technical College, St Athan, giving details of a public exhibition on 15th June and information roadshows between 16th and 21st June in Cowbridge Library and 29th June and 5th July in Llantwit Major Library.

Noted.

13.5 To consider the notice received from One Voice Wales in respect of the 2010 Conference and AGM, which are to be held on Saturday 9th October at the Bont Pavilion, Pontrhydfendigaid, Ceredigion. Details of the conference booking requirements are enclosed with the notice and any registration forms must be returned with payment by 30th July. The AGM will commence at 2.15pm, one delegate only from member councils will be admitted to the AGM and only one vote per council will be allowed.

Member councils are invited to propose a maximum of two motions for debate which must arrive no later than 2nd July for consideration by the motions committee. Agreed motions will be issued to councils by 27th August and councils must be represented at the AGM for their motions to be debated.

Noted.

It was agreed that Councillor Mrs N C Thomas will attend the conference on behalf of the Town Council.

Proposed by Councillor G A Cox, seconded by Councillor J R Harris and **resolved** that no motions should be put forward to One Voice Wales from this Council.

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- Item 13:** **Correspondence (Continued)**
13.6 Information from One Voice Wales on the National Training Programme for
Community and Town Councils in Wales. Details of the various modules
were circulated with the letter and the cost for members per module is £25.
Courses are to be held at various locations around Wales.
Noted.
- Item 14:** **Publications** (All held by the Town Clerk unless otherwise stated).
101/10
14.1 ‘Rural Wales’ – Publication of CPRW – Summer 2010.
Noted.
- Item 15:** **Documents for sealing.**
102/10 None.
- Item 16:** **Date and time of next Meeting.**
103/10 Tuesday, 20th July 2010 at 7.00pm.

Councillor L E Taylor
Mayor.

Date minutes signed.