

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 19 July 2005 at 7.00pm.

Present: Mayor - Councillor Mrs G Baty
Councillors: Mrs M Arnold, G A Cox, Mrs S M Cox,
W H Evans (*arrived during Item 7*), J R Harris, R G Jones, H L Morgan,
D W Morris, A Thomas and Mrs M Y Williams MBE.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
The Treasurer – Mrs J Tyre
Inspector Chris Patterson

Councillor G A Cox opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
88/05 Councillors: Mrs L Adams and A Williams

Item 2: **Declarations of Interest.**
89/05 Councillor Mrs M Arnold - Planning report (item 5.3)
Councillor Mrs S M Cox – Finance and General Purposes Report (item 6.3),
plus any items relating to Y Bont Faen School, Cowbridge Charter Trust,
Food and Drink Festival and any valuation matters.
Councillor G A Cox – Finance and General Purposes Report (Items 6.3, 7.1
and 7.2) and all Planning matters and Correspondence Items 13.3 and 13.4.

Item 3: **The Treasurer's Report.**
90/05 The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and
Payments Account for the period 1st April 2004 to 30th June 2005 and
statement of bank balances as at
30th June 2005 had previously been circulated.

Balances as at the 30th June 2005.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 28,433.76
Money Market	£ 50,000.00

Total	£ 79,933.76
Less Outstanding Cheques	£ 576.40

	£ 79,357.36

Proposed by Councillor H L Morgan, seconded by Councillor J R Harris,
that these reports be accepted and adopted.

Resolved: This report be adopted.

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- Item 4:** **Approval of Accounts year ending 31st March 2005 and to note the Statement of Assurance Requirements.**
91/05 **Proposed** by Councillor Mrs S M Cox, seconded by Councillor H L Morgan, that the accounts be accepted and the statement of assurance noted.
Resolved as proposed.
- Item 5:** **To confirm the minutes of the Town Council Meeting held on 21st June 2005.**
92/05 Councillor J R Harris referred to Item 7 and requested that ‘particularly parking in a disabled bay’ is included at the end of the first sentence.
- Proposed** by Councillor Mrs M Y Williams MBE, seconded by Councillor D W Morris, and **Resolved** that the amended minutes of the Town Council Meeting held on 21st June 2005 were confirmed as a correct record and were duly signed.
- Item 6:** **Matters arising from Town Council Meeting held on 21st June 2005.**
93/05 No matters arising.
- Item 7:** **Community Police Matters.**
94/05 Inspector Patterson circulated crime figures for the month of June and informed members of the details of some of the offences reported.
- Item 8:** **Road Safety.**
95/05 Councillor G A Cox referred to vehicles speeding at night and the loud music emanating from them. He wondered whether the speed camera might be operational later during the evening.
 Inspector Patterson confirmed that he would make enquiries with the Speed Reduction Unit.
- Councillor Mrs G Baty advised that she had been approached again by the driver of a different bus company concerning the difficulty encountered by bus drivers trying to park in the bus bay at the rear of the Town Hall whilst vehicles were illegally parked on double yellow lines. Other vehicles are also parking so as to cause an obstruction. Councillor Mrs S M Cox also mentioned the problem of the stretched limo occasionally mounting the pavement whilst turning left into the High Street.
 Inspector Patterson advised that he has spoken to the owner of the vehicles but that should further problems occur then the bus drivers should contact the Police station at the time that the difficulty to park arises.
- Item 9:** **Reports**
96/05 **a) Mayor**
 Sunday 26th June - The Mayor and Consort, with the Town Council, attended Cowbridge with Llanblethian Town Council’s Civic Parade and Service at Holy Cross Church, Cowbridge.
 The Mayor and Consort attended Porthcawl Town Council’s Civic Service at All Saints Church, Porthcawl followed by a Civic Reception at The Coast Restaurant, Dock Street, Porthcawl.

Item 9:

Reports

a) Mayor (Continued)

Sunday 3rd July - The Mayor and Consort attended Llantwit Major Town Council's Civic Service at St Illtud's Church followed by refreshments in the Leisure Centre.

Tuesday 5th July - The Deputy Mayor attended an Art, Design and Technology Exhibition at Middle School Art and Technology Block, Cowbridge Comprehensive School.

The Mayor and Consort attended a Musical Soiree at VI Form Hall, Cowbridge Comprehensive School.

Wednesday 6th July - The Mayor and Consort attended an Art, Design and Technology Exhibition at Middle School Art and Technology Block, Cowbridge Comprehensive School.

The Mayor and Consort attended a Dance Performance at the Middle School Gym, Cowbridge Comprehensive School.

Sunday 10th July - Councillor J R Harris and Mrs Harris represented the Mayor at Dinas Powys Community Council's Civic Service at St Peter's Church, Dinas Powys followed by a Buffet at the Lee Hall.

Friday 15th July - The Deputy Mayor attended Year 9 Enterprise Week at Cowbridge Comprehensive School and officially opened the Trade Fair.

b) Town Clerk's Report

Dates for your diaries:

Saturday September 10 – (11am-4pm) Heritage Open Day

- Volunteers required for stewarding in the Mayor's Parlour on the Heritage Open Day. The theme of exhibition being staged by the museum in the Council Chamber is the 'Home Front'.
- Date for next year's Civic Sunday to be decided upon.

Members agreed that next year's will be held on Sunday 25th June 2006 subject to agreement by the Deputy Mayor.

The Town Clerk thanked the staff for their assistance on Civic Sunday.

The Mayor thanked the Councillors, the Town Clerk and staff for their attendance and their excellent organisation.

Licensing :-

The Town Clerk referred to the new Licensing Act and advised members that the current Public Entertainment Licence requires conversion into a new style Premise Licence and that the application has to be made by 6th August.

However, because of the intention for the Town Hall to be used to show films via the mobile film unit the current licence will have to be amended to allow for this provision. The fee is dependent upon the rateable value of the premises, which in the case of the Town Hall equates to £60.

With regard to hirers wishing to sell/supply alcohol at a function the current interpretation is that as long as the number of occasions does not exceed 12, this can be covered by the hirer applying to the Vale of Glamorgan Council for a 'temporary licence' at a cost of £21.

The alternative is for an application to be made for the Town Hall to have a Premises Licence to cover the sale/supply of alcohol and the person who is the designated premises supervisor is required to apply for a personal licence and this in itself requires that person to obtain a qualification.

Item 9:

Reports

b) Town Clerk's Report (Continued)

Members considered this matter and it was **proposed** by Councillor J R Harris, seconded by Councillor G A Cox that the current public entertainment licence is converted into a new style premise licence to include the showing of films and that with regard to the sale/supply of alcohol this is restricted to twelve occasions through the year with the hirer being required to apply for a temporary licence and produce it for inspection prior to the event taking place.

Resolved as proposed.

Proposed by Councillor Mrs S M Cox, seconded by Councillor D W Morris that should further information or guidance be received in connection with the licence, that it be dealt with by the 'Emergency, Committee as set out in Standing Order 41.

Resolved as proposed.

Payment of the accounts to be ratified
Expenses totalling £10,517.39 to be paid.

Proposed by Councillor Mrs S M Cox, seconded by Councillor R G Jones, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 10:
97/05**

Reports of Committees.

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 4 July 2005 and invited questions from any of the members.

Councillor J R Harris referred to item 6 and suggested that it would be advisable for the Committee to recommend a specific amount to be paid to Mr James.

Members agreed that the matter be referred back to the Leisure and Amenities Committee for further discussion to take place.

The Town Clerk advised that Mr James has confirmed that his motor insurance has cover for the use of his trailer for work purposes.

Councillor Mrs G Baty wished her congratulations to Mr Billy James to be recorded for all the hard work and effort that he has put into the Limes Cemetery to make it so attractive and well looked after. Councillor J R Harris also commented on how splendid it is looking.

Proposed by Councillor R G Jones, seconded by Councillor H L Morgan, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor H L Morgan reported on the meeting held 4th July 2005 and invited questions from any of the members.

Councillor Mrs S M Cox referred to item 5.11 and that it had been agreed by the Committee that they were delighted about the flood prevention work being proposed and requested that this be inserted into the minutes.

Proposed by Councillor R G Jones, seconded by Councillor Mrs S M Cox, that the amended report be accepted and adopted.

Resolved as proposed.

Item 10: Reports of Committees.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held 5th July 2005 and drew members' attention to the Grant Aid application referred to in item 6.3.

Proposed by Councillor Mrs M Y Williams MBE, seconded by Councillor A Thomas, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor W H Evans reported on the meeting held 5th July 2005 and drew members' attention to item 5(a) and advised that out of the four companies invited to provide a quotation for the decoration of the West Entrance only one company, D B Decoration from St Athan, has responded. The quotation is for the sum of £1,100.00

Proposed by Councillor H L Morgan, seconded by Councillor J R Harris that the quotation of £1,100.00 is accepted and arrangements are made by the Town Clerk for the work to be carried out.

Resolved as proposed.

The Town Clerk confirmed that the estimated duration of the contract is five working days.

Councillor H L Morgan referred to item 6, the replacement boiler and asked to be informed of the current position.

The Town Clerk confirmed that Mr Jim Jones of Andrew James Partnership is due to meet with the contractor tomorrow with a view of arranging a start date for the contract.

Proposed by Councillor Mrs S M Cox, seconded by Councillor A Thomas, that the report be accepted and adopted.

Resolved as proposed.

Item 11: Response of Town Council in respect of Review of Model Code of Conduct Consultation Document.

98/05

Proposed by Councillor W H Evans, seconded by Councillor R G Jones, that the minutes as circulated form the basis of the response from the Town Council to the Consultation Document.

Resolved as proposed.

Item 12: Reports of Representatives.

99/05

12.1

Cowbridge and Llanblethian United Charities.

No meeting.

12.2

Evan Jenkins Charity.

Councillor Mrs M Arnold reported on the last meeting, which was attended by stockbrokers who recommended adjustments to the portfolio.

12.3

Cowbridge Institute Charity.

No meeting.

- 12.4 One Voice Wales.**
Representatives unable to attend the last meeting held on 4th July.
- 12.5 Conservation Area Advisory Sub-Group.**
No meeting.
- 12.6 Cowbridge and District Museum Trust.**
No meeting.
- 12.7 Cowbridge Town Twinning Association.**
Councillor Mrs S M Cox advised that two meetings had been held and the recent trip to Clisson had been very successful.
- 12.8 Joint Liaison Association on Footpaths.**
Next meeting 21st July 2005.
- 12.9 Governing Body of Y Bont Faen Primary School.**
Next meeting 20th July.
- 12.10 Governing Body of Ysgol Iolo Morganwg.**
No representative.
- 12.11 Cowbridge Chamber of Trade.**
Representative unable to attend the last meeting.
- 12.12 Cowbridge in Bloom.**
Councillor G A Cox advised that the judging had taken place last weekend.
- 12.13 Rural Vale Police/Community Consultative Group.**
Next meeting 25th July.
- 12.14 Best Kept Village.**
No representative present. It was noted that the village of Wenvoe won this year's competition.
- 12.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 12.16 Community Liaison Committee.**
Next meeting 27 September.
- 12.17 Walled Towns Friendship Circle.**
No meeting.
An International Symposium has been held recently and minutes are awaited.
- 12.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 12.19 Age Concern 'Good Neighbour Scheme'**
No meeting.
- 12.20 Vale of Glamorgan Safety Partnership.**
Councillor Mrs S M Cox advised that she has been invited to attend a 'Safer Vale Conference' on 5th September.

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Item 12: Reports of Representatives. (Continued).
12.21 Cowbridge Charter Trust.

Food and Drink Festival Leaflet produced and circulated. There has been a meeting with the Vale of Glamorgan Council to discuss the removal of ivy from the Town Walls behind the Health Centre.

Item 13: Correspondence.
100/05

- 13.1 Letter from the Vale of Glamorgan Council enclosing a timetable for the forthcoming election in the Cowbridge Ward.
Noted.
The election is due to be held on Thursday 25th August the Town Clerk confirmed that the Lesser Hall is available.
- 13.2 Letter from Edwards, Geldard Solicitors regarding transfer of licence in respect of the Hare and Hounds, Aberthin. The application is due to be heard at the Vale of Glamorgan Magistrates Court on 4th August, 2005.
Noted.
- 13.3 Copy letter received from Dr C A Pearce, on behalf of the Cowbridge and Llanblethian Residents Group, sent to Vale of Glamorgan Council regarding the car parking in Cowbridge. The basis of the letter was to request consultation to take place regarding car-parking issues and for an assessment to be made of additional parking places being made available which is seen as more important than the introduction of any charges. The Cattle Market site was highlighted as being an area to be assessed for greater parking potential.
Noted.
Members discussed the matter at length and supported the principle of increased car parking being provided in the town and the need for greater consultation.
Proposed by Councillor J R Harris, seconded by Councillor Mrs M Y Williams MBE, for a letter to be sent to the Vale of Glamorgan Council requesting an Officer to come and speak to Members of the Town Council and explain the processes which are taking place involving car parking throughout the Vale, but particularly in Cowbridge. The letter should also stipulate that no decision is made without greater consultation, especially with the Town Council, on any future car parking issues.
Resolved as proposed.
- 13.4 Letter received from the Vale of Glamorgan Council regarding Rural Communities Grass Cutting Contract. The letter confirmed that discussions have taken place with the Contractors and their cutting regime is now consistent with the contract dates.
Councillor Mrs M Arnold stated that whilst there has been an improvement, the grass cutting is still not good enough and that the cutting season should be extended into October.
Proposed by Councillor Mrs M Arnold, seconded by Councillor Mrs A Burges, that Mr Steve Sloman from the Vale of Glamorgan Council is requested to come and discuss the grass cutting in Cowbridge.
Resolved as proposed.

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Item 14: Publications Received (All held by Town Clerk unless stated).

101/05

14.1 The Clerk – July 2005 Publication.

Noted.

14.2 Clerks and Councils Direct – July 2005 publication.

Noted.

14.3 Vale of Glamorgan Council Improvement Plan 2005/6.

Noted.

Item 15: Documents for sealing.

102/05

Grant of Exclusive Right of Burial Cremation Plot B11 purchased by Mr D Evans, 35 Geraints Way, Cowbridge.

Document sealed.

Item 16 Date and time of next Meeting.

103/05

Tuesday 20th September 2005 at 7.00pm.

Councillor Mrs G Baty

Mayor

Date minutes signed.