

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 18<sup>th</sup> July 2006 at 7.00pm.**

**Present:** Mayor – Councillor Mrs L Adams  
Deputy Mayor – Councillor H Ll Morgan (*arrived at start of Item 6*)  
Councillors: Mrs M Arnold, Mrs G Baty, Mrs A Burges, G A Cox,  
Mrs S M Cox, J R Harris, D W Morris, L E Taylor, A Thomas,  
A Williams and Mrs M Y Williams M.B.E.

**In Attendance:**

Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Treasurer Mrs J Tyre  
Inspector C. Patterson  
Revd Canon D Belcher

Revd Canon Belcher opened the meeting with a prayer.

The Mayor thanked the Town Clerk and his Staff for the organisation of Civic Sunday Parade and Service.

**Item 1:**           **Apologies for Absence.**  
**89/06**           Councillor W H Evans

**Item 2:**           **Declarations of Interest.**  
**90/06**           Councillor G A Cox – All items relating to Planning.  
Councillor Mrs S M Cox – Any items in relation to Y Bont Faen Primary School, Charter Trust and The Valuation Service.  
Councillor Mrs L Adams – Planning Minutes 9b, Item 5.6.

**Item 3:**           **The Treasurer's Report.**  
**91/06**           The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period 1<sup>st</sup> April 2006 to 30<sup>th</sup> June 2006 and statement of bank balance as at 30<sup>th</sup> June 2006 had previously been circulated.

Balances as at the 30<sup>th</sup> June 2006.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 30,329.28
Money Market	<u>£ 50,000.00</u>
Total	£ 81,829.28
Less Outstanding Cheques	<u>£ 261.55</u>
	<u>£ 81,567.73</u>

Councillor J R Harris advised that the fund invested on the Money Market will mature next week and requested that the Treasurer research the interest rates and re-invest the funds at the most favourable one.

**Proposed** by Councillor Mrs G Baty, seconded by Councillor Mrs S M Cox, that these reports be accepted and adopted and re-investment of the funds on the Money Market takes place subject to a favourable interest rate.

**Resolved** as proposed.

**Page two**

- Item 4:**           **To confirm the minutes of the Town Council Meeting held on 20<sup>th</sup> June 2006.**  
**92/06**           **Proposed** by Councillor A Williams, seconded by Councillor D W Morris, and **Resolved** that the minutes of the Town Council Meeting held on 20<sup>th</sup> June 2006 were confirmed as a correct record and duly signed.
- Item 5:**           **Matters arising from Town Council Meeting held on 20<sup>th</sup> June 2006.**  
**93/06**           No matters arising.
- Item 6:**           **Community Police Matters.**  
**94/06**           Inspector Patterson presented the crime figures, which showed a marked decrease on the previous month of May and on the same period last year.
- Councillor A Williams advised Inspector Patterson that a resident had complained to him about the number of cars being driven at speed around the sheep market creating a dusty atmosphere and making the area dangerous and unpleasant for other users. Inspector Patterson noted the incident and advised that if incidents are reported at the time, police will attend if they are able and a record of the car registration number would also be useful.
- Item 7:**           **Road Safety.**  
**95/06**           The following items were brought to Inspector Patterson's attention:-
- 'Holes' which have been dug in Church Road, Llanblethian by the utilities, approximately two weeks ago and are proving to be hazardous for motorists and particularly buses.
  - A camper van, which has been parked on St Athan Road for the last four weeks, is causing an obstruction to motorists.
- Inspector Patterson will investigate both these items.
- 7.1               Letter received from the Vale of Glamorgan Council regarding parking and congestion in Westgate. The letter advised that the Vale of Glamorgan Council is bound by regulation, criteria and budgetary constraints and must take an overview of any public highway by all members of the public, including residents, shoppers and visitors. The Vale of Glamorgan Council is the authority designated to carry out works on the public highway and to make traffic regulation orders necessary to implement restrictions. Residents' suggestions can be made to the local ward members for Cowbridge for their consideration and where appropriate they will liaise directly with the Council service area.
- Noted.**
- A draft letter to residents of Westgate between The Market Place and the Police Station was circulated to members.
- Proposed** by Councillor L E Taylor, seconded by Councillor A Thomas, that the letter is distributed to residents in Westgate between the 'Market Place' and police station and should be amended to acknowledge of the 'Keep Clear' road markings, which have been placed on the junction of The Broad Shoard with Westgate.
- Resolved** as proposed.

Item 8:  
96/06

**Reports**

**a) Mayor**

**Wednesday 21<sup>st</sup> June** - The Mayor attended a 'Place Meeting' at Cowbridge Comprehensive School. The purpose of the meeting was to discuss and contribute to the future growth of the school and community with input from staff, community, governors and parents.

The Mayor attended a Reception at West House, Penarth hosted by the Mayor of Penarth, Councillor Mark Wilson. The Reception was to mark the occasion of Penarth being awarded Fairtrade Town Status.

**Sunday 25<sup>th</sup> June** - The Mayor and Consort with the Town Council, held Cowbridge with Llanblethian Town Council's Civic Parade and Service at the Holy Cross Church, Cowbridge.

The Mayor and Consort attended Porthcawl Town Council's Civic Service at St. John's Church, Newton, followed by High Tea at the Atlantic Hotel, Porthcawl.

The Deputy Mayor and Deputy Mayoress attended Sully Community Council's Civic Service at St John the Baptist Church, Sully followed by a Reception and Buffet at the Old School Hall.

**Thursday 27<sup>th</sup> June** - The Deputy Mayor attended an Exhibition of Portraits by GCSE and A Level Students of Cowbridge Comprehensive School in The Old Hall, Cowbridge.

**Wednesday 28<sup>th</sup> June** – The Deputy Mayor attended a preview of the Flower Festival at Holy Cross Church.

**Sunday 2<sup>nd</sup> July** - The Mayor and Consort visited the Flower Festival at the Holy Cross Church.

The Mayor and Consort attended Llantwit Major Town Council's Civic Service Ceremony at St Illtud's Church, Llantwit Major, followed by a Reception at the Llantonian Hall.

The Mayor and Consort attended Sung Evensong at the close of the Flower Festival.

The Deputy Mayor attended Coed Hills Rural Artspace for the inauguration ceremony of 'Breathing Ground' opened by the Rt Hon Rhodri Morgan AM.

**Saturday 8<sup>th</sup> July** - The Mayor and Consort attended a Medieval Evening hosted by the High Sheriff at St Donats Castle in aid of the High Sheriff's charities.

**Thursday 13<sup>th</sup> July** - The Mayor visited Cowbridge Fire Station to discuss the proposed changes.

The Mayor attended the Annual Art, Design and Technology Exhibition at Cowbridge Comprehensive School.

The Mayor attended the ATC's Annual Squadron BBQ with entertainment.

**Friday 14<sup>th</sup> July** - The Mayor officially opened Year 9's Trade Fair at Cowbridge Comprehensive School.

**Sunday 16<sup>th</sup> July** - The Mayor and Consort attended Barry Town Council's Civic Sunday Service at The Memorial Hall Theatre followed by Refreshments.

The Mayor and Consort attended Afternoon Tea in the Marquee, Duffryn Gardens, proceeds to the Mayor's of the Vale of Glamorgan Council's Charities. The event included a tour of the gardens and entertainment from The Victoriana Jazz Band.

Item 8:

**Reports (Continued)**

**b) Town Clerk's Report**

- Civic 2007

To consider engaging the services of the R.A.F. Voluntary Band for next year.

Members agreed that the RAF Voluntary Band should be 'booked' for Sunday 24<sup>th</sup> June 2007 for next year's Civic Event.

- Heritage Open Day

Volunteers will be required for the Parlour where the Mayoral robes and regalia will be on display – Saturday 16<sup>th</sup> September 2006. The Town Clerk will circulate 'availability forms' in early September

- Casual Vacancy

The Town Clerk advised that there has been no response to the public notices placed in the notice boards and the Gem Newspaper.

**Proposed** by Councillor G A Cox, seconded by Councillor Mrs G Baty, that the vacancy is re-advertised in September and that a letter is sent to the Gem from the Mayor, appealing to members of the local community to consider joining the Town Council.

**Resolved** as proposed.

- August Bank Holiday – The Town Clerk's office will be closed on Monday 28<sup>th</sup> and Tuesday 29<sup>th</sup> August

Dates for your diary

Saturday 16<sup>th</sup> September 2006 (10am – 4pm) Heritage Open Day

Saturday 23<sup>rd</sup> September (7.30p.m.at the Town Hall) – CAOS,

Performance of Trial by Jury; Extracts from The Hollow Crown by CADS, in aid of Amelia Trust

Sunday 12<sup>th</sup> November – Remembrance Sunday

**To approve Accounts for year ending 31<sup>st</sup> March 2006.**

Details of the accounts were circulated to all members.

**Proposed** by Councillor J R Harris, seconded by Councillor A Williams, that the Accounts for year ending 31<sup>st</sup> March 2006 be approved.

**Resolved** as proposed.

Payment of the accounts to be ratified

Expenses totalling £10,044.54 to be paid.

**Proposed** by Councillor D W Morris, seconded by Councillor Mrs G Baty, that the payments of the accounts be ratified.

**Resolved** as proposed.

Item 9:

97/06

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor A Williams reported on the meeting held 3<sup>rd</sup> July 2006.

Councillor J R Harris queried Item 7.1(iv) relating to the 'Lock-Up' in the Limes Cemetery. The Town Clerk clarified that a resident of Borough Close had put forward the suggestion that he made alterations to reduce the size of the 'lock-up' which stood within the boundary of the Limes Cemetery and is owned by the Town Council. Members recommended that the suggestion is rejected.

**Item 9: Reports of Committees.**

**a. Leisure & Amenities (continued).**

Councillor Mrs M Arnold queried whether there was any progress on the following items:-

- Current position with the survey of Holy Cross churchyard from Caroe & Partners– the Town Clerk advised that they are due to carry out the condition survey and prepare a feasibility study in the next month.
- Flower Bed at the entrance to the Twt Park – Town Clerk has taken pictures and e-mailed them to Tesco. He has advised that until the hoarding from adjoining works is removed it would not be of benefit to replace and re-plant the shrubs.
- Seat on Aberthin Road, which has been removed by contractors – Town Clerk advised that it appears that its removal is to allow access to the Flood Prevention Scheme being carried out by the Environment Agency.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor H Ll Morgan, that a letter is sent to the Environment Agency requesting that a temporary seat is re-sited along the Aberthin Road until the works are completed.

**Resolved** as proposed.

**Proposed** by Councillor Mrs G Baty, seconded by Councillor Mrs S M Cox, that the amended report be accepted and adopted.

**Resolved** as proposed.

*Councillor G A Cox left the meeting whilst the following item was discussed.*

**b. Planning.**

Councillor Mrs S M Cox reported on the meeting held on 3<sup>rd</sup> July 2006 and drew Members' attention to item 6.1 in respect of the approval of planning application 05/01023/OUT, which had sixteen conditions attached to it.

**Proposed** by Councillor A Williams, seconded by Councillor D W Morris, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 4<sup>th</sup> July 2006 and drew Members' attention to Item 9.1 relating to Civic Sunday. Members agreed that future discussion concerning any changes to the format of the day should be at a meeting after Remembrance Sunday had taken place. It was decided that it should be placed on the agenda for January's meeting next year.

**Proposed** by Councillor Mrs M Y Williams MBE, seconded by Councillor D W Morris, that the report be accepted and adopted.

**Resolved** as proposed.

- Item 9: Reports of Committees (continued).**  
**d. Town Hall**  
Councillor A Thomas reported on the meeting held 4<sup>th</sup> July 2006.  
**Proposed** by Councillor Mrs M Y Williams MBE, seconded by Councillor Mrs S M Cox, that the report be accepted and adopted.  
**Resolved** as proposed.
- Item 10: Reports of Representatives.**  
**98/06**
- 10.1 Cowbridge and Llanblethian United Charities.**  
No meeting.
- 10.2 Evan Jenkins Charity.**  
Next meeting 20<sup>th</sup> July.
- 10.3 Cowbridge Institute Charity.**  
Councillor Mrs S M Cox reported on a meeting held on 12<sup>th</sup> July at which the Stockbrokers gave a presentation.
- 10.4 One Voice Wales.**  
Councillor Mrs S M Cox reported on a meeting held on 10<sup>th</sup> July, at which the issue of training was discussed.
- 10.5 Conservation Area Advisory Sub-Group.**  
Councillor Mrs L Adams was unable to attend the meeting.
- 10.6 Cowbridge and District Museum Trust.**  
Councillor Mrs S M Cox advised that the next meeting would be held in September.  
Councillor Mrs L Adams advised that a meeting had been held with members of the History Society and the Museum Trust to discuss Heritage Day in September. Mr McGovern had arranged for a replica of the 'stocks' to be made by inmates at Parc Prison.
- 10.7 Cowbridge Town Twinning Association.**  
Councillor Mrs S M Cox advised that the visit from Clisson went well.
- 10.8 Joint Liaison Association on Footpaths.**  
No meeting.  
**Proposed** by Councillor Mrs M Arnold, seconded by Councillor H L Morgan that a letter is sent to the Footpaths Officer at the Vale of Glamorgan Council, Mr Chris Jones Jenkins expressing the Town Council's concern that these important meetings have ceased and that they should be reinstated. **Resolved** as proposed.
- 10.9 Governing Body of Y Bont Faen Primary School.**  
The Town Clerk advised that he has a copy of the minutes of the meeting held on 17<sup>th</sup> May 2006.
- 10.10 Governing Body of Ysgol Iolo Morganwg.**  
Councillor Mrs L Adams attended a meeting on 17<sup>th</sup> July at which they were advised that the new multi sports pitch would be ready by September.
- 10.11 Cowbridge Chamber of Trade.**  
No meeting.

- Item 10: Reports of Representatives. (Continued)**
- 10.12 Cowbridge in Bloom.**  
No meeting.
- 10.13 Rural Vale Police/Community Consultative Group.**  
Next meeting 31<sup>st</sup> July.
- 10.14 Best Kept Village.**  
Councillor A Williams advised that the judging had taken place and Ystradowen was chosen.
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**  
No Representative.
- 10.16 Community Liaison Committee.**  
Next meeting 19<sup>th</sup> July.
- 10.17 Walled Towns Friendship Circle.**  
No meeting.
- 10.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.
- 10.19 Age Concern 'Good Neighbour Scheme'.**  
Next meeting September.
- 10.20 Vale of Glamorgan Safety Partnership.**  
No meeting.
- 10.21 Food and Drink Committee**  
Councillor D W Morris advised that a meeting was held on 12<sup>th</sup> July and that matters are progressing.
- 10.22 Cowbridge Charter Trust.**  
Councillor Mrs S M Cox advised that at a meeting held on 12<sup>th</sup> July it was reported that the Jazz Festival had been very successful and it is planned to hold the event again next year.
- Item 11: Draft Risk Reduction Plan from South Wales Fire Authority.**  
**99/06**  
Councillor Mrs L Adams reported that she had visited the Fire Station in Cowbridge on a 'fact-finding' mission and a summary had been circulated to members for their information. A Representative from South Wales Fire Headquarters met with her and a member of the fire station but discussion of the draft risk reduction plan was not permitted.  
Members were also circulated with a draft response that after discussion was approved subject to minor amendment.  
**Proposed** by Councillor Mrs S M Cox, seconded by Councillor A Thomas, that the Chief Fire Officer or Representative from South Wales Fire Headquarters is invited to talk to members of the Town Council and that surrounding local Community Councils are also invited before the response to the draft plan is returned. In the event that this is not feasible before 31<sup>st</sup> August, which is the return date for the response, nor that the response date can be extended, then the draft response circulated shall be submitted **Resolved** as proposed.

- Item 12:**        **Letter received from the Director of Environmental and Economic  
100/06**        **Regeneration at the Vale of Glamorgan Council.**  
The letter referred to the presentation given by officers from the Vale of Glamorgan Council, regarding their roles of Town Centre Manager and Events Manager.  
The Mayor prepared a draft response, which was circulated to all members present for their consideration.  
**Proposed** by Councillor L E Taylor, seconded by Councillor H LI Morgan, that the letter, as amended, shall be sent to the Director of Environmental and Economic Regeneration at the Vale of Glamorgan Council in response to his letter.  
**Resolved** as proposed.  
Councillor Mrs S M Cox requested that the minutes should contain a record of the votes  
*Members voting favour of the proposal:*  
Councillors Mrs L Adams, H L Morgan, L E Taylor, D W Morris, G A Cox, Mrs A Burges,  
A Williams, A Thomas, Mrs S M Cox, Mrs G Baty and  
Mrs M Y Williams MBE.  
*Members voting against of the proposal:*  
Councillors J R Harris and Mrs M Arnold.
- Item 13:**        **Correspondence**  
**101/06**  
13.1            Document received from the Welsh Assembly Government entitled 'Providing Indemnities to Members and Officers of Relevant Authorities'.  
The document was circulated to all members and the Town Clerk advised that it was applicable to Town and Community Councils.  
**Noted.**
- Item 14:**        **Publications**  
**102/06**  
14.1            Clerk and Councils Direct – Quarterly Publication.  
**Noted.**
- Item 15:**        **Documents for sealing.**  
**103/06**        No documents for sealing.
- Item 16:**        **Date and time of next Meeting.**  
**104/06**        7.p.m. Tuesday, 19<sup>th</sup> September 2006.

Councillor Mrs L Adams  
**Mayor**

Date minutes signed.