

**.Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 22nd July 2008 at 7.00pm.**

Present: Mayor – Councillor D W Morris
Deputy Mayor – Councillor J R Harris
Councillors: Mrs M Arnold, Mrs G Baty, Mrs A Burges, G A Cox,
Mrs S M Cox, D E Magnay, Mrs S Massey, L E Taylor, A Thomas
and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Sergeant Chris Warner.
Revd Canon D Belcher and Revd Matthew Trick

Revd Canon D Belcher opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
109/08 Councillor A E Banks, Mrs A E Harding and Mrs N C Thomas
Treasurer Mr J Rixon

Item 2: **Declarations of Interest.**
110/08 Councillor G A Cox – All Planning and Licensing matters.

Item 3: **The Treasurer's Report.**
111/08 The Report was presented by Councillor J R Harris in the absence of the
Treasurer.
The Receipts and Payments Account for the period 1st April 2008 to
30th June 2008 and statement of bank balance as at 30th June 2008 was
circulated.

Balances as at the 30th June 2008.

Current Account:	£ 3,342.00
Investment Gold Account:	£ 40,218.44
Money Market	<u>£ 60,000.00</u>
Total	£103,560.44
Less Outstanding Cheques	<u>£ 3,480.00</u>
	<u>£ 100,080.44</u>

Proposed by Councillor J R Harris seconded by Councillor A Williams
that these reports be accepted and adopted.

Resolved: This report be adopted.

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Item 4: 112/08 To confirm the minutes of Town Council Meeting held on 17th June 2008.

Item 11.4 – 4th of July should read 24th June.

Proposed by Councillor L E Taylor seconded by Councillor Mrs S M Cox and **Resolved** that the amended minutes of the Town Council Meetings held on 17th June 2008 and were confirmed as a correct record and duly signed.

Item 5: 113/08 Matters arising from Town Council Meeting held on 17th June 2008.
No matters arising.

Item 6: 114/08 Community Police Matters.
Sergeant Warner circulated the crime figures for June and gave background details.
A speed enforcement exercise was carried out in Broadway involving over two hundred vehicles being monitored and resulted in 4 warnings being issued. Monitoring will continue.

Item 7: 115/08 Road Safety.
Members drew Sergeant Warner to the following concerns:

- The narrowing of the road along Broadway.
- Parking at the top end of Westgate opposite the Llantwit Major Road junction including the ‘parking bays’.

Item 8: 116/08 Reports

a) Mayor

Saturday 21st June 2008 – The Mayor and Mayoress hosted a Tea Dance in the Main Hall, in aid of Cancer Care Cymru.

Thursday 26th June 2008 – The Mayor and Mayoress attended the Official Opening of the Cowbridge Physic Garden by HRH The Duchess of Cornwall, followed by refreshments in Farthings.

Wednesday 2nd July 2008 – The Mayor and Mayoress attended the Year 6 Leavers Service at Ramoth Chapel.

Saturday 5th July 2008 – The Mayor and Mayoress hosted a Coffee Morning in the Mayor’s Parlour in aid of Cancer Care Cymru.

Sunday 6th July 2008 - The Mayor and Mayoress attended Dinas Powis Community Council’s Civic Service at St Peter’s Church, Dinas Powis followed by a buffet at Lee Hall.

The Deputy Mayor and Deputy Mayoress attended Llandough Community Council’s Civic Service at St. Dochdwy’s Church, Llandough followed by refreshments at Llandough War Memorial Institute.

Friday 11th July 2008 – The Mayor attended Year 9 Enterprise Week at Cowbridge Comprehensive School with the Mayor officially opening the Trade Fair and judging the stalls.

Sunday 13th July 2008 – The Mayor, Mayoress and Town Councillors hosted Cowbridge Town Council’s Civic Sunday Parade and Service at the Holy Cross Church.

The Mayor and Mayoress attended Porthcawl Town Council’s Civic Service at All Saint’s Church, Victoria Avenue, Porthcawl, followed by a buffet tea at the Atlantic Hotel.

Item 8:

Reports

a) Mayor (continued)

Monday 14th July 2008 – The Mayor and Mayoress attended Cardiff County and Vale of Glamorgan Music Service Youth Orchestra Concert at Llandaff Cathedral, Cardiff.

Thursday 17th July 2008 – The Mayor and Mayoress attended Cowbridge ATC Annual Barbeque at the 293 Squadron Headquarters.

Sunday 20th July 2008 – The Mayor and Mayoress hosted a Tea Dance in the Main Hall.

b) Town Clerk's Report

One Voice Wales National Training

The Town Clerk reminded members that completed questionnaires should be returned to the Town Clerk.

Code of Conduct Training.

Two-thirds of members attended the training provided by the Vale of Glamorgan Council. The Town Clerk will provide a copy of the slides used to any members requesting them who were unable to attend.

Town Guide.

The Town Clerk advised that he has been approached by Wales Media regarding the next issue.

Proposed by Councillor J R Harris, seconded by Councillor A Williams, that preparation of the next edition of the guide should proceed with an update of information relating to the Town Council members and for the map to provide greater detail.

Resolved as proposed.

Civic Sunday.

The Town Clerk thanked the staff and the students from Cowbridge Comprehensive School for their assistance. One of the students spent a week on Work Experience in the Town Clerk's office and a letter of appreciation has been received from the school and was read out to members.

Details of next year's Civic Sunday will be discussed at the next Town Council Meeting.

Dates for your diaries

Mayor's Coffee Morning – 9th August.

European Heritage Day – 20th September, 11am to 4pm.

Mayor's Ball – 24th April 2009 (Bear Hotel)

Proposed by Councillor J R Harris, seconded by Councillor Mrs S M Cox, that the payments of the accounts totalling £10,923.03 be ratified.

Resolved as proposed.

Item 9:
117/08

Reports of Committees:

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 7th July 2008.

Proposed by Councillor A Williams, seconded by Councillor A Thomas that the report be accepted and adopted.

Resolved as proposed.

Councillor G A Cox left the meeting during this item.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held 7th July 2008.

Proposed by Councillor Mrs G Baty, seconded by Councillor A Thomas that the report be accepted and adopted.

Resolved as proposed.

Councillor Mrs S M Cox advised members of the planning meeting that a site meeting is to be held on Thursday 31st July at 10am in respect of planning application 07/01285/FUL

c. Finance & General Purposes.

Councillor J R Harris reported on the meeting held 8th July 2008 and referred to item 7.1 in respect of proposed play equipment at Aberthin.

Proposed by Councillor J R Harris, seconded by Councillor Mrs S M Cox that a sub committee be formed to handle the project.

Resolved as proposed.

The committee will consist of Councillors;

Mrs M Arnold, Mrs S M Cox, J R Harris, Mrs S Massey and D W Morris (reserve).

Proposed by Councillor L E Taylor, seconded by Councillor A Thomas that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall.

Councillor A Thomas reported on the meeting held 8th July 2008.

Proposed by Councillor G A Cox seconded by Councillor Mrs G Baty that the report be accepted and adopted.

Resolved as proposed.

Item 10:
118/08

Approval of Accounts and Statement of Assurance for year ended 31st March 2008.

Proposed by Councillor G A Cox, seconded by Councillor A Williams that the Accounts and Statement of Assurance for year ended 31st March 2008 be approved.

Resolved as proposed.

- Item 11: Reports of Representatives.**
119/08
- 11.1 Cowbridge and Llanblethian United Charities.**
No meeting.
- 11.2 Evan Jenkins Charity.**
Next meeting 24th July 2008.
- 11.3 Cowbridge Institute Charity.**
Councillor Mrs S M Cox reported that at the meeting held on 25th June when a number of grants were approved.
- 11.4 One Voice Wales.**
No meeting.
- 11.5 Conservation Area Advisory Sub-Group.**
Councillor Mrs S M Cox reported that at the last meeting held the group approved the planning application in respect of Woodstock House
- 11.6 Cowbridge and District Museum Trust.**
No meeting.
- 11.7 Cowbridge Town Twinning Association.**
No meeting.
- 11.8 Joint Liaison Association on Footpaths.**
Next meeting August.
- 11.9 Governing Body of Y Bont Faen Primary School.**
Minutes of the meeting of 14th May 2008 held by Town Clerk.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
No information.
- 11.11 Cowbridge Chamber of Trade.**
Councillor L E Taylor reported on behalf of Councillor A Banks. Councillor Banks attending the last meeting on 7th July which was the AGM..
- 11.12 Cowbridge in Bloom.**
Next meeting 7th August.
- 11.13 Rural Vale Police/Community Consultative Group.**
Next meeting 28th July 2008.
- 11.14 Best Kept Village.**
Councillor L E Taylor reported on the presentation dinner on 6th July, at which the winner of the competition, Llanmaes, was announced. Y Bont Faen School gained second place in the schools section.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
No information available.

- Item 11: Reports of Representatives. (Continued)**
- 11.16 Community Liaison Committee.**
Next meeting 23rd July 2008.
- 11.17 Walled Towns Friendship Circle.**
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 11.19 Age Concern 'Good Neighbour Scheme'.**
No meeting.
- 11.20 Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 11.21 Cowbridge Charter Trust.**
Next meeting 23rd July 2008.
- 11.22 Fair Trade Group**
Meeting to be arranged.
- 11.23 Creative Rural Communities.**
No meeting.
- Item 12: Entrance to the Twt Play Park off Town Mill Road.**
120/08 It was agreed that the situation should be monitored for the time being.
- Item 13: Youth Council.**
121/08 No matters arising.
- Item 14: Cowbridge Grammar School 400th Anniversary.**
122/08 The Town Clerk confirmed that on Saturday 20th September 'Big Screen' is due to show recorded interviews made in the 1960's.
As part of the 'Heritage Open Day', the Council Chamber is available for any exhibits, which the 'old boys' would like to display.
- Item 15: Correspondence**
123/08
- 15.1 To note a letter received from VGC in respect of variation of premise licence for 27 Eastgate, Cowbridge to increase the hours from 6am until 11pm.
Noted.
- 15.2 To consider the letter received from a resident of Eastgate concerning their objection to the advertising and signage that are being displayed at and around 27 Eastgate. Copy letters were also enclosed concerning objections that have been made against the proposals to vary the premise licence. Members agreed that the Town Council should write to the Vale of Glamorgan Council to object and support the objections raised by the resident on the licensing issue and that the planning committee should consider the planning issues that have been raised at their next meeting and use delegated powers to take any action deemed necessary.

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Item 15: Correspondence

- 15.3 Consideration of letter received from Councillor Mrs N C Thomas
Deferred until next Full Council meeting.
- 15.4 To note letter received from the Welsh Assembly Government (Transport
Wales) advising of Public Consultation Exhibitions being held on 9th – 12th
July 2008 at various venues in the Vale in respect of improving access to
Cardiff International Airport.
Noted.
- 15.5 To note two Publications received from the Welsh Assembly Government,
'Local Government Partnership Scheme Report 2006-2007' and 'Local
Government Partnership Scheme Report March 2008.'
Extracts on sections relating to Town and Community Councils were
circulated to members.
Noted.

**Item 16: Publications (All held by the Town Clerk unless otherwise stated).
124/08**

- 16.1 'The V Word' – Good Practice in Volunteering – Summer 2008.
Noted.
- 16.2 Clerks and Councils Direct – July 2008.
Noted.
- 16.3 The Clerk – July 2008.
Noted.
- 16.4 CPRW – 80th Anniversary Edition.
Noted.

**Item 17: Documents for sealing.
125/08**

- 17.1 Grant of Exclusive Right of Burial for Cremation Plot D6 in The Limes
Cemetery purchased by Mr B Jones, 57 Trem y Garth, Llanharry.
- 17.2 Grant of Exclusive Right of Burial for Cremation Plot D8 in The Limes
Cemetery purchased by Mrs M Hobbs, 12 Druids Green, Cowbridge.
- 17.3 Grant of Exclusive Right of Burial for Grave No. N165 in The Limes
Cemetery purchased by Mrs F Price, The Old Brewery, Cowbridge.
- 17.4 Grant of Exclusive Right of Burial for Grave No. N166 in The Limes
Cemetery purchased by Mr D W Jones, Tanglewood, St Quentins Close,
Llanblethian.
- 17.5 Grant of Exclusive Right of Burial for Grave No. N167 in The Limes
Cemetery purchased by Dr L Jones, 45 The Verlands, Cowbridge.
- 17.6 Grant of Exclusive Right of Burial for Grave No. N168 in The Limes
Cemetery purchased by Mr D Clinton, 80 Millfield Drive, Cowbridge.
All documents sealed.

Item 18: Date and time of next Meeting.

126/08 Tuesday 16th September 2008 at 7.30pm

Councillor D W Morris
Mayor

Date minutes signed.