

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 19th September 2006 at 7.00pm.

Present: Mayor – Councillor Mrs L Adams
Deputy Mayor – Councillor H Ll Morgan
Councillors: Mrs M Arnold, Mrs G Baty, Mrs A Burges, G A Cox,
Mrs S M Cox, W H Evans, J R Harris, D W Morris, L E Taylor, A Thomas
and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Treasurer Mrs J Tyre
Sergeant N Kilhberg
Revd Canon D Belcher

Revd Canon Belcher opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
105/06 None.

Item 2: **Declarations of Interest.**
106/06 Councillor G A Cox – All Planning Items and Item 8.
Councillor Mrs S M Cox – any items relating to Y Bont Faen School,
Museum Trust and South Wales Valuation Panel.
Councillor W H Evans – Item 8.
Councillor A Williams – Item 8.
Councillor Mrs M Arnold – Item 13.1(a).

Item 3: **The Treasurer's Report.**
107/06 The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and
Payments Account for the period 1st April 2006 to 31st August 2006 and
statement of bank balance as at 31st August 2006 had previously been
circulated.

Balances as at the 31st August 2006.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 55,040.72
Money Market	<u>£ 50,000.00</u>
Total	£106,540.72
Less Outstanding Cheques	<u>£ 145.00</u>
	<u>£106,395.72</u>

Proposed by Councillor Mrs S M Cox, seconded by Councillor Mrs G Baty,
that these reports be accepted and adopted.

Resolved: This report be adopted.

- Item 4:** **To confirm the minutes of the Town Council Meeting held on 18th July 2006.**
108/06
- Proposed** by Councillor D W Morris, seconded by Councillor A Williams and **Resolved** that the minutes of the Town Council Meeting held on 18th July 2006 were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on 18th July 2006.**
109/06
5.1
- To consider the response received from the Secretariat of the South Wales Fire Service in respect of the Draft Risk Reduction Plan.
Proposed by Councillor Mrs G Baty, seconded by Councillor Mrs S M Cox, that in view of the importance of the proposed changes to the South Wales Fire Service in Cowbridge and the surrounding area that a meeting is arranged with members of the Fire Service as soon as possible.
Resolved as proposed.
The meeting is to be arranged for either Wednesday, 4th October or Wednesday, 11th October at 7pm and members of the surrounding community councils are to be invited.
- Item 6:** **Community Police Matters.**
110/06
- Sergeant Kilhberg circulated the crime figures for July and August and provided background information for some of the crimes.
- Item 7:** **Road Safety.**
111/06
- Councillors raised the following items:
- The camper van parked on the St Athan Road - Sergeant Kilhberg agreed to investigate whether any action has been taken on the matter.
 - Removal of the parking area opposite the junction of Westgate with Llantwit Major Road – Sergeant Kilhberg will ascertain the timescale for this to be done.
 - Parking at Broadway, especially the roads leading into Brookfield Park Road, particularly at the beginning and end of the school day, due to parking of vehicles on both sides of the road. A suggestion that double yellow lines are extended on one side of Brookfield Park Road was put forward.
 - The excavations in the road, in conjunction with the water refurbishment works, at the junction of Bridge Road and Church Hill. The situation is exacerbated by a number of vans, which are being parked on the hill.
 - The number of contractors' vehicles now being in Church Street and causing an obstruction for pedestrians.

Page three

Councillors G A Cox, W H Evans and A Williams left the meeting whilst the following item was discussed.

**Item 8:
112/06** **To consider the following resolution moved by Councillor L E Taylor in respect of the former Royal British Legion site.**

In order to alleviate the acute parking problem in the centre of Cowbridge, the Town Council requests the Vale of Glamorgan Council to enlarge their car park behind the Town Hall by acquiring, if necessary by compulsory purchase, the Royal British Legion site of 0.3 acres which is currently being marketed as a “redevelopment opportunity”.

Proposed by Councillor L E Taylor, seconded by Councillor Mrs G Baty that a letter in respect of the motion moved is sent to the Vale of Glamorgan Council.

Resolved as proposed.

**Item 9:
113/06** **Reports**
a) Mayor

Thursday 20th July - The Mayor and Consort attended a Concert performed by the Cardiff County and Vale of Glamorgan Youth Orchestra at Llandaff Cathedral.

Saturday 5th August - The Mayor and Consort supported a Traditional Jazz Evening performed by the Victoriana Jazz Band, at Llantonian Hall, Llantwit Major and included a light buffet. The event was hosted by the Mayor of Llantwit Major, Councillor Downe.

Sunday 13th August - The Mayor and Consort attended a church service at Llancarfan Church hosted by the Vale of Glamorgan Agricultural Society. The service was followed by supper in the Fox and Hounds.

Wednesday 16th August – The Mayor, as Vice President, and Consort attended the Vale of Glamorgan Agricultural Show at Fonmon Castle. Whilst at the Show, the Mayor and Consort attended a Reception in the President’s Marquee, followed by Luncheon in the Member’s Marquee. Later, the Mayor and Consort had Afternoon Tea with the Mayor of the Vale of Glamorgan Council, Councillor Hodges.

Friday 8th September - The Mayor and Consort attended the Officers Mess Annual Reception hosted by the Commanding Officers and Officers of The Officers’ Mess, RAF St Athan.

Saturday 16th September

The Mayor attended European Heritage Open Day along with Town Councillors, in the Town Hall. The Mayor attended the Induction of Heather Barton Jones at Ramoth United Free Church. The preacher was Reverend Glyn Austin and light refreshments were served after the service.

b) Town Clerk’s Report

- *The Annual Audit of Accounts has been called by the District Audit for 23rd October.*

- *Cowbridge and Llanblethian Flood Alleviation Scheme*

There is an opportunity for members of the Town Council to visit the scheme as a group on a date and time to be agreed with Members and the contractors. Councillor L E Taylor will make arrangements for the visit. Monday 25 September 2006 at 5pm was agreed, subject to confirmation.

- The bench on the Aberthin Road removed by the Flood Alleviation Scheme contractors is to be replaced within the next 2-3 weeks.

Item 9: Reports

b) Town Clerk's Report (continued)

- *Age Concern is holding an advice morning on Monday 16th October 2006 in the Robing Room, directed at Senior Citizens and their benefit entitlements.*

Dates for your diary

Saturday 23rd September 2006 – As part of the bicentenary celebrations of the Town Hall as a House of Correction there will be a 'double bill' C.A.O.S. will perform 'Trial by Jury' by Gilbert & Sullivan and C.A.D.S will present 'Incarcerating Acts – extracts from 'A man for all Seasons by Roberts Bolt. Tickets are £5.00 and are available at the Town Hall and Quills.

Food and Drink Festival – Saturday and Sunday, 28th and 29th October.
(*Volunteers for stewarding etc are being sought*)

Remembrance Sunday - Sunday 12th November

Payment of the accounts to be ratified
Expenses totalling £18,428.73 to be paid.

Proposed by Councillor H L Morgan, seconded by Councillor D W Morris, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 10:
114/06**

Reports of Committees.

a. Leisure & Amenities.

Councillor A Williams reported on the meeting held 4th September 2006 and in response to questions confirmed that:

- Item 7.2 – the matter will be referred back to Full Council.
- Item 7.1(ii) – there is no update on the sewer.

Proposed by Councillor W H Evans, seconded by Councillor Mrs G Baty, that the report be accepted and adopted.

Resolved as proposed.

Councillor G A Cox left the meeting whilst this item was discussed.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held 24th July 2006

Proposed by Councillor A Williams, seconded by Councillor Mrs G Baty, that the report be accepted and adopted.

Resolved as proposed.

Councillor Mrs S M Cox reported on the meeting held 4th September 2006.

- Item 6.8 (letter from Brackley Primary Health Care Property)

Proposed by Councillor L E Taylor, seconded by Councillor J R Harris, That the Brackley Primary Health Care Property are requested to give a

presentation to the Town Council immediately prior to their next meeting on 17th October 2006.

Resolved as proposed.

Item 10: Reports of Committees.

b. Planning. (Continued)

Proposed by Councillor W H Evans, seconded by Councillor Mrs G Baty, that the report, subject to the above amended proposal, be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held 4th September 2006 and referred to Item 9.1 and whether Councillor G A Cox had anything to report from his meeting with the Operational Manager of Highways.

Councillor Cox confirmed that he had raised the item with Mr Jones and that Mr Jones was looking into the matter. Reinstatement of verges was also discussed in relation to the Water Refurbishment Programme.

Proposed by Councillor J R Harris, seconded by Councillor Mrs M Arnold, that a letter is sent to Mr Miles Punter at the Vale of Glamorgan Council expressing the concerns of the Town Council regarding the reinstatement carried out by the contractor.

Resolved as proposed.

Reference was made to Item 6.1 – financial assistance to Shelter Cymru and it was agreed that included in the letter accompanying the cheque, an enquiry is made as to whether there is now an office in the western Vale.

Proposed by Councillor A Williams, seconded by Councillor A Thomas, that the report be accepted and adopted.

Resolved as proposed.

Councillors G A Cox and Mrs S M Cox left the meeting whilst this item was discussed.

d. Town Hall

Councillor W H Evans reported on the meeting held 5th September 2006.

Councillors discussed the recommendation in relation to Item 5, the review of the no smoking policy in the Town Hall.

Proposed by Councillor A Williams, seconded by Councillor H L Morgan, that the report be accepted and adopted.

Resolved as proposed.

Councillor Mrs G Baty requested that it was recorded that she voted against the adoption of the report, specifically Item 5.

Item 11: To consider the recent referral to the Public Services Ombudsman for Wales.

115/06

It was **resolved** after considerable discussion and debate that unless further correspondence is received from the Director of Environmental and Economic Regeneration which requires a response from the Town Council, the matter is 'laid to rest' and that this does not prejudice the right of any councillor to which the referral was made, making further representations as an individual.

Proposed by Councillor Mrs S M Cox, seconded by Councillor W H Evans, that the Town Clerk should circulate the responsibilities and roles of the Town Council and those of the Vale of Glamorgan Council.

Resolved as proposed.

- Item 12:** **Casual Vacancy.**
116/06 The Town Clerk advised that the closing date for applications to be returned is Monday 25th September. It was agreed that the interviewing committee would comprise of the following members:-
Councillors Mrs L Adams (Mayor), Mrs G Baty (Immediate Past Mayor), Mrs S M Cox (Chair of Planning Committee) and J R Harris (Chair of Finance and General Purposes Committee).
Interviews to take place on either 4th or 11th October 2006.
- Item 13:** **Reports of Representatives.**
117/06
- 13.1** **Cowbridge and Llanblethian United Charities.**
No meeting.
- 13.2** **Evan Jenkins Charity.**
No meeting.
- 13.3** **Cowbridge Institute Charity.**
No meeting.
- 13.4** **One Voice Wales.**
Resolved that Councillor Mrs S M Cox should attend the Annual General Meeting of One Voice Wales on Saturday 14th October 2006 in Llandrindod Wells.
- 13.5** **Conservation Area Advisory Sub-Group.**
No items relating to the Cowbridge area were discussed at the last meeting.
- 13.6** **Cowbridge and District Museum Trust.**
Councillor Mrs S M Cox advised that at the quarterly meeting it was reported that there had been good fund raising and that storage for additional exhibits is being sought.
- 13.7** **Cowbridge Town Twinning Association.**
Councillor Mrs S M Cox advised an Italian Evening is to be held in the Town Hall this Friday.
- 13.8** **Joint Liaison Association on Footpaths.**
No meeting.
- 13.9** **Governing Body of Y Bont Faen Primary School.**
Copies of minutes of the meeting held 5th July are held in the Town Clerk's Office. Next meeting 20th September.
- 13.10** **Governing Body of Ysgol Iolo Morganwg.**
Councillor Mrs L Adams attended the meeting last week, when the new multi sports pitch was discussed. The facility is to be run by a management committee and is available to the community outside school hours.
- 13.11** **Cowbridge Chamber of Trade.**
No meeting.

Page seven

- Item 13: Reports of Representatives (Continued)**
- 13.12 Cowbridge in Bloom.**
Next meeting 28th September.
- 13.13 Rural Vale Police/Community Consultative Group.**
Councillor Mrs G Baty reported that at the last meeting it was established that despite the formation of PACT there will still be a police representative at the monthly Town Council meetings.
- 13.14 Best Kept Village.**
No meeting.
- 13.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 13.16 Community Liaison Committee.**
No meeting.
- 13.17 Walled Towns Friendship Circle.**
No meeting.
- 13.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 13.19 Age Concern 'Good Neighbour Scheme'.**
Councillor Mrs A Burges reported that on the 11th September she had attended a sponsored walk and that at a meeting held on 9th September, Christmas arrangements were discussed.
- 13.20 Vale of Glamorgan Safety Partnership.**
No meeting.
A Safer Vale Conference is to be held in St Donats and **resolved** that Councillor Mrs S M Cox attend.
- 13.21 Food and Drink Committee**
Councillor D W Morris thanked Councillors who have already agreed to help at the Festival and welcomed further volunteers.
- 13.22 Cowbridge Charter Trust.**
No meeting.
Councillor Mrs S M Cox advised that the Town Walls Sub Committee are meeting every Monday, Tuesday and Wednesday from 10am to 12 to continue their work and would welcome additional help from volunteers.
- 13.23 European Heritage Open Day – Saturday 16th September 2006.**
Councillor Mrs L Adams reported on the day and advised that over 400 visitors came to the Town Hall to view the original stocks as well as the replica. Useful contacts were established with the Museum of Welsh Life Conservation Department, Parc Prison and Amelia Trust, who secured three additional volunteers for their organisation. A raffle and sale of coffee raised almost £200 and this should be increased after next weekend's event with CAOS and CADS.

Page eight

- Item 13:** **Reports of Representatives (Continued)**
13.23 **European Heritage Open Day – Saturday 16th September 2006**
 (Continued)
 Proposed by Councillor J R Harris, seconded by Councillor W H Evans, that the Town Council pays for the cost of the banner of £72, produced by Amelia Trust and used to advertise European Heritage Day.
 Resolved as proposed.
- Proposed** by Councillor H Ll Morgan, seconded by G A Cox, that a letter of thanks is sent from the Mayor to Parc Prison for the construction of the replica stocks.
 Resolved as proposed.
- 13.1(a)** **To appoint a representative on Cowbridge with United Charities**
 Proposed by Councillor H Ll Morgan, seconded by Councillor D W Morris, that Mr T N Arnold continue as Trustee for Cowbridge with United Charities.
 Resolved as proposed.
- Item 14:** **Correspondence**
118/06
- 14.1 Letter received from Mr R Quick, Director of Environmental and Economic Regeneration in acknowledgement of the response from the Town Council to his previous correspondence.
 Noted.
- 14.2 Received from Dr C Choo Yin - Environment Act 1995 – The Air Quality (Wales) Regulations 2000 (as amended) Local Air Quality Management.(Round 2 detailed Assessment).
 The consultation period for the above document lasts until 1st October 2006 by which time any comments should be made.
 Resolved that a committee with delegated powers to respond to the document should comprise of Councillors Mrs G Baty, Mrs S M Cox and L E Taylor and that they should meet at a mutually convenient time.
- 14.3 Received from the Welsh Assembly – Commissioner for Older People in Wales draft Regulations.
 Noted.
- 14.4 To consider the email received from Mark Richardson in respect of the ‘Fair Trade Wales Campaign’. As part of the campaign, every town and every county is being asked to get Fair Trade status. In order to inform and introduce the process of what are the requirements to get ‘Fair Trade Status’, a meeting for all the towns in the Vale is to be held on 24th October at 7.30pm to introduce the idea behind the Fair Trade Wales campaign.
 Proposed by Councillor Mrs G Baty, seconded by Councillor W H Evans that the Town Hall is offered as a venue for the meeting.
 Resolved as proposed.
- 14.5 Letter received from Welsh Assembly Government enclosing ‘A Strategy for Social Services in Wales over the next decade – *Draft for consultation - response by 15th November 2006*

Page nine

- Item 14: Correspondence (continued)**
- 14.5(a) Letter received from WAG enclosing notification of consultation events being held in relation to 'Fulfilled Lives – Supportive Communities'. The closest event is being held in Cardiff at St David's Hotel and Spa, Cardiff Bay on Friday 6th October 2006.
Councillor A Williams agreed to attend the event at Cardiff and report back to the next Full Council meeting.
- 14.6 Received from VGC – 'Free Affordable Warmth Action Plan Workshop' - 28 September 2006 at the Civic Offices Barry between 9.15am – 1.30pm.
Noted.
Councillors A Thomas and Mrs G Baty agreed to attend the workshop
- 14.7 Received from VGC & Welsh Assembly Govt – 'Active Lifestyles Community Capital Programme'.
Councillor Mrs L Adams referred to the exercise classes that used to be held on Friday afternoons in the Lesser Hall by Age Concern. The previous teacher has given up and because a replacement cannot be found, the class has had to finish.
Resolved that this might be a suitable project to be put forward for the programme for funding to be made available for a teacher and the classes reinstated.
- 14.8 Received from 'One Voice Wales' – Annual Meeting 14 October 2006 – Motions for debate.
Noted.
- 14.9 Received from 'One Voice Wales', a document entitled 'National Training Strategy'. Feedback on document is required by 25 October 2006.
Noted
It was agreed that this item should be placed on the agenda for the next Town Council meeting 17th October 2006 and for members to have available any feedback they wished to be sent from the Town Council.
- 14.10 Letter received from the Vale of Glamorgan Council in respect of the Vale of Glamorgan Local Development Plan Delivery Agreement.
A Sustainability Appraisal Workshop is being held between 9am – 1pm on 11 October 2006 at The Hub, YMCA Gladstone Road Barry.
Noted.
Councillors Mrs L Adams, Mrs G Baty Mrs S M Cox and A Williams will attend.
- 14.11 Received from VGC – Criminal Justice and Police Act 2001 – The Local Authorities (Alcohol Consumption in Designated Places) Regulations 2001
The letter advised of areas in the Vale of Glamorgan, which have been selected as designated areas in which the drinking of alcohol when requested not to do so by a police officer would be a criminal offence. The area selected in Cowbridge is the Twt Park. Any comments are requested by Wednesday 13th October 2006.
Noted.
It was agreed that the letter be acknowledged and that the Town Council is very pleased with the proposal.

Page ten

- 15. Publications** (All held by the Town Clerk).
- 119/06**
- 15.1 *CPRW (Campaign for the Protection of Rural Wales) Quarterly Publication
– Summer 2006
*AGM at Old Hall Cowbridge Tuesday 26 September 2006 at 7pm
Noted.
- 15.2 Review of Local Service Delivery – Report to the Welsh Assembly
Government.
Noted.
- 15.3 Adjudication Panel for Wales - Annual Report
Noted.
- 15.4 Noahs Ark Appeal – Summer 2006 Newsletter
Noted.
- 15.5 The Insolvency Service News – August Edition
Noted.
- 15.6 Clerk and Councils Direct
Noted.
- 15.7 ‘The Clerk’ – Publication of the Society of Local Council Clerks’
Noted.
- Item 16:** **Documents for sealing.**
120/06 No documents for sealing.
- Item 17:** **Date and time of next Meeting.**
121/06 Tuesday 17th October 2006 at 7.00pm.

Councillor Mrs L Adams
Mayor

Date minutes signed.