

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 18th September 2007 at 7.30pm.

Present: Mayor – Councillor H LI Morgan
Deputy Mayor – Councillor D W Morris
Councillors: Mrs L Adams, Mrs G Baty, Mrs A Burges, G A Cox,
Mrs S M Cox, W H Evans, J R Harris, L E Taylor
and Mrs M Y Williams MBE.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Treasurer – Mrs J Tyre

Item 1: **Apologies for Absence.**
116/07 Councillors, Mrs M Arnold, A Banks, A Thomas and A Williams.

Item 2: **Declarations of Interest.**
117/07 Councillor Mrs L Adams – Planning Minutes, Item 9b (Item 5.5).
Councillor Mrs S M Cox - Y Bont Faen School, Cowbridge Charter Trust,
Cowbridge Museum Trust and Valuation Tribunal.
Councillor G A Cox – All planning matters and Item 14.8.

Item 3: **The Treasurer's Report.**
118/07 The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and
Payments Account for the period 1st April 2007 to 31st August 2007 and
statement of bank balance as at 31st August 2007 had previously been
circulated.

Balances as at the 31st August 2007.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 51,457.70
Money Market	<u>£ 60,000.00</u>
Total	£112,957.70
Less Outstanding Cheques	<u>£ 100.00</u>
	<u>£ 112,857.70</u>

Proposed by Councillor J R Harris, seconded by Councillor D W Morris,
that these reports be accepted and adopted.

Resolved: This report be adopted.

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- Item 4:** **To confirm the minutes of the Town Council Meeting held on**
119/07 **17th July 2007.**
Proposed by Councillor Mrs L Adams, seconded by Councillor
Mrs S M Cox and **Resolved** that the minutes of the Town Council Meeting
held on 17th July 2007 were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on**
120/07 **17th July 2007.**
Item 10 – Axis 3 Funding.
Ve Van de Voorde gave a presentation to the Town Council before the
meeting this evening on ‘Youth Councils’ and invited members to give
further thought to the concept happening in Cowbridge.
Proposed by Councillor Mrs L Adams, seconded by
Councillor Mrs S M Cox that a meeting is held, open to any interested
councillors, on Wednesday 3rd October 2007 at 5.30pm in the council
chamber.
Resolved as proposed.
- Item 6:** **Community Police Matters.**
121/07 No one from South Wales Police was present at the meeting but members
wished the following item to be brought to Inspector Patterson’s attention:
- Up-date on theft from lockers in the changing room at the Leisure
Centre.
- Item 7:** **Road Safety.**
122/07 No one from South Wales Police was present at the meeting but members
wished the following items to be brought to Inspector Patterson’s attention:
- Report on the accident that occurred close to the Cross Inn.
 - Obstruction caused by vehicles parking on the bend of Church Hill,
Llanblethian.
- Item 8:** **Reports**
123/07 **a) Mayor**
Sunday 22nd July 2007 – The Mayor attended Llantwit Major Town
Council’s Civic Service at St Illtud’s Church followed by a Reception at
Llantonian Hall.
Saturday 28th July 2007 – The Mayor visited the Vale Plus Centre, Barry to
meet member and view facilities.
Sunday 29th July 2007 – The Deputy Mayor and Deputy Mayoress attended
Porthcawl Town Council’s Civic Sunday at All Saints Church, Porthcawl,
followed by a buffet tea at the Grand Pavilion, Porthcawl.
Wednesday 15th August – The Mayor and Mayoress attended The Vale of
Glamorgan Agricultural Show, where the Mayor was Vice President of the
Show.
At the show, the Mayor and Mayoress attended a Reception in The
President’s Marquee and Luncheon in the Members’ Marquee, both hosted by
the President, Captain Norman Lloyd Edwards.
The Mayor and Mayoress had Afternoon Tea with the Mayor of Vale of
Glamorgan in the Council’s Civic Marquee.

Item 8: Reports

a) Mayor (Continued)

Thursday 16th August – The Deputy Mayor hosted a Reception for the Town Twinning Group in the Mayor’s Parlour prior to their visit to Clisson.

Friday 7th September 2007 – The Mayor and Mayoress attended the Officers’ Mess Annual Reception at the Officers’ Mess, MOD St Athan.

Sunday 9th September – The Mayor and Mayoress attended the Vale of Glamorgan Council’s Civic Sunday at All Saints Church, Penarth followed by a Reception in the Marquee at Dyffryn Gardens.

Thursday 13th September – The Mayor attended Cowbridge Comprehensive School Sports Presentation Evening at Cowbridge Leisure Centre, hosted by Mr Gareth Roberts (S4C) and included live demonstrations of various sports.

Friday 14th September – The Mayor attended the Launch of The County Treasures Survey at the Cory Education Centre, Dyffryn House, with a buffet lunch. The Mayor advised members that the day was very impressive and the survey was complied with an immense amount of work and co-operation between the Vale of Glamorgan Council and Town and Community Councils.

The Mayor advised members that he attended a meeting called by the Town Clerk to discuss this year’s Christmas arrangements. The meeting was attended by a number of Chamber of Trade members plus representatives from the Holy Cross Church and Ramoth, representatives from South Wales Police and the Vale of Glamorgan Council and members of Cowbridge and Llantwit Major Lions. The Chamber of Trade is in the process of setting up a ‘Christmas Committee’ to handle fund raising initiatives and to assist on the day of the event and have asked for a representative from the Town Council to be nominated. They are also looking for a secretary and a fundraising manager.

Proposed by Councillor Mrs L Adams, seconded by Councillor L E Taylor that Councillor D W Morris is the Town Council’s Representative.

Resolved as proposed.

b) Town Clerk’s Report

Dates for your diaries:

Information Day	Saturday, 15 th September 2007 (10am – 4pm)
PACT meeting	Wednesday 26 th September 2007 (7pm)
John Smith MP (Defence Academy)	Friday 12 th October 2007 (6-7pm)
Food & Drink Festival	27 th / 28 th October 2007
Remembrance Sunday	Sunday, 11 th November 2007
Father Christmas	Sunday 25 th November 2007
Civic Sunday	Sunday 13 th July 2008

The Town Clerk reported that a window in the Robing Room was smashed on 8th September. The window was boarded up for the weekend, then fully repaired by the Amenity Supervisor the following Monday.

Payment of the accounts to be ratified
Expenses totalling £21,727.27 to be paid.

Proposed by Councillor J R Harris, seconded by Councillor W H Evans, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9:
108/07**

Reports of Committees.

a. Leisure & Amenities.

Councillor Mrs L Adams reported on the meeting held 3rd September 2007 and referred to Item 7.2 and confirmed that work in the Holy Cross Churchyard is progressing and that it is anticipated that the first of the refurbished railings will be reinstated soon and this should provide an opportunity to publicise the partnership between the Town Council and Parc Prison as well as the project itself.

The Town Clerk reported that a broken rail on the bridge leading from the Twt Park to Poplars Park was replaced on health and safety grounds.

Members discussed the lack of progress with regard to the sewer (Item 7.1ii). **Proposed** by Councillor Mrs G Baty, seconded by Councillor Mrs L Adams, that a letter is sent to the Vale of Glamorgan Council expressing the Town Council's frustration at the lack of progress on this item and that if there is no reply within 14 days, then the Town Council intend to pursue this issue through the local Assembly Member.

Resolved as proposed.

Reference was made to Item 13.1 on Full Council minutes of 17th July in relation to 'Making Space for Wildlife' and the permanent closure of one side of the gates at the entrance to the Holy Cross Church to prevent vehicle access into the churchyard and damaging the pennant stones. **Resolved** that both items are placed on the Leisure and Amenities Agenda for the next meeting.

Proposed by Councillor W H Evans, seconded by Councillor D W Morris, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held 3rd September 2007 and 23rd July 2007.

Proposed by Councillor Mrs L Adams, seconded by Councillor Mrs G Baty, that both reports be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held on 4th September 2007. Item 8.1 – the footpath alongside the 'Bridge Garage' development. Members were advised that the Vale of Glamorgan Councillors for Cowbridge are to meet with Planning Officers at the Vale of Glamorgan Council to discuss the matter.

Proposed by Councillor L E Taylor, seconded by Councillor W H Evans, that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees. (Continued)

d. Town Hall

Councillor W H Evans reported on the meeting held 4th September 2007.

Councillor Mrs L Adams reported that very positive comments had been received in relation to the new curtains in the Main Hall.

It was agreed to investigate the cost of installing new worktops in the Lesser Hall kitchen prior to its' redecoration.

Proposed by Councillor D W Morris, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

Resolved as proposed.

Item 10: Axis 3 Funding.
109/07

To note a letter received from Creative Rural Communities, which updates the current situation regarding Axis 3 Funding. An extension has been granted until November 2007 for the submission of business plans. Approval for funding will be given in the New Year with the possibility of projects commencing in the next financial year. Expression of interest funds submitted does not guarantee funding.

Noted.

Item 11: Reports of Representatives.
110/07

11.1 Cowbridge and Llanblethian United Charities.
No meeting.

11.2 Evan Jenkins Charity.
Next meeting 25th October.

11.3 Cowbridge Institute Charity.
Next meeting 7th November.

11.4 One Voice Wales.
Next meeting 23rd October.

11.5 Conservation Area Advisory Sub-Group.
Last meeting held 13th September but no Cowbridge matters were listed.

11.6 Cowbridge and District Museum Trust.
Councillor Mrs S M Cox reported on the last meeting held 13th September at which the future development of the Museum was discussed.

11.7 Cowbridge Town Twinning Association.
Councillor Mrs G Baty reported that a very successful Caribbean evening was held on 15th September and on 22nd September, in the Main Hall, an Indian evening is being held and all are invited, tickets cost £15.

- Item 11: Reports of Representatives. (Continued)**
- 11.8 Joint Liaison Association on Footpaths.**
In the absence of Councillor Mrs M Arnold, the Town Clerk reported that the future resurfacing of the 'Three Fields' footpath is subject to negotiation between the Vale of Glamorgan Council and landowners. There are 50% grants available from the Vale of Glamorgan Council for refurbishment of stone stiles but disability access must also be made available.
- 11.9 Governing Body of Y Bont Faen Primary School.**
Next meeting 27th September.
Minutes of meeting held 14th July are available in the Town Clerk's Office.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
The Town Clerk advised that Llanmaes Community Council support the nomination of Councillor H Ll Morgan as the minor authority governor. The decision of Llantwit Major Town Council is due on 27th September.
- 11.11 Cowbridge Chamber of Trade.**
No meeting.
- 11.12 Cowbridge in Bloom.**
Meeting held 13th September when the winter planting programme was agreed.
- 11.13 Rural Vale Police/Community Consultative Group.**
Councillor Mrs G Baty reported on the last meeting at which it was advised that the Police in the Vale of Glamorgan are now taking alternate speed enforcement measures.
- 11.14 Best Kept Village.**
Councillor L E Taylor advised that he had attended the Annual Dinner at which the winners of the competition were announced.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 11.16 Community Liaison Committee.**
Councillor J R Harris advised that the next meeting is 25th September.
At the last meeting held on 18th July, Councillor Harris reported that members discussed the question of aircraft noise from planes taking off from Cardiff International Airport and flying over the Cowbridge area. This matter had been raised by the Town Council on behalf of two Llanblethian residents concerned by a perceived increase in aircraft noise. As a result of the discussion at the meeting, it was agreed that the Vale of Glamorgan Council should be asked to send a formal reply to the complainants and that a copy is sent to this Council. A copy of an e-mail from the Civil Aviation Authority detailing its response to the complainants was circulated to members at the beginning of tonight's meeting.
Proposed by Councillor J R Harris, seconded by Councillor L E Taylor and **resolved** that no further action is taken on this matter by the Town Council.

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- Item 11:** **Reports of Representatives. (Continued)**
- 11.17** **Walled Towns Friendship Circle.**
No meeting.
- 11.18** **Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 11.19** **Age Concern ‘Good Neighbour Scheme’.**
Councillor Mrs A Burges reported that a meeting was held on 10th September to discuss the clients Christmas party on 6th December.
Re-organisation of Age Concern has resulted in less staff and less funding and this is causing problems. There are now forty-six volunteers in the Vale. A successful Coffee Morning held at the Victorian Day in Llantwit Major raised £565.
- 11.20** **Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 11.21** **Cowbridge Charter Trust.**
Councillor Mrs S M Cox reported that work is continuing with the ‘Town Walls Group’ and planting of primroses on Primrose Hill is still being investigated. Councillor Mrs S M Cox has been re-elected Chair of the limited company and the AGM is due to be held shortly.
- 11.22** **Fair Trade Group**
Councillor Mrs L Adams reported that a successful Coffee Morning was held on 15th September when £75 was raised in aid of Amelia Trust.
The Vale Steering Group met on 11th September and is aiming for Fair Trade Status for the Vale of Glamorgan.
- 11.23** **Creative Rural Communities.**
Councillor Mrs L Adams reported that a seminar was held on 6th September at Fonmon. Mr P Chappell is preparing a report for submission to the Welsh Assembly Government.
- Item 12:** **Consultation Document – ‘A Shared Community’.**
- 111/07** A response to the consultation document is required by the 3rd December 2007.
Proposed by Councillor G A Cox, seconded by Councillor W H Evans, that the document is referred to the Finance and General Purposes Committee to consider any response.
Resolved as proposed.
- Item 13:** **Information Day.**
- 112/07** Councillor H LI Morgan thanked the councillors for their assistance on the day. Despite a disappointing turnout from the public, the day provided an opportunity networking between the groups. It is proposed to send a letter of thanks to those organisations who participated. It was agreed that the event should be diarised for next year so that consideration can be given to when another might be held.
Councillor Mrs Baty thanked the Town Clerk and Jackie for the work they had put into the event.

Item 14:
113/07
14.1

Correspondence.

To consider letters from CPRW and Vale of Glamorgan Council regarding aircraft noise.

The letter from CPRW acknowledged that sent by the Town Clerk and confirmed that similar correspondence had been received from two residents in Llanblethian. CPRW are pursuing the concerns raised and asked at what stage the Town Council is with regard to the matter.

Proposed by Councillor J R Harris, seconded by Councillor Mrs L Adams that a letter is sent confirming that the matter had been referred to the Vale of Glamorgan Council which has responded direct.

Resolved as proposed.

Members **noted** the copy of the letter sent by the Vale of Glamorgan Council to the complainants.

14.2

To consider letter received from The Parish of Cowbridge in respect of Holy Cross Restoration.

The church is in the process of applying the Heritage Lottery Fund for a grant towards the cost of restoration of Holy Cross, a Grade I listed building. The church and would be grateful to the Town Council for a letter of support to be sent in respect of the restoration work and the funding application.

Proposed by Councillor G A Cox, seconded by Councillor Mrs L Adams that a letter of support is sent from the Town Council.

Resolved as proposed.

14.3

To consider letter received from the Vale of Glamorgan Council in respect of 'Local Democracy Week' to be held week commencing Monday 15th October.

On 16th October, there is to be 'Youth Question Time' which will consist of a 'panel' of local councillors, a police officer and a youth development officer to answer questions put by 100 secondary school students. Cowbridge Town Council is invited to send a representative to sit on the panel for the event being held in the Western Vale. The event is to be held at Llantwit Major School starting at 10.00am and finishing at 3.00pm.

Councillor J R Harris offered his services to represent the Town Council at the event.

Proposed by Councillor D W Morris, seconded by Councillor Mrs G Baty that Councillor J R Harris represents the Town Council.

Resolved as proposed.

14.4

To consider consultation document received from Welsh Assembly Government in respect of 'Local Vision, Preparing Community Strategies – revised community strategy guidance

Response to the consultation is required by 23rd November 2007.

Proposed by Councillor W H Evans, seconded by Councillor Mrs S M Cox that a sub committee be formed and to meet on a mutually convenient date, comprising of Councillors Mrs L Adams, Mrs S M Cox, Councillor Mrs G Baty and H L Morgan which should report back to Full Council in November.

Resolved as proposed.

- Item 14:** **Correspondence. (continued)**
- 14.5** **To consider letter received from The Vale of Glamorgan Council in respect of 'Making Space for Wildlife'**
The letter referred to the launch of the scheme in July by the Vale of Glamorgan Council to safeguard the future of local wildlife. The purpose of the letter is to encourage action to be taken to further the scheme and a small grant is available for this to be done.
Recommended that the matter be referred to Leisure and Amenities Committee.
- 14.6** **To note letter from One Voice Wales in respect of the AGM detailing motions for debate**
The letter gave details of six motions of debate to be put forward at the Annual General Meeting to be held on 13th October. After consideration of each motion, members agreed that, Councillor Mrs M Y Williams MBE, who is attending the Annual meeting, should vote in favour of each motion.
- 14.7** **To note letter from the Vale of Glamorgan Council in respect of Cowbridge Viaduct Refurbishment**
Work to investigate the condition of the structure of the condition of the viaduct is due to start on Monday 13th September 2007 and is due to take up to four weeks to complete. It is anticipated that all the work will take place beneath the viaduct.
Noted.
- 14.8** **To note letter from the Vale of Glamorgan Council in respect of licensing application relating to the Market Theatre**
The application refers to a Premise Licence for the supply of Alcohol and Regulated Entertainment between 12noon and 23.30hours, seven days a week.
Noted.
- 14.9** **To note letter received from Aberthin Village Hall.**
The letter acknowledged the grant, which had been forwarded from the Town Council via the Ystradowen Recreation Ground and allotment Trust and advised that as soon as the purchase of tables has been made, the Trust will advise the Town Council. At their next meeting in September, the village hall committee will discuss the possibility of Councillor Mrs Mary Williams visiting them. They will let the Town Council know the outcome.
Noted.
- 14.10** **To note letter received from Denny White.**
The letter advised that it was hoped that the problem of tipped material into the River Thaw would be resolved. There is to be a 'Keep Wales Tidy Week with a 'litter pick' planned with Cowbridge Comprehensive School and that in September, regular sessions with the head boy/girl of the school are held to progress the litter initiative with the school. This will involve a poster campaign, regular litter picks and talks with Community Support police officers and enforcement. Dog fouling in the school fields will also be looked at. The writer will keep the Town Council advised of the progress made.
Noted.

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- Item 14: Correspondence. (continued)**
- 14.11 To note notice of Annual Public Meeting from Bro Morgannwg NHS Trust held on 4th September 2007.**
Members were circulated with details of the meeting prior to its taking place.
Noted.
- 14.12 To note letter received from Mrs Rawson**
Mrs Rawson, the recipient of this year's 'Citizen of the Year Award' wrote a letter of thanks to the Town Council after she was presented with the award before July's meeting.
Noted.
- 14.13 To note a letter received via One Voice Wales following an article in July's edition of 'The Voice'**
The letter was written by Councillor Mr Derek Thomas, Chairman of Felinfach Community Council, Brecknockshire and referred to a 'youth council' being set up in Cowbridge in the late 1940's.
Members agreed that the Mayor should write to Councillor Thomas on their behalf. .
- 14.14 To consider letter from Vale of Glamorgan Council relating to 'Vale of Glamorgan Access Forum'**
A copy of the Report is held by the Town Clerk.
Noted.
- Item 15: Publications (All held by the Town Clerk unless stated).**
- 113/07**
- 15.1** Race Equality News – Summer 2007.
Noted.
- 15.2** Vale Biodiversity Matters – Summer 2007.
Noted.
- 15.3** The Herald (Vale Older Peoples Strategy Forum working for a Better Future) – July 2007.
Noted.
- 15.4** Clerks and Councils Direct – September 2007.
Noted.
- 15.5** The Clerk – September 2007.
Noted.
- Item 16: Documents for sealing.**
- 114/07**
- 16.1** Grant of Exclusive Right of Burial for Grave No. N153 in The Limes Cemetery purchased by Mrs Elliott, 9 The Broad Shoard, Cowbridge.
Document sealed.

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Item 16: **Documents for sealing. (continued)**
16.2 Duplicate Certificate of Grant of Exclusive Right of Burial for Grave 131 transferred into the ownership of Mr J H Webb of 12 Heol Llangan, Rhiwbina and Miss E J Webb of 16 Millfield Drive, Cowbridge.
Document sealed.

Item 17: **Date and time of next Meeting.**
115/07 Tuesday 16th October 2007 at 7.30pm.

Councillor H Ll Morgan
Mayor.

Date minutes signed