

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 16th September 2008 at 7.00pm.

Present: Mayor – Councillor D W Morris
Councillors: Mrs M Arnold, Mrs G Baty, Mrs A Burges, G A Cox,
Mrs A E Harding, Mrs S Massey, L E Taylor, Mrs N C Thomas
and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
PCSO Hilary O'Callaghan
Reverend Julian Jenkins

Reverend Julian Jenkins opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
127/08 Councillors A E Banks, Mrs S M Cox, J R Harris, D E Magnay
and A Thomas.
Treasurer Mr J Rixon
Revd Canon D Belcher

Item 2: **Declarations of Interest.**
128/08 Councillor G A Cox – All Planning Matters, Item 7.2 Road Safety and
Licensing Matters.

Item 3: **The Treasurer's Report.**
129/08 The Report was presented by Councillor L E Taylor in the absence of the
Treasurer.
The Receipts and Payments Account for the period 1st April 2008 to
31st August 2008 and statement of bank balance as at 31st August 2008 was
circulated.

Balances as at the 31st August 2008.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 68,121.74
Money Market	<u>£ 60,000.00</u>
Total	£129,621.74
Less Outstanding Cheques	<u>£ 271.05</u>
	<u>£129,350.69</u>

Proposed by Councillor L E Taylor, seconded by Councillor Mrs G Baty
that these reports be accepted and adopted.

Resolved: This report be adopted.

Item 4: **To confirm the minutes of Town Council Meeting held on 22nd July 2008.**
130/08

Item 15.1 – amended to read 6am instead of 6pm.

Proposed by Councillor G A Cox, seconded by Councillor Mrs S Massey and **Resolved** that the amended minutes of the Town Council Meeting held on 22nd July 2008 were confirmed as a correct record and duly signed.

Item 5: **Matters arising from Town Council Meeting held on 22nd July 2008.**
131/08

The Mayor reported on progress regarding the purchase of play equipment for Aberthin and advised that the subcommittee will be meeting shortly to progress the matter. Residents' views have been sought by placing notices in the village but to date there has been no response.

Item 6: **Community Police Matters.**
132/08

PCSO O'Callaghan reported crime figures for July and August for the area.

Councillor G A Cox left the meeting whilst this item was dealt with.

Item 7: **Road Safety**
133/08

7.1 Copies of letters received from Mrs E Ryland and Mr C J Lewis regarding the parking bay on Westgate.

Proposed by Councillor Mrs G Baty, seconded by Councillor Mrs M Arnold, that the letters are acknowledged and the writers advised that the Town Council has raised these matters for a number of years.

Resolved as proposed.

Councillor A Williams reported that he has been advised by the Chairman of the Rural Vale Consultative Committee that the Vale of Glamorgan Council intend to make a Traffic Order for the removal of the parking bays but this will take approximately six months to go through the legal process.

Proposed by Councillor A Williams, seconded by Councillor L E Taylor, that a letter is sent to Mr Miles Punter, Operational Manager of Visible Services, for confirmation that the parking bays are to be removed and copies to be sent to the local Vale Councillors.

Resolved as proposed.

7.2 Letter received from Dr T Prosser regarding planning application submitted by Messrs Arthur John
Dealt with under the Planning report.

Item 8: **Reports**
134/08 **a) Mayor**

Thursday 31st July 2008 – The Mayor and Mayoress attended a Bible Presentation by the Gideon Association in the Mayor's Parlour, Town Hall, Barry. The presentation was followed by a buffet.

Saturday 2nd August 2008 – The Mayor and Mayoress attended the National Eisteddfod of Wales in Cardiff. Lunch was served to representatives of local authorities.

Item 8: Reports

a) Mayor (Continued)

Sunday 3rd August 2008 – The Mayor and Mayoress attended Llantwit Major Town Council's Civic Service at St Illtud's Church, Llantwit Major followed by refreshments served at Llantonian Hall.

Saturday 9th August 2008 – The Mayor and Mayoress held a Coffee Morning in aid of Cancer Care Cymru in the Mayor's Parlour.

Thursday 14th August 2008 – The Mayor attended the funeral of Past Mayor and former Councillor, Mrs Janet Williams at the Holy Cross Church, Cowbridge.

The Mayor and Mayoress attended an International Summer School performance by young children from Cowbridge and surrounding area at St Donats Art Centre.

Sunday 17th August 2008 – The Mayor and Mayoress attended the Vale of Glamorgan's Agricultural Society's Church Service in Llancarfan Church followed by Supper in the Fox and Hounds.

Wednesday 20th August 2008 – The Mayor and Mayoress attended the Vale of Glamorgan Agricultural Show at Fonmon. The Mayor was Vice President. The Mayor and Mayoress attended Lunch hosted by the President of the Show.

The Mayor and Mayoress attended Afternoon Tea with the Mayor of the Vale of Glamorgan.

Monday 25th August 2008 – The Mayor and Mayoress attended a Special Open Air Performance from Shakespeare's Globe Theatre of 'A Winter's Tale' in the Castle's Renaissance Gardens of St Donats Arts Centre.

Sunday 31st August 2008 – The Mayor and Mayoress hosted a Tea Dance in the Main Hall of the Town Hall in aid of Cancer Care Cymru.

Sunday 7th September 2008 – The Mayor and Mayoress attended Barry Town Council's Civic Service at the Memorial Hall, followed by refreshments in the Bedwas Hall.

Tuesday 9th September 2008 – The Mayor and Mayoress attended a Special Full Council Meeting of Barry Town Council to confer the Freedom of the Town on David Davies. The meeting was followed by a photocall and then a Dinner at the Mount Sorel Hotel, Barry.

Thursday 11th September 2008 – The Mayor and Mayoress attended Cowbridge Comprehensive School's Presentation Evening at Cowbridge Leisure Centre hosted by Mr Gareth Roberts (S4C).

Sunday 14th September 2008 – The Mayor and Mayoress attended Vale of Glamorgan Council's Civic Service at St. Bridget's Church, St Brides Major followed by Afternoon Tea at Dyffryn Gardens.

Tuesday 16th September 2008 – The Mayor attended the Vale of Glamorgan Local Health Board's Health Information Fair at St Augustine's Church Hall, Penarth.

b) Town Clerk's Report

Dates for your diaries

European Heritage Day – 20th September, 11am to 4pm.

'Big Screen' 'Sex and the City' - Thursday 25th September

Macmillan Coffee Morning – Lesser Hall Friday 26th September (9,30am – 12.30pm)

Mayor's Charity Tea Dance – Sunday 28th September (2pm - 4pm)

Item 8: Reports

b) Town Clerk's Report (Continued)

'Big Screen' - Thursday 23rd October
Cowbridge Food and Drink Festival – 25th/26th October
Remembrance Sunday – 9th November 2008
'Big Screen' - Thursday 27th November
Father Christmas Parade - Sunday 30th November
'Big Screen' - Thursday 11th December
Mayor's Ball – 24th April 2009 (Bear Hotel)

The Town Clerk reminded members of the arrangements for Heritage Open Day.

Proposed by Councillor A Williams, seconded by Councillor Mrs G Baty, that the payments of the accounts totalling £18,437.60 be ratified.

Resolved as proposed.

**Item 9:
135/08**

Reports of Committees:

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 1st September 2008. Members discussed the work occurring at the Grammar School and the impact on the Twt Play Park and agreed to continue monitoring the situation.

Proposed by Councillor A Williams, seconded by Councillor L E Taylor, that the report be accepted and adopted.

Resolved as proposed.

Councillor G A Cox left the meeting whilst this item was dealt with.

b. Planning.

Councillor A Williams reported on the meetings held on 28th July 2008 and 1st September 2008.

Letters written by residents and Councillor L E Taylor regarding planning application No. **2008/01081/FUL** were tabled for members' information.

Proposed by Councillor Mrs G Baty, seconded by Councillor Mrs A Burges, that the reports be accepted and adopted.

Resolved as proposed.

Councillor A Williams recommended that members of the Planning Committee should look at the sizeable Planning Application submitted in respect of Cowbridge Comprehensive School on the Aberthin Road site before the next planning committee meeting.

c. Finance & General Purposes.

Councillor L E Taylor reported on the meeting held 2nd September 2008 Item 3 (Matters arising) – Councillor L E Taylor advised that since the Committee meeting, further communication had been received from Mr & Mrs Izzard regarding the presentation of the 'Citizen of the Year' Award. The letter proposed a number of suggestions for the presentation to take place.

- Item 9:** **Reports of Committees:**
c. Finance & General Purposes (Continued)
Proposed by Councillor L E Taylor, seconded by Councillor Mrs N C Thomas, that the Mayor attends the BBQ on 27th September at 1700 hours, at the Scout Headquarters and that any councillors wishing to attend in support, may do so.
Resolved as proposed.
- Item 8.3 – Grant Aid Application received from Wales Air Ambulance.
Proposed by Councillor A Williams, seconded by Councillor Mrs N C Thomas, that a grant of £200 is given to the Wales Air Ambulance.
Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Town Council approves the payment of the sum of £200.00 to ‘Wales Air Ambulance’ as proposed.
- Proposed** by Councillor A Williams, seconded by Councillor Mrs N C Thomas, that the report be accepted and adopted.
Resolved as proposed.
- d. Town Hall.**
Councillor G A Cox reported on the meeting held 2nd September 2008.
Proposed by Councillor L E Taylor, seconded by Councillor Mrs S Massey, that the report be accepted and adopted.
Resolved as proposed.
- Item 10:** **Civic Sunday 2009.**
136/08 Recommendation from the Finance and General Purposes committee was for Civic Sunday to be held on 12th July 2009.
- Item 11:** **Reports of Representatives.**
137/08
- 11.1** **Cowbridge and Llanblethian United Charities.**
No meeting.
- 11.2** **Evan Jenkins Charity.**
Next meeting 16th October 2008.
- 11.3** **Cowbridge Institute Charity.**
Councillor Mrs G Baty reported on a meeting held 2nd September 2008 when the accounts were approved.
- 11.4** **One Voice Wales.**
Representative at Conference. The Town Clerk confirmed that a place has been reserved at the Conference but that in light of Councillor Mrs S M Cox being unable to attend, a substitute should be considered.
Councillor Mrs N C Thomas agreed to attend and represent the Town Council.
- Members were circulated with a letter received from One Voice Wales giving details of the motions which were to be considered at the AGM.

- Item 11: Reports of Representatives. (Continued)**
- 11.5 Conservation Area Advisory Sub-Group.**
No representative.
- 11.6 Cowbridge and District Museum Trust.**
Next meeting 18th September 2008.
- 11.7 Cowbridge Town Twinning Association.**
Next meeting 27th September 2008.
- 11.8 Joint Liaison Association on Footpaths.**
Next meeting November.
- 11.9 Governing Body of Y Bont Faen Primary School.**
No meeting.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
The Town Clerk advised that he had been notified that Huw Llewellyn Morgan has resigned from the governors and there is now a vacancy. The appointment is a tri-council one involving Llantwit Major Town Council and Llanmaes Community Council. Cowbridge has supplied a representative on the last two occasions. Councillor Mrs G Baty agreed to be the representative in the event of no other councillor being put forwarded from the two other councils.
- 11.11 Cowbridge Chamber of Trade.**
Councillor Mrs N C Thomas reported on the meeting held 1st September 2008 at which proposals for the site for a new pelican crossing were discussed. A meeting with representatives from the Vale of Glamorgan Council was held on 2nd September with representatives of the Cowbridge Chamber of Trade at which views of the 'Chamber' were put forwarded. Councillor Mrs Thomas was invited to attend and at the meeting requested that the Town Council be consulted on the matter. The decision on the pelican crossing was deferred by the Planning Committee at the Vale of Glamorgan Council to enable consultation to take place. The Town Clerk advised that once the consultation document has been received it will be placed on the agenda for the next Town Council meeting, dependent upon the consultation period.
- Councillor Mrs N C Thomas referred to Item 16 and that she had been approached by Traders in Eastgate who consider that their shops lose out by shoppers visiting the town not venturing up Eastgate. The traders are requesting support from the Town Council by it providing additional signage to encourage shoppers to visit their shops. This has also been discussed at the Chamber of Trade meeting and its members have suggested that the cost of any signage is split between the Chamber of Trade and the Town Council.
- 11.12 Cowbridge in Bloom.**
A reception to present the prizes to the winners is to take place on Friday, 10th October in the Council Chamber.

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- Item 11: Reports of Representatives. (Continued)**
- 11.13 Rural Vale Police/Community Consultative Group.**
Councillor A Williams reported on the meeting held 28th July which included discussions regarding the parking bays at the top end of Westgate. Concerns were expressed about the future of the group due to poor support.
- 11.14 Best Kept Village.**
No meeting.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
No representative.
- 11.16 Community Liaison Committee.**
No representative.
- 11.17 Walled Towns Friendship Circle.**
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 11.19 Age Concern 'Good Neighbour Scheme'.**
Next meeting 22nd September 2008.
- 11.20 Vale of Glamorgan Community Safety Partnership.**
No representative.
- 11.21 Cowbridge Charter Trust.**
No representative.
- 11.22 Fair Trade Group**
Councillor Mrs A Burges advised there was nothing to report.
- 11.23 Creative Rural Communities.**
Councillor Mrs G Baty advised there will be a meeting on 19th September 2008.
- Item 12: Entrance to the Twt Play Park off Town Mill Road.**
138/08
Councillor Mrs G Baty advised that the owners of the property to the rear of the Grammar School had approached her to confirm that they have no intention of using the entrance to the Twt Play Park for vehicular access without permission of the Town council being sought.
- Item 13: Youth Council.**
139/08
Councillor Mrs A Burges advised that she had no information to report.
- Item 14: Cowbridge Grammar School 400th Anniversary.**
140/08
A church service is taking place on 20th September followed by a lunch at the Leisure Centre. The Mayor is attending both. There will be an exhibition of memorabilia in the Old Hall.

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- Item 15:** **To consider the purchase of additional ‘Tricorn Hats’ for the female members of the Town Council.**
141/08 **Proposed** by Councillor G A Cox, seconded by Councillor Mrs G Baty, that an order should be placed with Michaels Civic Robes for a total of four hats, at a cost of £225 each.
Resolved as proposed.
- Item 16:** **To consider letter from Councillor Mrs N C Thomas.**
142/08 *Dealt with under Item 11.11.*
- Item 17:** **Consultation Document – setting local speed limits.**
143/08 The Town Clerk requested that all responses should be returned to him to be compiled and returned by Friday, 19th September.
- Item 18:** **Correspondence.**
144/08
- 18.1 Letter received from Metrix acknowledging all those who visited the recent exhibitions about the redevelopment of MOD St Athan to which approximately 300 members of the public attended. Public workshops and interest groups are to be held in September.
Noted.
- 18.2 *Councillor G A Cox did not take part in the debate on the following item.*
To consider letter and report received from Councillor Nic Hodges in respect of Public Representation at the Vale of Glamorgan Council Planning Committee.
Proposed by Councillor L E Taylor, seconded by Councillor A Williams, that Councillor N Hodges is invited to speak on the report to the Town Council prior to its next meeting.
Resolved as proposed.
- 18.3 Letter and information received from Welsh Assembly Government about ‘Value Wales’ and enclosing ‘Your Guide to our Frameworks’.
Noted.
- 18.4 Letter from the Vale of Glamorgan Council in respect of application to vary premise licence at 27 Eastgate, Cowbridge. The Licensing Committee approved the Licence for hours of 06.00 to 23.00, seven days a week.
Noted.
Councillor D W Morris advised that he had attended the hearing in Barry.
- 18.5 Letter from Bro Radio offering the opportunity to attend the next convenient meeting of the Town Council in order to outline opportunities which could be presented by establishing links with this community initiative.
Noted.
- 18.6 Letter received from Chris Franks AM advising the Town Council on the NHS Organ Donate Register.
Noted.

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- Item 18:** **Correspondence (Continued).**
18.7 E-mail received in respect of Cadw Community Profile Consultation for St Quentin's Castle attaching questionnaire.
 Members to complete and return on an individual basis as it appears that a number of Town Councillors have received the questionnaire direct.
- Item 19:** **Publications** (All held by the Town Clerk unless otherwise stated).
145/08
19.1 Race Equality First's New Annual Report.
 Noted.
- 19.2 SEWTA's Draft Regional Transport Plan Consultation, which requires any responses by 30th September 2008. The document is 76 pages and is contained on a CD provided by the Vale of Glamorgan Council.
 The Town Clerk agreed to supply copies of the CD to any councillors who request them.
 Noted.
- 19.3 Received from the Welsh Assembly Government 'A Shared Community' – final guidance on relationship building measures and charters for unitary authorities and community and town councils'.
 Noted.
- 19.4 The Clerk – September 2008 edition.
 Noted.
- 19.5 Clerks and Councils Direct - September 2008 edition.
 Noted.
- Item 20:** **Documents for sealing.**
146/08 None.
- Item 21:** **Date and time of next Meeting.**
147/08 Tuesday 21st October 2008 at 7.00pm

Councillor D W Morris
Mayor

Date minutes signed.