

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 22nd September 2009 at 7.30pm.

Present: Mayor – Councillor J R Harris
Deputy Mayor – Councillor L E Taylor
Councillors: Mrs M Arnold, A Banks, Mrs A Burges G A Cox,
Mrs S M Cox, D W Morris, A Thomas, N C Thomas and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Inspector Mark Taylor
Father Julian Jenkins
Mrs J Isaacs - Glamorgan Gem Newspaper.

Members of the Town Council held a minutes silence in memory of Mr David Magnay.

Revd J Jenkins opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
124/09 Councillors Mrs G Baty and Mrs S Massey.
Mrs P Prowle, Treasurer

Item 2: **Declarations of Interest.**
125/09 None declared.

Item 3: **The Treasurer's Report.**
126/09 The Report was presented by Councillor L E Taylor in the absence of the Treasurer. The Receipts and Payments Account for the period 1st April 2009 to 31st August 2009 and statement of bank balance as at 31st August 2009 was circulated.

Balances as at the 31st August 2009.

Current Account:	£ 6,750.00
Investment Gold Account:	£ 73,287.49
Money Market	<u>£ 60,000.00</u>
Total	£140,037.49
Less Outstanding Cheques	<u>£ 1,215.35</u>
	<u>£138,822.14</u>

Proposed by Councillor L E Taylor, seconded by Councillor A Williams that these reports be accepted and adopted.

Resolved: This report be adopted.

Page two

- Item 4:** **To confirm the minutes of Town Council Meeting held on**
127/09 **21st July 2009.**
Proposed by Councillor D W Morris, seconded by Councillor Mrs A Burges
and **resolved** that the minutes of the Town Council Meeting held on
21st July 2009 were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on**
128/09 **21st July 2009.**
No matters arising.
- Item 6:** **Community Police Matters.**
129/09 Inspector Taylor circulated recent crime figures to members and gave some
background detail and information.
- Inspector Taylor advised that PCSO O’Callaghan is to meet with members of
CADW to discuss recent anti-social behaviour that had occurred at
St Quentin’s Castle and is due at the Comprehensive School to talk to the
students. Inspector Taylor confirmed that the police will be making
occasional visits to the site.
- Inspector Taylor urged Members to advise residents to report any instances of
anti-social behaviour by dialling ‘101’ which will ensure that the incident
will be logged even if an officer is unable to attend.
- Item 7:** **Road Safety.**
130/09 Inspector Taylor advised that a site visit has taken place at Pen-yr-Heol, with
Highways at the Vale of Glamorgan Council and has resulted in a
recommendation for a ‘40mph’ speed limit to be introduced with additional
warning signs to be erected.
- Members brought the following items to Inspector Taylor’s attention:
- Perceived speeding in Millfield Drive/Druids Green.
 - Overhanging trees obscuring view onto Llantwit Major Road, for
motorists at Tyla Rhosyr. (Councillor Geoff Cox advised that he
would speak to the appropriate Vale Officers about the matter.)
 - Illegal parking at bus stops, zigzag lines on pedestrian crossings and
Church Street. Inspector Taylor is aware of the problem and
enforcement is carried out as resources allow although he will look at
a variation of this.
- In accordance with Standing order 12(g) the meeting was suspended to allow
a representative of Cowbridge Transition Group to address the Town
Council.*
- Item 8:** **Reports**
131/09 **a) Mayor**
Saturday 1st August – The Mayor and Mayoress held a Coffee Morning in
the Mayor’s Parlour in aid of Breast Cancer Care.
Saturday 15th August - The Mayor and Mayoress attended the International
Youth Film Festival Awards Ceremony at the HUB, The YMCA, Barry.

Item 8:
131/09

Reports

a) Mayor (continued)

Sunday 16th August - The Mayor and Mayoress attended the Vale of Glamorgan Agricultural Society's Church Service at Llancafarn Church followed by supper in the Fox and Hounds.

Wednesday 19th August – The Mayor and Mayoress attended The Vale of Glamorgan Show at Fonmon, which included a Reception in the President's Marquee, followed by Luncheon in the Member's Marquee and Afternoon Tea in the Vale of Glamorgan Council's Civic Marquee.

Sunday 23rd August – The Mayor officially started the WASP Cycle Race from Cowbridge Town Centre.

Monday 31st August – The Mayor and Mayoress attended an Open Air Performance by London's Shakespear Globe Theatre of 'A Midsummer Night's Dream' at St Donats Castle. The performance was preceded by a High Tea Reception in the Arts Centre.

Wednesday 2nd September – The Mayor and Mayoress attended a Garden Party in aid of Marie Curie and celebrating winning 'Villages In Bloom', Best Commercial Entry 2009 at Longmeadow Court, Cowbridge.

Thursday 3rd September – The Mayor and Mayoress attended the Officers' Mess Annual Reception at the Officers' Mess, MOD St Athan.

Saturday 5th September – The Mayor and Mayoress attended an event to celebrate the modernisation of Llanblethian Church.

The Mayor and Mayoress attended the Girlguiding Centenary Celebrations Launch Party for Guides and the Senior Section at Cowbridge Scout Hall.

Sunday 6th September - The Mayor and Mayoress attended Barry Town Council's Civic Service at the Memorial Hall and Theatre followed by a buffet Reception in the Bedwas Hall.

Monday 7th September – The Mayor and Mayoress attended the 'Topping Out Ceremony' to mark the completion of the structural work to the New School Development of Cowbridge Comprehensive School, preceded by a Reception in the 6th Form Dining Room.

Thursday 10th September – The Mayor and Mayoress attended Cowbridge Comprehensive School's Sports Presentation Evening at Cowbridge Leisure Centre.

Sunday 13th September – The Mayor and Mayoress attended Dinas Powys Community Council's Civic Service at St Andrew's Church, St Andrew's Major followed by Afternoon Tea at the Lee Hall.

Wednesday 16th September – The Mayor and Mayoress attended the funeral of Mr David Magnay at the Holy Cross Church.

Thursday 17th September – The Deputy Mayor and Deputy Mayoress attended the AGM and 70th Birthday Celebrations of the Vale of Glamorgan Citizen's Advice Bureau in the Glamorgan Suite, Memorial Hall, Gladstone Road, Barry with Keynote Speaker, Jane Hutt AM.

Sunday 20th September – The Mayor and Mayoress attended Penarth Town Council's Civic Service at All Saints Church, Penarth followed by refreshments in the Paget Rooms, Penarth.

The Mayor highlighted a number of the events he had attended and advised that the Coffee Mornings in the Mayor's Parlour will resume on the first Saturday in October.

Item 8:
131/09

Reports

a) Mayor (continued)

The Mayor advised that he and the Mayoress would be hosting a concert in aid of the Mayor's chosen charity, Breast Cancer Care, at Cowbridge Leisure Centre on Saturday 30th January 2010. The concert will feature Dowlais Male Voice Choir and a Tenor from the Welsh National Opera.

Councillor L E Taylor attended the AGM and 70th Birthday Celebrations of the Vale of Glamorgan Citizen's Advice Bureau. He advised members of the CAB's concerns regarding funding for the next financial year and urged members to write to the Vale of Glamorgan Council commending the work of the CAB and requesting that the funding budget is kept at the same as this year at the very least. Councillor L E Taylor will present a formal proposal at the next Town Council meeting and requested that members look at the pack given to him by the CAB and which is held by the Town Clerk..

b) Town Clerk

Heritage Day - 19th September 2009

'The Age of Stupid' Film presented by Cowbridge Transition – 23rd September 2009

Big Screen Films – 'Last Chance Harvey' – 24th September

'Cheri' - 22nd October

'Is Anybody There' (Starring Michael Caine) – 26th November

'Julie and Julia' – 10th December

Mayor's Coffee Morning in aid of Breast Cancer Care – 3rd October 2009
PACT Meeting – 5th October 2009, 7.30pm at Vale of Glamorgan Council Offices.

Food & Drink Festival – 24th & 25th October 2009

Remembrance Sunday – 8th November 2009

Father Christmas and the Reindeer Parade – Sunday 29th November 2009

Mayor's Concert at the Leisure Centre – Saturday 30th January 2010

Mayor's Ball – 23rd April 2010.

The Town Clerk advised that the Heritage Day (Open Doors) held on Saturday 19th September had been a huge success with a record 303 visitors to the museum. The curator of the museum, Mrs Pamela Robson, put on an excellent display to commemorate the start of World War II. Members agreed that a letter of thanks should be sent to Mrs Robson and her team of helpers.

Payment of the accounts to be ratified

Expenses totalling £20,741.99 to be paid.

Proposed by Councillor Mrs S M Cox, seconded by Councillor D W Morris, that the payments of the accounts be ratified.

Resolved as proposed.

Item 9:
132/09

Approval of Annual Governance Statement for year ended 31st March 2009.

Proposed by Councillor L E Taylor, seconded by Councillor A Williams, that the Annual Governance Statement of this Council, year ended 31st March 2009 is approved.

Resolved as proposed.

Item 10:
133/09

Reports of Committees:

a. Leisure & Amenities.

Councillor Mrs A Burges reported on the meeting held 7th September 2009. Councillor Mrs S M Cox referred to Item 7.2 regarding the Holy Cross Churchyard and asked that the minute be expanded to give more details. Councillor Mrs Burges advised that the letter from the Rectoral Benefice referred to an infestation of rats in the churchyard and within the church building itself and will take enforcement proceedings against the Town Council unless it takes action.

Item 7.4 - Twt Park. - The written request made by Mr Morgan, whose property is at the rear of the Old Grammar School and adjacent to the park. All members were circulated with copies of his letters in which he requests the Town Council grant him permission for vehicular access to his property via the entrance to the park off Town Mill Road. Mr Morgan addressed members of the Leisure and Amenities Committee before their meeting in September and at the request of Councillor Mrs Burges, the Mayor, Councillor J R Harris, gave details of the points that had been raised by Mr Morgan in support of his letters.

After the Members debated this item at great length, it was **proposed** by Councillor D W Morris, seconded by Councillor Mrs M Arnold that Mr Morgan's request for vehicular access to his property via the entrance to the Twt Play Park is refused.

Resolved as proposed.

Proposed by Councillor J R Harris, seconded by Councillor A Williams that the amended report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held on 27th July 2009. **Proposed** by Councillor L E Taylor, seconded by Councillor A Williams, that the report be accepted and adopted.

Resolved as proposed.

Councillor Mrs S M Cox reported on the meeting held on 7th September 2009.

Councillor Mrs M Arnold referred to item 7 relating to the telephone kiosk at Bridge Road, Llanblethian and raised concerns about the transfer of its ownership and future maintenance. The kiosk is 'listed' and it therefore cannot be removed without listed building consent.

Proposed by Councillor D W Morris, seconded by Councillor A E Banks, that the report be accepted and adopted.

Resolved as proposed.

c. Finance & General Purposes.

Councillor G A Cox reported on the meeting held 8th September 2009 and drew members' attention to a number of items.

Proposed by Councillor G A Cox, seconded by Councillor Mrs M Arnold, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall.

Councillor A Thomas reported on the meeting held 8th September 2009.

Proposed by Councillor Mrs N C Thomas, seconded by Councillor A Williams, that the report be accepted and adopted.

Resolved as proposed.

**Item 11:
134/09**

Reports of Representatives.

11.1

Cowbridge and Llanblethian United Charities.

E-mail received from Mr H G Phillips, Clerk to the Trustees, advising that Councillor D W Morris' term of office has expired.

Resolved that Councillor Morris be re-appointed to serve a further term.

11.2

Evan Jenkins Charity.

No meeting.

11.3

Cowbridge Institute Charity.

No meeting.

11.4

One Voice Wales.

No meeting.

11.5

Conservation Area Advisory Sub-Group.

No meeting.

11.6

Cowbridge and District Museum Trust.

Councillor Mrs S M Cox reported on the meeting held 17th September at which discussions included planning for the Heritage weekend and advised that there have been some successful funding applications made by the Trust.

11.7

Cowbridge Town Twinning Association.

Councillor Mrs S M Cox advised that the 'Spanish Event' had been cancelled. The next event, a dance, will take place on 5th December at the Town Hall and tickets are available from Councillor Mrs S M Cox.

11.8

Joint Liaison Association on Footpaths.

No meeting.

11.9

Governing Body of Y Bont Faen Primary School.

Next meeting 24th September.

11.10

Governing Body of Ysgol Iolo Morganwg.

No representative.

11.11

Cowbridge Chamber of Trade.

Councillor Mrs N C Thomas reported on the meeting held 8th September. Items discussed included the marketing of the website and 'Loyalty Card' scheme which is to be introduced shortly and an increase in crime.

11.12

Cowbridge in Bloom.

Presentations to this year's winners will take place on 14th October 2009 in the Mayor's Parlour.

Page seven

- Item 11:** **Reports of Representatives (continued).**
- 11.13** **Rural Vale Police/Community Consultative Group.**
Councillor A Williams reported on the last meeting, which included items on illegal parking and speeding.
- 11.14** **Best Kept Village.**
No meeting.
- 11.15** **Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 11.16** **Community Liaison Committee.**
Councillor Mrs N C Thomas reported on the meeting held 22nd July, which included a presentation, by Superintendent Liane James. Concerns relating to crime posters and the website 'Our Bobby.com' and PACT were discussed. Next meeting 21st October 2009.
- 11.17** **Walled Towns Friendship Circle.**
No meeting. The AGM will be held in Turkey on 11th October.
- 11.18** **Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 11.19** **Age Concern 'Good Neighbour Scheme'.**
Councillor Mrs A Burges reported on a meeting held 9th September. Items discussed included the Christmas Party for clients and the Christmas Meal for volunteers. A recent sponsored walk at Llantwit Major raised over £200.
- 11.20** **Vale of Glamorgan Community Safety Partnership.**
No meeting.
- 11.21** **Cowbridge Charter Trust.**
Next meeting 24th September 2009.
- 11.22** **Fair Trade Group**
No meeting.
- 11.23** **Creative Rural Communities.**
No meeting.
- 11.24** **Food & Drink Festival Committee.**
Councillor Mrs S M Cox advised that the Festival arrangements are 'on track'.
- Item 12:** **To consider the Recommendation from the Co-option Committee.**
135/09 **Resolved** that the recommendation from the Co-option Committee is accepted.
- Item 13:** **Report of Sub Committee for Tourism and Heritage.**
136/09 Councillor Mrs S M Cox advised that another meeting is to be arranged.

Page eight

- Item 14:** **Report on Play Equipment – Aberthin.**
137/09 Councillor D W Morris advised that eighty percent of the play equipment has been delivered and that installation should take place over the next 2/3 weeks. Once the equipment has been installed, there will be an official opening of the site.
- Item 15:** **Correspondence.**
138/09
- 15.1 Correspondence via an email and letter received from Mrs D Kennedy of Transition Cowbridge, which outlined management proposals that the group has for the woodland path that leads from Poplars Park through to Constitution Hill. The land is currently in the ownership of the Vale of Glamorgan Council.
- Members of the Town Council agreed that the matter is referred to the next meeting of the Leisure and Amenities Committee on 5th October.
- 15.2 Communication received from One Voice Wales informing members of training courses that are being held in connection with ‘A Guide to the Application process involved in Public Appointments’.
Noted.
- 15.3 Letter received from Adjudication Panel for Wales - Annual Report 2008/09. The letter gave case details of one referral from the Ombudsman that had been dealt with during the year.
Noted.
- 15.4 E-mail communication received from South Wales Fire Service offering a presentation to the Town Council on Cowbridge Fire Service by Deputy Chief Fire Officer Kevin Barry and Cowbridge Station Commander Dewi Jones.
Proposed by Councillor Mrs S M Cox, seconded by Councillor Mrs N C Thomas, that the offer should be accepted and that an invitation sent for a presentation to be given before the next Full Council Meeting on 20th October 2009.
Resolved as proposed.
- 15.5 Letter received from One Voice Wales attaching the Motions for Debate in the Annual General Meeting, which is to be held on 10th October.
Noted.
- 15.6 Letter received from Local Government Boundary Commission for Wales giving details of the Annual Report and Workshops 2009
Noted.
- 15.7 Letter received from Local Government Boundary Commission for Wales – Review of Community Boundaries in the Vale of Glamorgan.
Noted.
An extract of the final proposals were circulated to the Members for information.

Page nine

- Item 15: Correspondence. (continued)**
- 15.8 Receipt of a Statement made by the Welsh Assembly Government relating to: Local Government – Legislative Competence Order.
A recommendation has already been made for One Voice Wales to respond on behalf of this Council.
- 15.9 Letter received from Defra inviting the Town Council to take part in a study that has been commissioned by The Welsh Assembly Government to review how public authorities in England and Wales have responded to the duty to have regard to conserving biodiversity, which was introduced in the National Environment and Rural Communities Act 2006.
Noted.

Proposed by Councillor J R Harris, seconded by Councillor L E Taylor that Standing Order 1(a) be suspended to allow the Town Council meeting to extend beyond 9.30pm.
Resolved as proposed.
- 15.10 Extract from Penarth Times published 10th September 2009 in which it is reported that the Vale of Glamorgan Council is to give consideration to ‘cost cutting’ proposals involving the ‘cash offices’ in Barry, Cowbridge, Llantwit Major and Penarth.
Proposed by Councillor D W Morris, seconded by Councillor L E Taylor that a letter is sent to the Vale of Glamorgan Council to request confirmation of the validity of the reporting the Penarth Times Newspaper and that if the report is correct, that the Town Council is given an opportunity to comment on the proposals before any decision is made.
Resolved as proposed.
- Item 16: Publications (All held by the Town Clerk unless otherwise stated).**
139/09
- 16.1 One Voice Wales – ‘The Voice’ – July 2009.
16.2 Welsh Assembly Government Local Government Partnership Scheme Report 2008/9.
16.3 The Clerk – September 2009.
16.4 Heritage in Wales – September 2009.
All publications noted.
- Item 17: Documents for sealing.**
140/09
None.
- Item 18: Date and time of next Meeting.**
141/09
Tuesday 20th October 2009 at 7.30pm.

Councillor J R Harris
Mayor.
Date minutes signed.