

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 18 October 2005 at 7.00pm.**

**Present:** Mayor - Councillor Mrs G Baty  
Councillors: Mrs M Arnold, Mrs A Burges, Mrs S M Cox, W H Evans,  
J R Harris, H Ll Morgan (*arrived Item 7*), D W Morris and L E Taylor.

**In Attendance:**

Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
The Treasurer – Mrs J Tyre  
Inspector C Patterson  
PCSO B Froude

Revd Julian Jenkins opened the meeting with a prayer.

**Item 1:**            **Apologies for Absence.**  
**120/05**            Councillors: Mrs L Adams, G.A. Cox, R G Jones, A Williams  
and Mrs M Y Williams MBE.

**Item 2:**            **Declarations of Interest.**  
**121/05**            Councillor Mrs S M Cox – any matters relating to Cowbridge Charter Trust;  
Y Bont Faen Primary School, the Valuation Service and any items relating to  
the Cowbridge and District Museum.

**Item 3:**            **The Treasurer's Report.**  
**122/05**            The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and  
Payments Account for the period 1<sup>st</sup> April 2004 to 30<sup>th</sup> September 2005 and  
statement of bank balance as at 30<sup>th</sup> September 2005 had previously been  
circulated.

3.1                Councillor J R Harris drew members' attention to the Receipts and Payment  
account, which displayed Grant income of £4,000 and sundries expenditure  
of £5,000. Both these figures relate to the fingerposts in the town for which a  
successful Article 33 funding application was made.

3.2                Councillor Harris advised member that the term of the investment of £50,000  
on the 'Money Market' is due to expire on the 27<sup>th</sup> October and sought  
approval of Full Council for a further investment of the same amount to be  
made. This would be subject to confirmation by the Treasurer, Mrs J Tyre, of  
the interest, which would be applied, prior to the re-investment of the funds  
being made.

**Proposed** by Councillor S M Cox, seconded by Councillor Mrs M Arnold,  
that £50,000 should be re-invested on the Money Market for a further three  
months subject to the interest rate being satisfactory.

**Resolved** as proposed.

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**Item 3:           The Treasurer's Report. (Continued)**  
Balances as at the 30<sup>th</sup> September 2005.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 41,253.24
Money Market	£ 50,000.00
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Total	£ 92,753.24
Less Outstanding Cheques	£ 1,055.30
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	£ 91,697.94
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**Proposed** by Councillor D W Morris, seconded by Councillor W H Evans, that these reports be accepted and adopted.

**Resolved:** This report be adopted.

**Item 4:           To confirm the minutes of the Town Council Meeting held on**  
**123/05           20<sup>th</sup> September 2005.**

**Proposed** by Councillor J R Harris, seconded by Councillor Mrs S M Cox, and **Resolved** that the minutes of the Town Council Meeting held on 20<sup>th</sup> September 2005 are confirmed as a correct record and duly signed.

**Item 5:           Matters arising from Town Council Meeting held on**  
**124/05           20<sup>th</sup> September 2005.**

Councillor J R Harris referred to Item 13.14, letter received from the Christmas Tree Working Group, Holy Cross Church requesting permission to create a permanent site to erect a fifteen foot high Christmas tree in Holy Cross Churchyard. Councillor Harris and Councillor Mrs M Arnold had met with members of the Working Group and confirmed that they were satisfied with the arrangements made for the position of the hole to be dug to for the Christmas tree. A recessed concrete slab will cover the hole when not in use and this in turn will have with turf laid over the top enabling the grass to be cut during the summer season.

Councillors J R Harris and Mrs M Arnold also agreed on the site of the proposed tent with any resulting damage to the grass being the responsibility of the Working Group to be re-instated. The Working Group requires a letter from the Town Council for their insurance provider.

**Proposed** by Councillor D W Morris, seconded by Councillor W H Evans, that a letter is sent giving the Town Council's approval for both the Christmas tree and the tent.

**Resolved** as proposed.

**Item 6:           Community Police Matters.**  
**125/05**

Inspector Patterson circulated the crime figures for September and gave Members as breakdown of their details.

Inspector Patterson replied to Members' queries regarding drugs matters and confirmed that the number of offences was kept low as the result of good intelligence, which has resulted in suppliers being caught and imprisoned.

**Item 7:  
126/05**

**Road Safety.**

7.1

Letter received from the Vale of Glamorgan Council acknowledging the Town Council's views on the SWOT analysis with regard to Cowbridge Town Centre and enclosing a copy of a letter sent by Superintendent Sue Hayes in relation to traffic issues.

**Noted.**

7.2

Councillor L E Taylor asked Inspector Patterson for advice on what can be done to address the problems of traffic congestion as the result of parking in Westgate and the problems of parking at Middlegate Court.

The Inspector explained that with regard to Westgate, that the parking on both sides of the highway, acts as a traffic calming measure and although congestion is a resulting factor especially at the finish of the school day, it is preferable to motorists speeding through the town, which could result in accidents and injuries. In addition, any prohibition of parking would also restrict any residential parking along Westgate.

Councillor W H Evans suggested herringbone parking might be a solution worth looking at and whilst Inspector Patterson had no opinion on it, he agreed to refer this suggestion to the Traffic Management Department although he anticipated that the implementation of such a scheme would be very expensive.

With regard to Middlegate Court, Inspector Patterson advised that the Traffic Management Department have already looked at the area on a number of occasions and he has also spoken to the Emergency Services regarding congestion in this area and they advised that they had not encountered any problems. The imposition of any parking restriction gives rise to enforcement requirements and resource implications.

Councillor Mrs Baty referred to the Llantwit Major road from the Cross Inn and how dangerous it is for pedestrians walking along the road especially when traffic crossed from opposite directions. Whilst the Inspector sympathised with the problem, he advised that the 'measuring stick' for any speed restrictions to be introduced was the number of accidents/fatalities recorded at any given spot.

**Item 8:  
127/05**

**Reports**

**a) Mayor**

**Wednesday 21st September** - The Mayor and Consort attended Cowbridge Comprehensive School's Sports Presentation Evening, hosted by Mr Gareth Roberts (S4C) at Cowbridge Leisure Centre

**Friday 23<sup>rd</sup> September** - The Mayor and Consort attended Llantwit Major Town Mayor's Charity Dinner and Dance held at the Sergeants Mess, RAF St Athan.

**Saturday 24<sup>th</sup> September** - The Mayor and Consort attended an informal get-together hosted by Cowbridge Physic Garden Trust Limited at the Old Hall, Cowbridge. The current work was demonstrated with up-to-date details on the Physic Garden. Wine and canapés were served.

**Wednesday 5<sup>th</sup> October** - The Mayor and Consort attended a preview of an Art Exhibition of work by Betty Clarke at the Old Hall, Cowbridge.

Item 8:  
127/05

**Reports**

**a) Mayor (continued)**

**Thursday 6<sup>th</sup> October** - The Mayor and Consort attended a 'Thank you' evening hosted by the Samaritans at the Civic Offices, Bridgend. A video of their work was viewed and light refreshments with served.

**Saturday 8<sup>th</sup> October** - The Mayor and Consort jointly hosted a Coffee Morning in respect of Macmillan Cancer Relief in the Lesser Hall, which raised over £220.00.

**Monday 10<sup>th</sup> October** - The Mayor hosted a visit to the Chamber and Mayor's Parlour by students from India in an Exchange organised by the Rotary Club of Cowbridge. The visit also included a tour of the museum courtesy of Mrs Debra Fisher, Assistant Curator.

**Saturday 15<sup>th</sup> October**-The Mayor and Consort hosted a coffee morning in her Parlour, which raised the sum of £300.00 in aid of Duchanne muscular dystrophy.

**b) Town Clerk's Report**

The Town Clerk reported that a briefing meeting is being held in the Council Chamber at 4.30pm on Monday 24 October, the purpose of which is for Laing O'Rourke Ltd to outline details of the forthcoming proposed water main refurbishment works in the High Street. Any member of the Town Council wishing to attend may do so.

Preparations are underway for Remembrance Sunday and formal invitations will be distributed this evening.

Councillor J R Harris referred to the new Licensing Act and asked the Town Clerk to clarify the situation for those hirers of the Town Hall who wished to sell alcohol.

The Town Clerk advised that it was his understanding that for events prior to November 24<sup>th</sup>, applications for an Occasional Permission to sell alcohol is still dealt with by the Magistrates Court whereas for events after that date applications for 'Temporary Events Licences' are dealt with by the Licensing Department of the Vale of Glamorgan Council. Such licences are limited to twelve events per premise per year.

**Dates for your diaries:**

Food & Wine Festival: 29/30 October

Remembrance Sunday: 13 November

Payment of the accounts to be ratified

Expenses totalling £5,980.50 to be paid.

**Proposed** by Councillor W H Evans, seconded by Councillor Mrs M Arnold that the payments of the accounts be ratified.

**Resolved** as proposed.

Item 9:  
128/05

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor Mrs M Arnold reported on the meeting held 3<sup>rd</sup> October 2005 and drew Member's attention to item 8 the 'Birchgrove Conservation Group' and the recommendation of the Committee.

**Item 9: Reports of Committees.**

**a. Leisure & Amenities (continued)**

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor D W Morris, that the report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor H L Morgan reported on the meetings held on 3<sup>rd</sup> October 2005 and drew members attention to planning applications at items 5.3 and 5.4 as well as various matters under correspondence.

**Proposed** by Councillor W H Evans, seconded by Councillor Mrs S M Cox, that the report be accepted and adopted.

**Resolved** as proposed.

*(Mrs J Griffin left the Chamber prior to the report being given.)*

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 4<sup>th</sup> October 2005 and referred Members to item 8.1, an increase Mrs Griffin's weekly hours and item 6.1 in respect of the application received from the Allotment Association which will be the subject of further discussion at the next Committee meeting.

**Proposed** by Councillor L E Taylor, seconded by Councillor W H Evans, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor W H Evans reported on the meeting held 4<sup>th</sup> October 2005 and confirmed that the decoration of the West entrance has been completed and the new boiler commissioned. The Town Clerk advised Members that a method of improving the lighting of the West entrance is being addressed. Councillor Evans invited all members to let him know of any items that they thought should be considered in next year's budget.

**Proposed** by Councillor D W Morris, seconded by Councillor H L Morgan that the report be accepted and adopted.

**Resolved** as proposed.

**Item 10: Resolution moved by Councillor L E Taylor in respect of the  
129/05 Town Hall Car Park.**

“Action should be taken to ensure that the views of the Town Council on the Vale of Glamorgan Council's proposal to charge motorists for the use of the Town Hall car park are given maximum publicity and that the community is given an opportunity to comment on those views”

Members discussed the resolution at length and whilst it was agreed that the minutes are available for members of the public at the Town Hall, the library as well as a copy being sent to the Gem newspaper, this particular part of the minutes should be transposed on to an A4 sheet and posted on the notice boards of the Town Council with copies to both the library and the Gem. Members also agreed that the notice should direct members of the public who wish to express any views on the car park to send them directly in writing to the Highways Department at the Vale of Glamorgan Council.

- Item 10:**        **Resolution moved by Councillor L E Taylor in respect of the  
129/05            Town Hall Car Park. (Continued)**  
**Proposed** by Councillor H Ll Morgan, seconded by Councillor W H Evans, that the resolution be amended to read, “Action should be taken to ensure that the views of the Town Council on the Vale of Glamorgan Council’s proposal to charge motorists for the use of the Town Hall car park are given maximum publicity by posting an extract of the minutes on the notice boards of the Town Council with copies to the Library and the Gem Newspaper; and that the notice should advise members of the public wishing to express any views on the matter to send them in writing direct to the Vale of Glamorgan Council”.  
**Resolved** as proposed.
- Item 11:**        **Reports of Representatives.**  
**130/05**
- 11.1              Cowbridge and Llanblethian United Charities.**  
No meeting.
- 11.2              Evan Jenkins Charity.**  
No meeting.
- 11.3              Cowbridge Institute Charity.**  
11.3(i)           Letter received from Mr Frank Palmer, Clerk to Cowbridge Institute Educational Trust advising that the term of office, as a Trustee, of Councillor Mrs S M Cox expired on 17 September 2005.  
**Proposed** by Councillor Mrs G Baty, seconded by Councillor D E Morris that Councillor Mrs S M Cox be appointed to serve of the trust for a further period of four years.  
**Resolved** as proposed.  
Councillor Mrs S M Cox informed Members that a new secretary, Mrs J Hydon, has been appointed and that a meeting is to be arranged shortly to consider grant applications.
- 11.4              One Voice Wales.**  
No meeting.
- 11.5              Conservation Area Advisory Sub-Group.**  
The Town Clerk reported that Councillor Mrs L Adams attended the last meeting of the Group when the planning application relating to ‘Pleasant View was discussed,. The group agreed with observations of the Town council in that whilst they had no objection to the proposal, they were opposed to the loss of the stone boundary walls.
- 11.6              Cowbridge and District Museum Trust.**  
No meeting.
- 11.7              Cowbridge Town Twinning Association.**  
Councillor Mrs S M Cox advised that two events have been arranged before Christmas the first being a quiz on November 5<sup>th</sup>.  
The Chairman of the Clisson Twinning Association and his wife are coming over from Clisson to attend the food and Drink Festival where wine from Clisson will be for sale.

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- Item 11: Reports of Representatives. (Continued)**
- 11.8 Joint Liaison Association on Footpaths.**  
No meeting. Councillor Mrs M Arnold advised that the assistant Footpaths Officer, Mr Russ Church is dealing with the footpath leading from Highgate where there is a problem with a boundary wall.
- 11.9 Governing Body of Y Bont Faen Primary School.**  
The Town Clerk advised that there was a meeting held on 29<sup>th</sup> September and he was awaiting a copy of the minutes.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**  
The Town Clerk reported that Councillor Mrs Adams had attended a meeting last Tuesday to which parents were invited. Amongst items discussed were the problem of the leaking roof in the cloakroom and the 'all weather pitch', which it is hoped will be progressed in January.
- 11.11 Cowbridge Chamber of Trade.**  
No meeting.
- 11.12 Cowbridge in Bloom.**  
The Mayor is to host the presentations to this year's prizewinners on Friday, 21<sup>st</sup> October in her Parlour.
- 11.13 Rural Vale Police/Community Consultative Group.**  
Next meeting Monday 24<sup>th</sup> October.
- 11.14 Best Kept Village.**  
No representative present.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**  
No meeting.
- 11.16 Community Liaison Committee.**  
Councillor J R Harris reported on the meeting, which he attended last Tuesday, 11<sup>th</sup> October when there was a presentation by a representative of 'Arriva' trains and information given about Japanese Knotweed. There was also a presentation about the new Licensing Act.
- 11.17 Walled Towns Friendship Circle.**  
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.
- 11.19 Age Concern 'Good Neighbour Scheme'.**  
Councillor Mrs Burges advised that there was a meeting on 3<sup>rd</sup> October when there were four new clients and two new volunteers. The coffee morning held was a great success. Other matters coming up include a 'Will' writing scheme and a 'tea party' is to be held.
- 11.20 Vale of Glamorgan Safety Partnership.**  
No meeting.

**Item 11: Reports of Representatives. (Continued)**  
**11.21 Cowbridge Charter Trust.**

Councillor Mrs S M Cox advised that there has been no formal meeting. A well-attended meeting has been held to discuss work required to restore the Town Walls. Results from surveys are awaited prior to the start of the work, which should commence shortly and tools will be available through a grant application.

**Item 12: Correspondence.**  
**131/05**

12.1 Letter received Civil Aviation Authority – Introduction of Class D Controlled Airspace in the Vicinity of Bristol and Cardiff Airports. The letter advised that the consultation in respect of the revision of air space has been completed and that subject to satisfactory regulatory consultation and resolution of outstanding issues, changes will be implemented with effect from 16<sup>th</sup> March 2006.

**Noted.**

12.2 Letter received from the Welsh Assembly Government acknowledging the response of the Town Council in respect of the consultation document ‘Our Environment – Our Future – Your Views’.

**Noted.**

12.3 Letter received from Vale of Glamorgan Council in respect of the Application for Premises Licence relating to the Duke of Wellington under the Licensing Act 2003.

**Noted.**

12.4 Letter received from Cowbridge Chamber of Trade requesting permission to place an Advertisement Banner on the rear of the Town Hall for Christmas Activities. The request is for the banner to be in place in time for this year’s Food and Drink Festival’

**Proposed** by Councillor J R Harris, seconded by Councillor Mrs S M Cox that permission is given for the banner to be placed at the rear of the Town Hall.

**Resolved** as proposed.

12.5 Letter received from the Vale of Glamorgan Council in respect of a footbridge at Factory Brook. The footbridge is in a state of disrepair and the records of the Vale Council shows that the footbridge is not their responsibility, as it does not carry an adopted right of way. The letter requests knowledge of any interest in the footbridge and any proposals for remedial works to restore the bridge to a suitable condition.

Councillor Mrs S M Cox referred to the 1974 Local Government Act, which dealt with reorganisation of authorities and specified land and property, which was handed over to the County Councils at that time and that which was retained and remained the responsibility of the Town Council.

There is no reference to the footbridge in the list and members agreed that a letter should be sent to the Vale of Glamorgan Council advising that the bridge was not the responsibility of this Council.

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- Item 12:**        **Correspondence. (Continued)**  
12.6                Copy letter sent to Vale of Glamorgan Council received from the ‘Cowbridge and Llanblethian Residents Group’ concerning the public car park at the rear of the Town Hall.  
**Noted.**
- Item 13:**        **Publications** (All held by the Town Clerk)  
**132/05**  
13.1                SEWTA (South East Wales Transport Alliance) Business Plan 2005/6.  
**Noted**
- Item 14:**        **Documents for sealing.**  
**133/05**            Certificate of purchase for Exclusive Right of Burial for Cremation Plot B12 purchased by Mrs J Dale, 67 The Verlands, Cowbridge.
- Certificate of purchase for Exclusive Right of Burial for Grave No. N145 purchased by Ms J Sheehan, 10 Millfield Drive, Cowbridge.
- Certificate of purchase for Exclusive Right of Burial for Grave No. N146 purchased by Mrs D Avard Petersen, 20 The Verlands, Cowbridge.  
**All documents sealed.**
- Item 15**            **Date and time of next Meeting.**  
**134/05**            Tuesday 22<sup>nd</sup> November 2005 at 7.00pm.

Councillor Mrs G Baty  
**Mayor**

Date minutes signed.