

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 16th October 2007 at 7.30pm.

Present: Mayor – Councillor H L I Morgan
Deputy Mayor – Councillor D W Morris
Councillors: Mrs M Arnold A E Banks, Mrs G Baty, Mrs A Burges,
G A Cox, Mrs S M Cox, W H Evans, J R Harris, L E Taylor, A Thomas,
A Williams and Mrs M Y Williams MBE.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Treasurer – Mrs J Tyre
Inspector Patterson

Item 1: **Apologies for Absence.**
116/07 Councillor Mrs L Adams,

Item 2: **Declarations of Interest.**
117/07 Councillor G A Cox - all planning matters.

Item 3: **The Treasurer's Report.**
118/07 The Report was presented by the Treasurer, Mrs Jane Tyre. The Receipts and Payments Account for the period 1st April 2007 to 30th September 2007 and statement of bank balance as at 30th September 2007 had previously been circulated.

Balances as at the 30th September 2007.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 43,046.74
Money Market	<u>£ 60,000.00</u>
Total	£104,546.74
Less Outstanding Cheques	<u>£ 602.02</u>
	<u>£103,944.72</u>

Proposed by Councillor W H Evans, seconded by Councillor J R Harris, that these reports be accepted and adopted.

Resolved: This report be adopted.

Mrs Tyre has recently been transferred from Lloyds TSB in Cowbridge and Councillor H L Morgan presented her with a bouquet of flowers to recognise her service to the Council for the past six years as Honorary Treasurer.

Item 4: To confirm the minutes of Town Council Meeting held on
119/07 18th September 2007.

Proposed by Councillor Mrs S M Cox, seconded by Councillor Mrs G Baty and **Resolved** that the Town Council Meeting held on 18th September 2007 were confirmed as a correct record and duly signed.

Item 5: Matters arising from Town Council Meeting held on
120/07 18th September 2007.

No matters arising.

Item 6: Community Police Matters.
121/07

The crime figures for September were circulated to members and Inspector Patterson gave background details and also advised that the locker break-ins at the Leisure Centre were undetected.

Members brought the following matters to the attention of Inspector Patterson:

- The parking bay at the junction of Llantwit Major Road with Westgate. It was suggested that the removal of this parking bay is dealt with at the same time as the traffic order to alter parking in Westgate at its junction with the Broadshord in relation to the new medical centre, which has been approved adjacent to the Leisure centre. Inspector Patterson agreed to suggest this to Highways.

Item 7: Road Safety.
122/07

Members raised the following items were brought to Inspector Patterson's attention:

- Use of mobiles whilst driving.
- Parking at bus stops and on zig-zags.
- Covered vehicle parked in Croft Street.
- Obstruction caused by vehicles parking on Church Hill, Llanblethian and outside the Church Hall which gives insufficient space for the village buses to safely negotiate the road. Inspector Patterson emphasised the need for the police to be contacted by telephone at the time the obstruction is being caused so that if available, an officer can attend.

Item 8: Reports
123/07 a) Mayor

Wednesday 26th September 2007 – Councillor Mrs S M Cox attended The Vale of Glamorgan's 'Share the Knowledge' Tourism Conference at the Bear Hotel, Cowbridge.

Friday 28th September 2007 – The Mayor hosted the 'Cowbridge in Bloom' prize winners presentation evening in the Parlour.

Sunday 30th September 2007 – The Mayor and Mayoress attended Penarth Town Council's Civic Sunday at Trinity Methodist Church, Penarth followed by light refreshments in The Trinity Hall, Penarth.

Wednesday 3rd October 2007 – The Deputy Mayor attended South Wales Police 'We are the Champions' Competition for Primary School Children at MOD St Athan.

Item 8: Reports

a) Mayor (Continued).

Tuesday 9th October – The Deputy Mayor attended The Vale of Glamorgan Citizens Advice Bureau AGM in the Oriel Room, Memorial Hall, Barry followed by light refreshments.

Saturday 13th October 2007 – The Mayor officially opened the George Thomas Hospice Care ‘Autumn Fair’ at the Town Hall, Cowbridge.

The Mayor and Mayoress attended a Charity Concert in aid of the Barry Mayor’s chosen charity, Barry Hospital League of Friends. The concert entitled, ‘Voices of Autumn’, was performed by Barry Ladies Choir and held at Crossways Methodist Church.

The Mayor and Mayoress attended the Annual Concert of CAOS at the Town Hall, Cowbridge.

The Mayor advised that a resident of Cowbridge is celebrating her 100th Birthday this month and it was agreed that a card should be sent by him on behalf of the Town Council.

b) Town Clerk’s Report.

Arrangements are in hand with Remembrance Sunday and the format will be the same as in previous years.

An invitation has been received from Llandow Newydd to come and talk to the Town Council about their proposals at Llandow.

Proposed by Councillor H Ll Morgan, seconded by Councillor Mrs G Baty that the invitation should be accepted and arrangements made for them to come along before the next Town Council meeting in November, subject to the time available.

Resolved as proposed.

Dates for your diaries:

John Smith MP Friday, 12th October 2007 (6-7pm)
(Defence Academy)

Food & Drink Festival 27th / 28th October 2007

Remembrance Sunday Sunday, 11th November 2007

Father Christmas Sunday, 25th November 2007

Civic Sunday Sunday, 13th July 2008

Payment of the accounts to be ratified
Expenses totalling £8,894.57 to be paid.

Proposed by Councillor D W Morris, seconded by Councillor J R Harris, that the payments of the accounts be ratified.

Resolved as proposed.

Item 9: Reports of Committees.

124/07 a. Leisure & Amenities.

- 9.1 Councillor A Williams reported on the meeting held 1st October 2007. Councillor G A Cox referred to item 4.1 – ‘Making Space for Wildlife’ and queried whether there was an area in Holy Cross Churchyard that might be suitable. It was agreed to refer this back to Leisure and Amenities for their consideration.
- 9.2 Members discussed item 7.2(ii) in respect of the removal of the Holme Oak tree and it was **proposed** by Councillor H Ll Morgan, seconded by Councillor Mrs M Arnold that in addition to the letter sent to the Vale of Glamorgan Council, a letter is sent to the Parochial Church Council with the following points included: - the disappointment and concern of the Town Council that the Holme oak tree has been felled; whether permission was sought from the Archdeacon; whether there is any intention to replace the tree and are there any plans to carryout further works as this may involve land under the ownership of the Town Council.
Resolved as proposed.
- 9.3 Members discussed 7.2 (i) in respect of the gates at Holy Cross Church and the problems of vehicles parking inside the gates.
Proposed by Councillor H L Morgan, seconded by Councillor Mrs M Arnold that a letter is sent to the church advising that there should be no vehicular access or parking inside the gates as the pennant slabs are not suitable for vehicles and that responsibility for the repair of any damage caused by a vehicle will be that of the church.
Resolved as proposed.
- 9.4 Members discussed the response received from the Vale of Glamorgan Council in respect of the sewer, which crosses the cemetery diagonally. The Town Clerk advised members on the initial results of the survey carried out by Andrew James Partnership which included a calculation of the number of grave plots remaining as well as the number of plots that will be lost as a result of the three metre requirement either side of the pipe. More explicit details will be given at the next Leisure and Amenities Committee and it was agreed that this should be placed on next month’s Full Council agenda for a specific item of discussion.
Proposed by Councillor W H Evans, seconded by Councillor L E Taylor, that the report be accepted and adopted subject to the resolutions made at this meeting.
Resolved as proposed.
- b. Planning.**
Councillor Mrs S M Cox reported on the meeting held 1st October 2007 and referred to Planning Application 2007/1285/FUL to which this Council’s Planning Committee raised no objections. Residents had met with herself and the Town Clerk on 15th October and advised that any concerns or objections should be made direct to the Planning Department at the Vale of Glamorgan Council.
Proposed by Councillor D W Morris, seconded by Councillor A Thomas, that the report be accepted and adopted.
Resolved as proposed.

- Item 9: Reports of Committees.**
- c. Finance and General Purposes Committee**
Councillor J R Harris reported on the meeting held on 2nd October 2007 and advised that the current period of investment on the 'Money Market' is due to expire on 31st October. Members approved re-investment subject to a favourable rate.
Proposed by Councillor A Thomas, seconded by Councillor A Banks, that the report be accepted and adopted.
Resolved as proposed.
- d. Town Hall**
Councillor W H Evans reported on the meeting held 2nd October 2007
Reference was made to Item 10.3 in respect of the guttering and it was agreed that a small area of pointing should be examined at the same time.
Proposed by Councillor Mrs M Y Williams MBE, seconded by Councillor Mrs S M Cox, that the report be accepted and adopted.
Resolved as proposed.
- Item 10: Axis 3 Funding.**
125/07 No representative.
- Item 11: Reports of Representatives.**
126/07
- 11.1 Cowbridge and Llanblethian United Charities.**
No meeting.
- 11.2 Evan Jenkins Charity.**
No meeting.
- 11.3 Cowbridge Institute Charity.**
No meeting.
- 11.4 One Voice Wales.**
A Report of the Annual General meeting prepared by Councillor Mrs M Y Williams MBE, who attended, was circulated to all members.
- 11.5 Conservation Area Advisory Sub-Group.**
No meeting involving Cowbridge matters.
- 11.6 Cowbridge and District Museum Trust.**
No meeting.
- 11.7 Cowbridge Town Twinning Association.**
Councillor Mrs S M Cox reported that a recent 'Indian evening' was well supported.
- 11.8 Joint Liaison Association on Footpaths.**
No meeting.

- Item 11: Reports of Representatives. (continued)**
- 11.9 Governing Body of Y Bont Faen Primary School.**
The Town Clerk is waiting for the minutes of September's meeting.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
AGM due to be held in November.
- 11.11 Cowbridge Chamber of Trade.**
Councillor L E Taylor attended the last meeting held on 1st October and advised that it was very energetic, informative meeting and well attended.
- 11.12 Cowbridge in Bloom.**
No meeting.
- 11.13 Rural Vale Police/Community Consultative Group.**
Next meeting 29th October 2007.
- 11.14 Best Kept Village.**
Presentations to prize winners were made on 28th September.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 11.16 Community Liaison Committee.**
Councillor J R Harris reported on the meeting held 25th September, at which there was a presentation on planning by Mr R Thomas and a presentation on Clean Neighbourhood and Environment Act.
- 11.17 Walled Towns Friendship Circle.**
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**
No Representative.
- 11.19 Age Concern 'Good Neighbour Scheme'.**
No meeting.
- 11.20 Vale of Glamorgan Community Safety Partnership.**
Councillor Mrs S M Cox advised that there is to be a Safer Vale Networking Meeting to be held on Monday 19th November 2007, which she is unable to attend. Councillor J R Harris agreed to attend subject to his availability.
- 11.21 Cowbridge Charter Trust.**
Councillor Mrs S M Cox advised that a meeting had taken place that evening. Plans for the planting of primroses on Primrose Hill are progressing.
- 11.22 Fair Trade Group**
No representative.
- 11.23 Creative Rural Communities.**
Councillor Mrs S M Cox reported that a seminar was held on 6th September and the next meeting will be held on 25th October.

Item 11: Reports of Representatives. (continued)
11.24 Christmas Committee.

Councillor D W Morris advised that arrangements are progressing in relation to the Father Christmas Parade to be held on Sunday, 25th November 2007.

At 9.30pm during the following item, it was proposed by Councillor J R Harris, seconded by Councillor Mrs M Arnold and resolved, that standing order 1(b) be suspended in order to allow the meeting to continue.

Item 12: Report of the Committee discussing 'Youth Council'.
127/07

Members considered the minutes of the meeting held on 4th October, which was attended by five members of the Town Council.

The recommendations made by the Committee were discussed at length and whilst it was agreed that a letter should be sent to the Vale of Glamorgan Council to find out what youth initiatives there are on a 'Vale wide' level, a Youth Forum should not be pursued at this moment in time, but that as a starting point an approach should be made through Cowbridge Comprehensive School with a view to members of this Council visiting the school and explaining the areas of responsibility that are covered by the Town Council and to try and gauge the likely interest. A number of councillors indicated their willingness to go to the school.

Proposed by Councillor Mrs S M Cox, seconded by Councillor Mrs M Arnold, that arrangements are made to meet with the Head teacher and Deputy Head teacher who might be able to advise on the best way to progress this matter.

Resolved as proposed.

Item 13: Correspondence
128/07

13.1 Letter from the Welsh Assembly Government advising that public exhibitions were to take place in October to consider options for improving access to Cardiff International Airport and inviting Councillors to attend a preview exhibition.

Noted.

13.2 Letter from South East Wales Transport Alliance (SEWTA) advising that the Business Plan 2007/8 is available to view on their website www.sewta.gov.uk

Noted.

13.3 Letter from the Welsh Assembly Government enclosing proposals on Performance Measurement Framework for Fire and Rescue Authorities drawn up by a review undertaken by a Working Group. Any responses are required by 20th December 2007.

Proposed by Councillor H Ll Morgan, seconded by Councillor Mrs M Arnold, that this item is adjourned for the next meeting of the Town Council.

Resolved as proposed.

Page eight

- Item 13: Correspondence (Continued)**
- 13.4 Letter from the Vale of Glamorgan Council enclosing the draft for consultation of the Vale Council's Statement of Licensing Policy for January 2008 – 2011.
Noted – it was agreed that a letter should be sent by the Town Clerk to advise that there were no observations to be made by this Council.
- 13.5 Letter received from Mrs M Evans, Head teacher of Cowbridge Comprehensive School, advising of the 400th Anniversary of the Foundation of Cowbridge Grammar School. The letter invites the Town Council to join the school in marking the celebration and Mrs Evans suggests that a meeting is arranged to discuss any ideas.
Proposed by Councillor D W Morris, seconded by Councillor Mrs M Arnold that a meeting is arranged with both Mrs Evans and the Grammar School Old Boys to discuss a commemorative event.
Resolved as proposed.
- 13.6 Letter received from the Vale of Glamorgan Council in respect of the sewer at the Limes Cemetery, Cowbridge.
This item was dealt with during the Leisure and Amenities Committee Report – see Item 9.4.
- 13.7 Letter received from the Campaign for the Protection of Rural Wales advising of a Special General meeting to be held on Saturday 17th November at Carno.
Noted.
- 13.8 Letter received at the Town Hall from Vale of Glamorgan Council in respect of a proposed Pedestrian (Pelican) Crossing to replace the existing zebra crossing.
Noted.
- Item 17: Publications (All held by the Town Clerk unless stated).**
129/07
- 14.1 The Insolvency Service – September 2007.
Noted.
- Item 18: Documents for sealing.**
130/07
None.
- Item 19: Date and time of next Meeting.**
131/07
Tuesday 20th November 2007 at 7.00pm.

Councillor D W Morris
Deputy Mayor.

Date minutes signed