

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 21st October 2008 at 7.30pm.

Present: Mayor – Councillor D W Morris
Deputy Mayor – Councillor J R Harris
Councillors: Mrs M Arnold, A E Banks, G A Cox, Mrs A E Harding,
D E Magnay, Mrs S Massey, L E Taylor, A Thomas, Mrs N C Thomas
and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Sergeant C Warner

Councillor G A Cox opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
148/08 Councillors Mrs G Baty and Mrs S M Cox.
 Treasurer Mr J Rixon

Item 2: **Declarations of Interest.**
149/08 Councillor G A Cox – All Planning Matters, Item 7.1, 7.2 and 7.3 (Road
Safety).

Item 3: **The Treasurer's Report.**
150/08 The Report was presented by Councillor J R Harris in the absence of the
Treasurer.
The Receipts and Payments Account for the period 1st April 2008 to
30th September 2008 and statement of bank balance as at
30th September 2008 was circulated.

Balances as at the 30th September 2008.

Current Account:	£ 1,908.75
Investment Gold Account:	£ 60,669.70
Money Market	<u>£ 60,000.00</u>
Total	£122,578.45
Less Outstanding Cheques	£ <u>781.25</u>
	<u>£121,797.20</u>

Proposed by Councillor J R Harris, seconded by Councillor L E Taylor,
that these reports be accepted and adopted.

Resolved: This report be adopted.

Item 4: To confirm the minutes of Town Council Meeting held on
151/08 16th September 2008.

Proposed by Councillor Mrs M Arnold, seconded by Councillor A Williams and **Resolved** that the minutes of the Town Council Meeting held on 16th September 2008 were confirmed as a correct record and duly signed.

Item 5: Matters arising from Town Council Meeting held on
152/08 16th September 2008.

No matters arising.

Item 6: Community Police Matters.
153/08

Sergeant Warner presented and gave background information on the crime figures for September, which showed a slight reduction on the previous month.

Sergeant Warner advised members that the locality is experiencing theft of fuel and metal and requested that residents are vigilant and report anything suspicious.

Item 7: Road Safety.
154/08

Councillor D W Morris advised Sergeant Warner that residents in Aberthin have complained to him about vehicles being parked on double yellow lines opposite the Hare and Hounds public house.

Councillor G A Cox left the meeting whilst items 7.1, 7.2 and 7.3 were dealt with.

- 7.1 Letters received from the Vale of Glamorgan Council regarding parking bays in Cowbridge, which advise that consideration is being given to making an Amendment and Consolidation Traffic Regulation Order for Cowbridge to include all existing parking Orders and to include certain new proposals. One of the proposals is the removal of the 'Limited Parking' bay in the vicinity of Woodlands to be replaced by a 'No Waiting at Anytime' restriction and it is anticipated that the Order could be made in the New Year.
Noted.

- 7.2 Letter received from the Vale of Glamorgan Council regarding illegal advertising on the Highway, advising that the Vale Council receive a number of complaints regarding the amount of 'A' boards on footways. The Vale Council are in the process of compiling a consultation report to produce a policy to enable the 'A' boards to be legalised in the future. The owners of any boards considered to be an immediate danger will be asked to move them to a more suitable site.
Noted.

[Prior to item 7.3 being discussed, the meeting was adjourned in accordance with the Standing Orders to allow a spokesperson from the Chamber of Trade to address the Members of Town Council.]

Item 7:
7.3

Road Safety (Continued)

Letter received from the Vale of Glamorgan Council regarding a proposal to replace the existing Zebra Crossing outside the Town Hall with a Pelican Crossing the site of which would be 14 metres to the west. A drawing accompanied the letter and showed both the existing crossing and the scheme for the new pelican crossing. The Town Council is invited to provide comments on the proposal.

Every Member present was given an opportunity to speak and give their opinion on the proposed scheme.

Proposed by Councillor Mrs N C Thomas, seconded by Councillor L E Taylor that the Town Council oppose the proposed scheme to site the pelican crossing 14 metres west as a replacement for the existing pedestrian crossing.

Resolved as proposed.

Item 8:
155/08

Reports

a) Mayor

Thursday 18th September 2008 – The Mayor and Mayoress attended an Annual Reception at the Officer's Mess at MOD St Athan.

Saturday 20th September 2008 – The Mayor and Mayoress attended Cowbridge Grammar School 400th Anniversary Service at the Holy Cross Church followed by Lunch at the Leisure Centre, Cowbridge.

Tuesday 23rd September 2008 – The Mayor and Mayoress attended a Concert hosted by the Cardiff County and Vale of Glamorgan Music Service with the Youth Wind Band and Band of the Welsh Guards at City Hall, Cardiff.

Wednesday 24th September 2008 – The Mayor and Mayoress attended the event 'RAF celebrates 70 Years in The Vale of Glamorgan' at MOD St Athan. The event included a Tour of the School, Lunch and a Parade. The Mayor and Mayoress attended a Celebration Concert '400th Anniversary of Cowbridge Grammar School (1608) and Cowbridge Comprehensive School (2008) at Cowbridge Leisure Centre.

Friday 26th September 2008 – The Mayor and Mayoress with members of the Town Council held a Coffee Morning in the Lesser Hall to support Macmillan Cancer Support entitled 'Biggest Coffee Morning in the World'.

Saturday 27th September 2008 – The Mayor presented Mr and Mrs Izzard with their certificate for being nominated 'Citizen of the Year', at the couple's farewell BBQ at the Scout Headquarters, Cowbridge.

Sunday 28th September 2008 – The Mayor and Mayoress hosted a Tea Dance in the Main Hall in support of Cancer Care Cymru.

Tuesday 30th September 2008 – The Deputy Mayor and Deputy Mayoress attended a 'Private View' of Artwork, by Cowbridge Comprehensive School Students. The exhibition was entitled 'Images of Myself'.

Wednesday 1st October 2008 – The Mayoress attended a Coffee Morning in support of 'Life Self Help Group' at Porth y Green Close, Cowbridge.

The Deputy Mayor attended the Heats of the South Wales Police 'We are the Champions' competition for Primary School Children at MOD St Athan.

Friday 3rd October 2008 – The Mayor and Mayoress attended Llantwit Major Town Mayor's Charity Dinner and Dance at Sergeant's Mess, MOD St Athan in aid of British Heart Foundation and First Responders.

Item 8:

Reports

a) Mayor (Continued)

Saturday 4th October 2008 – The Mayor and Mayoress hosted a Coffee Morning in support of Cancer Care Cymru.

Sunday 5th October 2008 – The Mayor and Mayoress attended Penarth Town Council's Civic Service at All Saints Church, Penarth followed by Refreshments in The Paget Rooms.

Thursday 9th September 2008 – The Mayor attended Vale of Glamorgan Citizens' Advice Bureau AGM at the Bedwas Hall, Memorial Hall, Barry. The theme of the meeting was 'Fuel Poverty'.

Friday 10th October 2008 – The Mayor and Mayoress hosted the Prize Giving Reception of Cowbridge in Bloom in the Mayor's Parlour.

Saturday 11th October 2008 – The Mayor and Mayoress officially opened the George Thomas Hospice Care's Autumn Fayre at the Town Hall, Cowbridge.

Wednesday 15th October 2008 – The Mayor attended the Grand Finals of South Wales Police 'We are the Champions' Competition for Primary School Children at MOD St Athan.

The Mayor attended 'A Common Energy Field' Exhibition by Vilen and August Kunnapu in the presence of the President of Estonia at St Donats Art Centre.

Thursday 16th October - The Mayor and Mayoress attended a Jazz Concert by Estonian Jazz Musicians, Kristjan Randalu, Raivo Tafenau, Tanel Ruben and Taavo Remmel, at St Donats Art Centre. The concert preceded by a pre-concert reception.

Friday 17th October 2008 – The Mayor attended 'Walestonia Festival Day' at the Norwegian Church Arts Centre in Cardiff Bay, exhibition of Estonian Culture, Food, Nature and Tourism.

Saturday 18th October 2008 – The Mayor and Mayoress attended 70th Annual Concert of RAF St Athan Voluntary Band at Llantwit Major School, with guest Tuba Soloist, Steve Sykes.

b) Town Clerk's Report

Dates for your diaries

Cowbridge Food and Drink Festival – 25th/26th October

Remembrance Sunday – 9th November 2008

'Big Screen' - Thursday 27th November

Father Christmas Parade - Sunday 30th November

'Big Screen' - Thursday 11th December

Mayor's Ball – 24th April 2009 (Bear Hotel)

Proposed by Councillor J R Harris, seconded by Councillor A Williams, that the payments of the accounts totalling £9,638.08 be ratified.

Resolved as proposed.

**Item 9:
156/08**

Reports of Committees:

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 6th October 2008.

Proposed by Councillor G A Cox, seconded by Councillor A E Banks, that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees (Continued).

Councillor G A Cox left the meeting whilst this item was dealt with.

b. Planning.

Councillor D W Morris reported on the meeting held on 6th October 2008.

Proposed by Councillor A Williams, seconded by Councillor Mrs S Massey, that the reports be accepted and adopted.

Resolved as proposed.

c. Finance & General Purposes.

Councillor J R Harris reported on the meeting held 7th October 2008 and highlighted the following items:

Item 3 – Play Equipment at Aberthin.

The sub committee had met and agreed that a good response to the questionnaire had been received from the residents the majority of which are in favour of play equipment being installed in the park.

A letter has been sent to the Vale of Glamorgan Council to seek if they are prepared to inspect and maintain the equipment.

Item 9 – Christmas Lights 2008 – the committee recommend that installation of new lights in both Aberthin and Llanblethian for the communities to enjoy.

Item 12.2 – the committee were investigating the legislation pertaining to Town Councils bestowing ‘Grants of Freedom’.

Proposed by Councillor D E Magnay, seconded by Councillor A Thomas, that the report be accepted and adopted.

Resolved as proposed.

Councillor J R Harris referred to a letter applying for financial assistance received from Cowbridge Charter Trust, which was circulated to Members at the start of the meeting. The application is in respect of the restoration of the Town Walls in Old Hall which the Trust is currently engaged with.

Difficulties have arisen which prevent completion of the first phase of the project and have resulted in part of the wall being left open to the elements of the weather and probable frost damage. The Trust is requesting for funding either to complete the whole of the remaining length or else to complete the length of wall exposed to the elements.

The lateness of the application means it cannot correctly be dealt with by the Town Council at this meeting.

Proposed by Councillor J R Harris, seconded by Councillor Mrs A E Harding that the application be referred to the Finance and General Purposes Committee and that the Committee is given delegated powers, to decide upon the matter without it having to be referred back to Full Council.

Resolved as proposed.

Councillor Harris advised that he would seek to call a meeting of the Finance and General Purposes Committee at the earliest time allowable as the matter is one of urgency.

Item 9: Reports of Committees (Continued).

d. Town Hall.

Councillor A Thomas reported on the meeting held 7th October 2008 and advised that he and the Town Clerk had met with the WRVS to discuss their requirements in the Lesser Hall kitchen.

Proposed by Councillor D E Magnay, seconded by Councillor A E Banks, that the report be accepted and adopted.

Resolved as proposed.

Item 10: Reports of Representatives.

157/08

10.1

Cowbridge and Llanblethian United Charities.

No meeting.

10.2

Evan Jenkins Charity.

Councillor Mrs M Arnold reported that a new Trustee, Mr Peter Jarvis has been appointed. Grant applications were considered and there was also a presentation from a firm of stockbrokers.

10.3

Cowbridge Institute Charity.

No representative.

10.4

One Voice Wales.

Councillor Mrs N C Thomas circulated a report of the Annual Conference, that she attended on behalf of the Town Council.

10.5

Conservation Area Advisory Sub-Group.

No representative.

10.6

Cowbridge and District Museum Trust.

No representative.

10.7

Cowbridge Town Twinning Association.

No representative.

10.8

Joint Liaison Association on Footpaths.

Next meeting November.

10.9

Governing Body of Y Bont Faen Primary School.

No report.

10.10

Governing Body of Ysgol Iolo Morganwg.

The Town Clerk advised that the outcome of the decision for a new governor who is to be selected from one of the three councils involved is still awaited.

10.11

Cowbridge Chamber of Trade.

Councillor A Banks reported on the meeting he attended on 6th October that included discussions concerning the reindeer parade on 30th November and a 'Christmas by Candlelight' shopping evening on 4th December.

- Item 10: Reports of Representatives. (continued)**
- 10.12 Cowbridge in Bloom.**
On the evening of Friday 10th October, a presentation of certificates to the prizewinners was made by the Mayor in the Parlour.
- 10.13 Rural Vale Police/Community Consultative Group.**
Next meeting, Monday 27th October 2008
- 10.14 Best Kept Village.**
Next meeting January 2009.
- 10.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 10.16 Community Liaison Committee.**
Councillor J R Harris reported on the meeting he attend in July at which there was a presentation given by a representative from 'Bro Radio'. The next meeting is Wednesday 22nd October.
- 10.17 Walled Towns Friendship Circle.**
No meeting
This year's Annual Conference is being held in Canterbury.
- 10.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 10.19 Age Concern 'Good Neighbour Scheme'.**
No representative.
- 10.20 Vale of Glamorgan Community Safety Partnership.**
No representative.
- 10.21 Cowbridge Charter Trust.**
No representative.
- 10.22 Fair Trade Group**
No representative.
- 10.23 Creative Rural Communities.**
The Town Clerk gave a brief report on behalf of Councillor Mrs G Baty.
- Item 11: Youth Council.**
158/08 No representative.
- Item 12: Correspondence.**
159/08
- 12.1 Letter received from 'Consumer Focus Wales' advising that with effect from 1st October, this new Body comes into existence and represents the merger of the Welsh Consumer Council, Postwatch Wales and Energywatch Wales. Consumer Focus Wales will have a remit to investigate and examine any matter that affects consumers generally without being constrained by sectoral boundaries when seeking solutions.
- Noted.**

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- Item 12: Correspondence (continued).**
12.2 Letter received from Macmillan Cancer Support thanking the Town Council for their support in holding a coffee morning on Friday 26th September and raising the sum of £248.00.
Noted.
The Mayor gave his personal thanks to all those Members who gave various support to the coffee morning.
- 12.3 Letter received from The Civic Trust for Wales in respect of the ‘Open Doors’ and thanking the Town Council for taking part.
Noted.
- Item 13: Publications (All held by the Town Clerk unless otherwise stated).**
160/08
13.1 Guidance for Community and Town Councils in Wales.
Proposed by Councillor J R Harris, seconded by Councillor L E Taylor that this matter is referred to the Finance and General Purposes Committee for their consideration.
Resolved as proposed.
- Item 14: Documents for sealing.**
161/08 None.
- Item 15: Date and time of next Meeting.**
162/08 Tuesday 18th November 2008 at 7.00pm

Councillor D W Morris
Mayor

Date minutes signed.