

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 22 November 2005 at 7.00pm.**

**Present:** Mayor - Councillor Mrs G Baty  
Councillors: Mrs M Arnold, Mrs A Burges, G A Cox, Mrs S M Cox,  
W H Evans, R G Jones, D W Morris, L E Taylor, A Thomas,  
A Williams and Mrs M Y Williams MBE.

**In Attendance:**  
Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Inspector C Patterson

Councillor G A Cox opened the meeting with a prayer.

**Item 1:**           **Apologies for Absence.**  
**135/05**           Councillors: Mrs L Adams and J R Harris  
                  Treasurer: Mrs J Tyre

**Item 2:**           **Declarations of Interest.**  
**136/05**           Councillor G A Cox – All planning matters  
                  Councillor Mrs S M Cox – Any matters relating to: Cowbridge Charter Trust,  
                  Cowbridge & District Museum and Valuation Tribunal.  
                  Councillor L E Taylor – any matters relating to Cowbridge Bowling Club.

**Item 3:**           **The Treasurer's Report.**  
**137/05**           The Report was presented by Councillor G A Cox in the absence of the  
                  Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period 1<sup>st</sup>  
                  April 2004 to 31<sup>st</sup> October 2005 and statement of bank balance as at 31<sup>st</sup>  
                  October 2005 had previously been circulated.

Balances as at the 31<sup>st</sup> October 2005.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 39,224.41
Money Market	£ 50,000.00
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Total	£ 90,724.41
Less Outstanding Cheques	£ 714.32
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	£ 90,010.09
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**Proposed** by Councillor Mrs S M Cox, seconded by Councillor A Williams,  
that these reports be accepted and adopted.

**Resolved:** This report be adopted.

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- Item 4:**           **To confirm the minutes of the Town Council Meeting held on 18<sup>th</sup> October 2005.**  
**138/05**           **Proposed** by Councillor R G Jones, seconded by Councillor A Williams, and **Resolved** that the minutes of the Town Council Meeting held on 18<sup>th</sup> October 2005 are confirmed as a correct record and duly signed.
- Item 5:**           **Matters arising from Town Council Meeting held on 18<sup>th</sup> October 2005.**  
**139/05**           No matters arising.
- Item 6:**           **Community Police Matters.**  
**140/05**           Inspector Patterson circulated the crime figures for October and gave Members a breakdown of their details.
- Item 7:**           **Road Safety.**  
**141/05**           Inspector Patterson referred to last meeting and advised members that he had made enquiries about the possibility of herringbone parking. Such a method of parking, on a two way road, would not be given consideration by the Traffic Management Department because of the hazards created by vehicles reversing in and out of spaces. The High Street is also unsuitable for the introduction of a one way system, because of the 'non-exit' at the Bridgend end of the by-pass when travelling from Cardiff.  
Councillor L E Taylor referred to the congestion created in Westgate because of the double parking and is unable to find evidence of it being a traffic calming measure. He suggested that restricted parking be introduced between The Butts and The Police Station on the South Side between certain hours.  
Inspector Patterson suggested that the Town Council might wish to write to the Traffic Management Department at the Vale of Glamorgan Council, but before proceeding, that views are sought from residents along that part of Westgate.  
After discussion, members agreed that a letter should be sent from the Town Council to the residents between the Butts and the police station, asking if they would be in favour of or against the introduction of parking restrictions as a possibility of addressing the problem of traffic congestion in that area.  
  
Councillor Mrs Burges referred to the problem of vehicles, including children on scrambling bikes, driving onto and over the Downs.  
Inspector Patterson advised that he was aware of the problem and has been in discussion with Mr Steve Latham, the Officer responsible for areas of common land in the Vale of Glamorgan, with a view to the possibility of restricting the number of points of access. This will result in anyone who ventures onto the Downs having to pass the prohibition notices and therefore being fully aware that they were committing an offence.  
  
Councillor Mrs Burges also referred to building materials having been dumped on a far corner of the Downs. The Inspector advised that he is aware of the matter and has already been in contact with the Vale of Glamorgan Council regarding its removal.  
  
Councillor Mrs M Arnold referred to problems with the traffic lights at Aberthin as a result of the water works being carried out. Inspector Patterson agreed to speak to the contractor.

- Item 7:**           **Road Safety (continued).**  
7.1                 Letter received from the Vale of Glamorgan Council advising that a new streetlight has been installed at the junction of Downs View Close and Court Close, Aberthin.  
**Noted.**
- Item 8:**           **Reports**  
**141/05**           **a) Mayor**
- Wednesday 21st October** - The Mayor attended “We are the Champions” Competition Final (a South Wales Police Initiative) at RAF St Athan. The Mayor made the Presentations.  
The Mayor and Consort attended a Concert of the African Children’s Choir at the Memorial Hall, Barry.
- Friday 21<sup>st</sup> October** - The Mayor and Deputy Mayor attended “ Inspiring the Vale Community Rural Regeneration” Workshops at Fonmon Castle. The Event included Lunch.  
The Mayor and Consort hosted the presentations to the winners of the Cowbridge in Bloom Competition in the Mayor’s Parlour.
- Saturday 22<sup>nd</sup> October** - The Mayor and Consort attended the Opening of the Stillbirth and Children’s Memorial Garden at the Cemetery in Llantwit Major. Refreshments were served later at the Leisure Centre.  
The Mayor and Consort attended the 67<sup>th</sup> Annual Concert of the RAF St Athan Voluntary Band with their special guests the Dowlais Male Choir at Llantwit Major School.
- Saturday 29<sup>th</sup> October** - The Mayor and Consort hosted a Drinks Reception in the Parlour for guests of the Vale of Glamorgan Council who were attending the Food and Drink Festival in the Town. The guests were from Rheinfelden, Mouscron, Fecamp, Newmarket and Clisson.  
The Mayor and Consort then attended a Lunch at Farthings hosted by the Vale of Glamorgan Council.  
The Mayor and Consort then visited events at the Food and Drink Festival.
- Sunday 30<sup>th</sup> October** - The Mayor and Consort attended the Food and Drink Festival.
- Wednesday 2<sup>nd</sup> November** - The Mayor and Deputy Mayor attended a book launch held in the Lesser Hall Cowbridge, by Professor Geraint Jenkins, Director of the Centre for Advanced Welsh and Celtic Studies, Aberystwyth. The publication is entitled “A Rattleskull Genius : The Many Faces of Iolo Morganwg”
- Saturday 12<sup>th</sup> November** - The Mayor and Guest attended the finalists Concerts of Singers hosted by Music in the Vale and held at Ysgol Gyfun Bro Morgnwg, Colcot Road, Barry.
- Sunday 13<sup>th</sup> November** - The Mayor, with fellow Town Councillors, attended the Remembrance Sunday Parade and Service in Cowbridge.
- Wednesday 16<sup>th</sup> November** - The Mayor and Consort attended the 2005 Annual General Meeting of Mind in the Vale of Glamorgan with a Special Presentation of Spectrum Arts Achievements, with Refreshments.
- Monday 21<sup>st</sup> November** - The Mayor and Consort opened the Annual Art Exhibition of Cowbridge Art Society at the Old Hall, Cowbridge.

**Item 8:**

**Reports**

**a) Mayor (continued)**

The Mayor, Councillor Mrs Baty, thanked all those Councillors who were able to attend on Remembrance Sunday and helped to make the day run smoothly.

Thanks also to the Town Clerk and Jackie who organised all the arrangements and a special thank you to Billy for arranging the wreaths so neatly around the war memorial whilst everyone was in the church

**b) Town Clerk's Report**

**Dates for your diaries:**

**Sunday 27<sup>th</sup> November** – Father Christmas Parade commencing midday from the police station, with the lights being switched on by Derek Brockway at 5.30pm. Bridge FM will provide entertainment and various types of acts will perform throughout the day.

As in previous years mince pies have been ordered from the W.I. and will be given out during the afternoon any Members wishing to volunteer to help with their distribution will be welcome!

**Thursday 8<sup>th</sup> December at 7.30pm**

Big Screen is due to hold another film night and this time the film will be 'Very Annie Mary' (Certificate 15)

Payment of the accounts to be ratified  
Expenses totalling £18247.22 to be paid.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor W H Evans that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item 9:  
142/05**

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor A Williams reported on the meeting held 7<sup>th</sup> November 2005.

Councillor L E Taylor referred to item 10.2 in respect of the grass cutting and referred to a section of verge on the junction of North Road and Middlegate Court. This is normally cut by the Vale of Glamorgan Council but after June they ceased to cut it, claiming that it was not in their ownership. A further cut was carried out in October after pressure was brought to bear by the residents. Councillor Taylor requested that members of the Leisure and Amenities Committee discuss the matter at their next meeting.

Councillor Mrs M Arnold referred to item 8 in respect of Holy Cross Church yard and queried the need to obtain a further feasibility study. The matter was referred back to the next meeting for further discussions to take place.

**Proposed** by Councillor R G Jones, seconded by Councillor A Thomas, that the report be accepted and adopted.

**Resolved** as proposed.

**Item 9: Reports of Committees. (continued)**

**b. Planning.**

Councillor R G Jones reported on the meetings held on 7<sup>th</sup> November 2005. The Town Clerk confirmed to Councillor L E Taylor that the plan referred to in 6.1(iii) – Flood Alleviation Scheme is still held at the Town Hall and available for viewing.

**Proposed** by Councillor A Williams, seconded by Councillor L E Taylor, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor G A Cox reported on the meeting held 8<sup>th</sup> November.

Councillor Mrs Arnold voiced objections to the differential in grant aid payments and requested that her objection be recorded.

**Proposed** by Councillor A Thomas, seconded by Councillor Mrs S M Cox, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor W H Evans reported on the meeting held 7<sup>th</sup> November 2005

Councillor Mrs Arnold referred to item 7, consideration only being given to re-lining the Main Hall Curtains rather than their total replacement.

**Proposed** by Councillor R G Jones, seconded by Councillor D W Morris that the report be accepted and adopted.

**Resolved** as proposed.

**Item 10 Reports of Representatives.**

**143/05**

**10.1**

**Cowbridge and Llanblethian United Charities.**

Councillor D W Morris reported that there was a meeting held on 14 November, when grants were awarded to young people, the elderly and the needy.

**10.2**

**Evan Jenkins Charity.**

No meeting.

**10.3**

**Cowbridge Institute Charity.**

Councillor Mrs S M Cox reported that at a recent meeting a large number of grants were made to a variety of young people and further applications were still being processed.

**10.4**

**One Voice Wales.**

No meeting.

**10.5**

**Conservation Area Advisory Sub-Group.**

No meeting.

**10.6**

**Cowbridge and District Museum Trust.**

Meeting being held next week.

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- Item 10**  
**10.7**            **Reports of Representatives (continued).**  
                  **Cowbridge Town Twinning Association.**  
Councillor Mrs S M Cox reported that there was a very successful ‘quiz’ night held this month and that a Festive event is being held on Saturday 10 December in the Main Hall. Members will be very welcome and the cost of each ticket is £10.00.
- 10.8**            **Joint Liaison Association on Footpaths.**  
The next meeting should be sometime in November.
- 10.9**            **Governing Body of Y Bont Faen Primary School.**  
A copy of the minutes of the Governors meeting held on 29<sup>th</sup> September is held in the Town Clerks Office.  
The last meeting was held 16<sup>th</sup> November.
- 10.10**           **Governing Body of Ysgol Iolo Morganwg.**  
No meeting.
- 10.11**           **Cowbridge Chamber of Trade.**  
Councillor R G Jones advised that he was unable to attend the last meeting.
- 10.12**           **Cowbridge in Bloom.**  
Councillor A Williams advised that he and another member had recently cleared the planters along the riverbank.
- 10.13**           **Rural Vale Police/Community Consultative Group.**  
Councillor Mrs G Baty advised that she attended the last meeting held on 24 October, when no matters specific to Cowbridge were discussed.
- 10.14**           **Best Kept Village.**  
No meeting.
- 10.15**           **Ystradowen Recreation Ground and Allotments Charity.**  
No meeting.
- 10.16**           **Community Liaison Committee.**  
Meeting clashes with tonight’s Town Council meeting.
- 10.17**           **Walled Towns Friendship Circle.**  
No meeting.
- 10.18**           **Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.
- 10.19**           **Age Concern ‘Good Neighbour Scheme’.**  
No meeting.
- 10.20**           **Vale of Glamorgan Safety Partnership.**  
No meeting.

**Item 10**      **Reports of Representatives (continued).**  
**10.21**      **Cowbridge Charter Trust.**

Councillor Mrs S M Cox advised that a meeting had been held recently. The Food and Drink Festival was extremely successful and she thanked all those Members that had turned out to help. Estimated attendance on the first day was 8,000 but overall figures were difficult to calculate because of family and weekend tickets.

The work to the Town Walls is progressing and teams of volunteers have been working hard. The removal of trees next to the walls has helped enormously with the clearance of the vegetation.

**Item 11:**      **Correspondence.**  
**144/05**

11.1      Letter received from Keith Jones, Operational Manager of Highway Maintenance at the Vale of Glamorgan Council enclosing a copy of minutes of the meeting with the Town Council for information.

**Noted.**

Members agreed that a letter should be sent to Mr Jones expressing disappointment about the length of time it took for the minutes to be sent.

11.2      Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to Basil's Brasserie.

**Noted.**

11.3      Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to The Bear Hotel.

**Noted.**

11.4      Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to The Kiosk, Penny Lane, Cowbridge.

**Noted.**

11.5      Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to Bengal Tandoori, 2 Eagle Stores.

**Noted.**

11.6      Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to Cowbridge Leisure Centre

**Noted.**

11.7      Letter received from the Co-ordinator, Hannah Jones, of a scheme called Health Through Warmth, which is operating in the Vale of Glamorgan in conjunction with the Vale of Glamorgan Council. The letter advised that a 10-minute presentation is available in order to explain the scheme.

**Noted.**

Proposed by Councillor Mrs A Burges, seconded by Councillor R G Jones that the offer of the presentation should be accepted and provided it is convenient, that it should be at 6.30pm before the next Town Council Meeting on 20 December and that an invitation be extended to any organisers of senior citizens groups who might wish to attend.

**Resolved** as proposed.

- Item 11: Correspondence (continued).**
- 11.8 Letter received from the Vale of Glamorgan Council confirming that an ‘all weather’ pitch, funded by the FAW in conjunction with UEFA, is to be sited at the Bear Field, Cowbridge. Arrangements are being made to procure the pitch and its installation.  
**Noted.**
- 11.9 Letter received from the Welsh Assembly Government advising that a ‘Review of local service delivery in Wales is to take place and that an opportunity is being given to contribute observations to the review. The scope of the Review includes all local public services. Responses are required by 3 February 2006.  
**Noted.**  
Members agreed for the matter to be adjourned until the next meeting to enable them to give the document some consideration.
- 11.10 Vale Biodiversity Matters – Autumn 2005 Publication circulated to all members.  
**Noted.**
- 11.11 Letter received from Healthcare Inspectorate Wales advising that an inspection of the Vale of Glamorgan Local Health Board and review of their documentation is to be carried out. The letter invites contributions from staff, stakeholders, patients, carers and the public generally. Any information submitted will be used anonymously in preparing the report. Responses are required by 19 December 2005.  
**Noted.**
- 11.12 Letter received from South Wales Police Authority concerning proposals to restructure the police in Wales and England. Two meetings are being staged in Wales – the first on 16 November in Swansea and the second on 24<sup>th</sup> November in Cardiff 2005 to discuss the proposals. An information sheet and questionnaire is also attached to allow opinions to be expressed by those unable to attend either meeting.  
**Noted.**  
This document was circulated to all members of the Town Council prior to the last Committee meetings.
- 11.13 Letter received from Mr & Mrs G Adams concerning the mature trees on roadside, Westgate. The letter complains that no maintenance has been carried out on the trees except in an emergency about four years ago and that leaves are a problem when they block the drains especially outside the writers’ property and opposite. Mr & Mrs Adams’ letter carries on to express concern about the pavements from the corner of the Broadshoard, which give cause for concern to elderly and wheelchair users. Whilst appreciating that the trees are not the responsibility of this Council, Mr and Mrs Adams feel they should be.  
**Noted.**  
Members discussed the letter at length and various views put forward. Maintenance work to trees in Westgate has been undertaken in recent years but resulted in a number of complaints resulting in the work being halted.

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- Item 11: Correspondence (continued).**  
Members agreed that the Town Clerk should acknowledge the letter and advise Mr & Mrs Adams that the Town Council will contact the Vale of Glamorgan Council enclosing a copy of their letter and enquire whether there are any plans to address the concerns that they have raised.
- 11.14 Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to Eastgate General Stores & Off Licence.  
**Noted.**
- 11.15 Copy letter sent from Cowbridge and Llanblethian Residents Group to the Vale of Glamorgan Council in respect of Car Parking Consultation.  
**Noted.**
- Item 12: Publications (All held by the Town Clerk)**  
**145/05**
- 12.1 The Clerk – November 2005 Publication.  
**Noted.**
- 12.2 CPRW (Campaign for the Protection of Rural Wales) – Report for 2004 and Autumn 2005 publication.  
**Noted.**
- 12.3 Consultation Document received from Environment Agency – Thaw & Cadoxton Catchment Abstraction Management Strategy. Responses are required by 1<sup>st</sup> March 2006.  
**Noted**  
It was agreed to adjourn this matter until February 2006 to enable members to read the document and formulate a response.
- 12.4 Public Services Ombudsman for Wales – Annual Report 2004/05.  
**Noted.**
- 12.5 Clerks and Councils Direct – November 2005.  
**Noted.**
- Item 14: Documents for sealing.**  
**146/05**  
Certificate of purchase for Exclusive Right of Burial for Grave No. N147 purchased by Mr and Mrs R G Helliwell.  
**All documents sealed.**
- Item 15**  
**147/05**  
**Date and time of next Meeting.**  
Tuesday 20<sup>th</sup> December 2005 at 7.00pm.

Councillor Mrs G Baty  
**Mayor**

Date minutes signed.