

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 21<sup>st</sup> November 2006 at 7.00pm.**

**Present:** Mayor – Councillor Mrs L Adams  
Deputy Mayor – Councillor H LI Morgan (*arrived Item 5*)  
Councillors: A E Banks, Mrs G Baty, Mrs A Burges, G A Cox, Mrs S M Cox, W H Evans, J R Harris, D W Morris, L E Taylor, A Thomas and A Williams.

**In Attendance:**

Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Inspector Patterson  
Treasurer - Mrs J Tyre

Councillor G A Cox opened the meeting with a prayer.  
The Mayor expressed her thanks to the Town Clerk and the staff for all the extra work they had done in the last month in connection with Cowbridge Food and Drink Festival and Remembrance Sunday.

**Item 1:**           **Apologies for Absence.**  
**139/06**           Councillors: Mrs M Arnold and Mrs M Y Williams MBE.

**Item 2:**           **Declarations of Interest.**  
**140/06**           Councillor G A Cox – All Planning Items and Cowbridge Charter Trust.  
Councillor Mrs S M Cox – any items relating to Y Bont Faen School, Cowbridge Museum Trust, The South Wales Valuation Panel, Cowbridge Charter Trust and Cowbridge Charter Trust Ltd.

**Item 3:**           **The Treasurer's Report.**  
**141/06**           The Report was presented by the Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period 1<sup>st</sup> April 2006 to 31<sup>st</sup> October 2006 and statement of bank balance as at 31<sup>st</sup> October 2006 had previously been circulated.

Balances as at the 31<sup>st</sup> October 2006.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 42,965.75
Money Market	<u>£ 50,000.00</u>
Total	£ 94,465.75
Less Outstanding Cheques	<u>£ 350.00</u>
	<u>£ 94,115.75</u>

**Proposed** by Councillor Mrs G Baty seconded by Councillor J R Harris that these reports be accepted and adopted.

**Resolved:** This report be adopted.

- Item 4:**           **To confirm the minutes of the Town Council Meeting held on 17<sup>th</sup> October 2006.**  
**142/06**           **Proposed** by Councillor D W Morris seconded by Councillor A Williams and **Resolved** that the minutes of the Town Council Meeting held on 17<sup>th</sup> October 2006 were confirmed as a correct record and duly signed.
- Item 5:**           **Matters arising from Town Council Meeting held on 17<sup>th</sup> October 2006.**  
**143/06**
  - Item 12.11 - The Town Clerk advised that he is yet to receive a response from the Chamber of Trade.
- Item 6:**           **Community Police Matters.**  
**144/06**           Inspector Patterson circulated the crime figures for October and gave background details and advised that there has been an upsurge in auto crime
- Item 7:**           **Road Safety.**  
**145/06**           Inspector Patterson reported on the following:-
  - Removal of parking bay at the junction of Westgate with Llantwit Major Road will require legal process, which will take approximately three to six months as well as additional resource implications for its actual removal.  
**Proposed** by Councillor L E Taylor, seconded Councillor J R Harris, that a letter is sent from the Town Council to the Highways Department in support of the request made by Inspector Patterson for the removal of the parking bay.  
**Resolved** as proposed.
  - Replacement of the existing pedestrian crossings with pelican crossings will cost £30,000 each.
- Also discussed deliveries to traders in the High Street, and the ‘disabled parking’ bay outside Tesco. Inspector Patterson confirmed that no order has yet been made in respect of the bay and therefore enforcement cannot be made, although it has been marked up. Requests have been made with traders to arrange for early morning deliveries to minimise disruption.
- 7.1               Letter received from Mr Anderson regarding traffic congestion in Westgate. **Proposed** by Councillor J R Harris, seconded by Councillor A Williams that Mr Anderson’s letter is acknowledged and advised that the Town Council has raised the issue over a number of years with the Highways Department at the Vale of Glamorgan Council for the problem to be addressed. A copy of his letter will be sent to the Planning Department with regard to the Planning Application for the new Health Centre so that they maybe aware of his concerns.  
**Resolved** as proposed.

Item 8:  
146/06

**Reports**

**a) Mayor**

**Wednesday 18<sup>th</sup> October** - The Mayor attended the 'Grand Finals' of South Wales Police School Children's Competition at RAF St Athan.

The Mayor and Consort attended a Concert of the Regimental Band of the Welsh Guards with Cowbridge Male Voice Choir at the Leisure Centre, Cowbridge. The Concert was preceded by a Reception.

**Friday 20<sup>th</sup> October** - The Deputy Mayor and Deputy Mayoress attended a Charity Dinner at The Mount Sorrel Hotel, Barry hosted by Councillor Hodges, Mayor of the Vale of Glamorgan Council. Proceeds from the event to the Inroads Street Drugs Project.

**Saturday 21<sup>st</sup> October** – The Deputy Mayor attended the RAF Voluntary Band Annual Concert featuring Llantrisant Male Voice Choir at Llantwit Major School.

**\*Tuesday 24<sup>th</sup> October** – The Mayor hosted a 'Fair Trade' meeting in the Lesser Hall which had been advertised 'Vale wide'.

**Wednesday 25<sup>th</sup> October** – The Mayor attended the Creative Rural Communities 'Roadshow'

**Saturday 28<sup>th</sup> October** – The Mayor attended the Cowbridge Food and Drink Festival and judged the cookery competition.

**Sunday 5<sup>th</sup> November** – The Mayor and Consort attended Penarth Town Council's Civic Service at All Saints Church, Penarth followed by light refreshments in The Paget Rooms.

**Monday 6<sup>th</sup> November** - The Mayor attended the Launch of the Book 'Hole – Kidnapped in Georgia' by Peter Shaw, at The Millennium Centre, Cardiff.

**Friday 10<sup>th</sup> November** – The Mayor and Consort attended a Concert featuring the Bracken String Quartet, jointly organised by the Restoration Committee of the Holy Cross Church and PCSO Brian Froude. The proceeds of the event to the Restoration Fund.

**Saturday 11<sup>th</sup> November** – The Mayor and Consort attended the Remembrance Day Service at the War Memorial in Cowbridge.

The Mayor and Consort attended the Official Opening of the refurbished Chapel at Merthyr Dyfan Cemetery, followed by Afternoon Tea in the Mayor's Parlour, hosted by the Mayor of Barry, Councillor Cash.

**Sunday 12<sup>th</sup> November** – The Mayor, Consort and fellow Councillors attended the Remembrance Sunday Parade at the War Memorial and Service at the Holy Cross Church, Cowbridge and prior to that the service at Llanblethian church.

The Mayor attended the 'Finalists Concert' of Music in the Vale at Ysgol Gyfun Bro Morganwg, Barry.

**Wednesday 15<sup>th</sup> November** – The Mayor attended the Cowbridge Town Walls Restoration sub-Committee's AGM held at Old Hall Cowbridge. The Mayor attended the AGM of the Girl Guides, Central Glamorgan, at Colwinston Village Hall hosted by County Commissioner and Members of the County Executive.

**Friday 17<sup>th</sup> November** – The Mayor attended HM Parc Prison at the invitation of the Director.

**Saturday 18<sup>th</sup> November** – The Mayor attended a Fashion Show in conjunction with Cowbridge Fashion Week at The Leisure Centre.

**Item 8:**

**Reports**

**a) Mayor (Continued)**

**Monday 20<sup>th</sup> November** – The Mayor attended Cowbridge Art Society's Annual Exhibition at The Old Hall. The Mayor officially opened the Exhibition.

**Proposed** by Councillor Mrs G Baty, seconded by Councillor W H Evans, that Cowbridge Town Council supports the principles of Fairtrade and agrees to make available Fairtrade coffee and tea at its meetings and offices.

**Resolved** as proposed.

**b) Town Clerk's Report**

Thanks to the South Wales Fire and Rescue Service who 'rescued' a shopping trolley that had been placed on top of the war memorial by 'pranksters'.

Thanks to Billy and Geoff on Remembrance Sunday for all their help. Special thanks to Jackie who organised the distribution of the wreaths (in a very packed 'chamber') and the seating at Holy Cross Church. The turn out on the day was excellent, especially from the organisations.

The Town Clerk read out a letter of thanks from Mrs Janet Reed.

Dates for your diaries

**Thursday 23<sup>rd</sup> November** – Cowbridge History Society - free Screening of Cowbridge Heritage DVD – two screenings are to be held one in the afternoon (3.30pm) and the second in the evening (7.30pm)

**Sunday 26<sup>th</sup> November 2006 – Father Christmas Parade**

The Parade will consist of 'Father Christmas' and his Reindeer, the R.A.F Voluntary Band and a procession of youngsters and their parents dressed in nativity costume. The parade will leave The Police Station at 12noon and should arrive at the Town Hall at approximately 1pm. As in previous years, the Lions will have their Grotto in the lounge area and children will be invited to meet 'Father Christmas' from 2pm onwards. Mince pies have been ordered for distribution from 2.00pm onwards and any help offered from Councillors will be gratefully received.

This year the Christmas lights will be switched on by BBC TV presenter, Sara Edwards and this will take place at approximately 5.00pm.

Entertainment will be provided for most of the day, except between 2pm and 4pm, with a more traditional Christmas emphasis.

A leak in the Robing Room is being investigated by Fairfax and Glover, Roofing Contractors.

Payment of the accounts to be ratified

Expenses totalling £17,636.75 to be paid.

**Proposed** by Councillor J R Harris, seconded by Councillor W H Evans, that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item 9: Reports of Committees.**

*Councillors G A Cox and Mrs S M Cox left the meeting for item 10 of this report.*

**147/06**

**a. Leisure & Amenities.**

Councillor A Williams reported on the meeting held 6<sup>th</sup> November 2006 Item 10 – that the report be amended to read ‘.....*advice is sought from a Solicitor with a view of an amended agreement to be prepared at the Trust’s expense*’.

That Kate Pryor at the Vale of Glamorgan Council is contacted with regard to any implications under the Natural Environment and Rural Communities Act 2006.

**Proposed** by Councillor L E Taylor, seconded by Councillor D W Morris, that the amended report be accepted and adopted.

**Resolved** as proposed.

*Councillor G A Cox left the meeting whilst the following report was discussed.*

**b. Planning.**

Councillor Mrs G Baty reported on the meeting held 6<sup>th</sup> November 2006. Councillor Mrs Adams referred to item 5.4 in respect of the application for the new Health Centre.

**Proposed** by Councillor Mrs L Adams, seconded by Councillor Mrs G Baty that the Planning Department at the Vale of Glamorgan Council are notified of the concerns of this Council that the design and construction of the building do not conform to the Vale of Glamorgan’s document: ‘Sustainable Development a Developer’s Guide’ which states that the Vale Council shall encourage all development to be carried out in ways that minimise environmental impacts and make the best use of natural resources.

**Resolved** as proposed.

Councillor Mrs L Adams referred to Item 6 in respect of the Cattle Market site and members considered a draft letter to be sent to the Vale of Glamorgan Council

**Proposed** by Councillor L E Taylor, seconded by Councillor H L Morgan, that the letter with amendments to include that:

- the Town Council has previously been advised that proceeds from the sale of assets cannot be ‘ring fenced’.
- the affect on tourism in the town, which is actively promoted by the Vale of Glamorgan Council.

**Resolved** as proposed.

**Proposed** by Councillor W H Evans, seconded by Councillor A Williams that the report be accepted and adopted.

**Resolved** as proposed.

**Item 9: Reports of Committees (Continued)**

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 7<sup>th</sup> November 2006 and drew members' attention to various items.

**Proposed** by Councillor Mrs G Baty, seconded by Councillor W H Evans, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor W H Evans reported on the meeting held 7<sup>th</sup> November 2006 and referred to Item 7 in respect of the CASH grant application for new curtains which has been turned down.

**Proposed** by Councillor J R Harris, seconded by Councillor H L Morgan, that the curtains are purchased out of this year's Town Hall budget without referral back to Town Council.

**Resolved** as proposed.

**Proposed** by Councillor L E Taylor, seconded by Councillor J R Harris, that the report be accepted and adopted.

**Resolved** as proposed.

*Councillor W H Evans advised members that he will be leaving the Council shortly as he is moving away from the area.*

**Item 10: Consultation Document – Clean Neighbourhoods and Environment Act.**

**148/06**

**Proposed** by Councillor L E Taylor, seconded by Councillor J R Harris, that the matter is noted.

**Resolved** as proposed.

**Item 11: Reports of Representatives.**

**149/06**

**11.1**

**Cowbridge and Llanblethian United Charities.**

Councillor H L I Morgan reported that at the meeting held 15<sup>th</sup> November distribution of grants was made.

**11.2**

**Evan Jenkins Charity.**

Councillor J R Harris reported that at the meeting held 19<sup>th</sup> October, 130 grant applications were reviewed.

**11.3**

**Cowbridge Institute Charity.**

Next meeting 22<sup>nd</sup> November.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor H L I Morgan, that Councillor Mrs G Baty continues as a Trustee for a further four-year term.

**Resolved** as proposed.

- Item 11: Reports of Representatives (Continued).**
- 11.4 One Voice Wales.**  
The Town Clerk read out a report from Councillor Mrs M Y Williams MBE on the meeting held at the Town Hall on 23<sup>rd</sup> October 2006. Issues discussed included:-  
Reports from NEC representatives about the development and change of Officers. Cllr D. Street of St Athan Community Council has stepped down as deputy Chair but has decided to remain as a member of the Executive.  
The main item of interest was PACT.  
Smaller Councils were concerned that there would be no future input at their meetings by local Police Officers now that PACT meetings were in place.  
PACT is a Home Office initiative and stands for Police and the Community Together. In fact as members of a varied group of agencies had been invited to the meetings to sit on the stage such as school governors, health professionals etc it had turned out to be a public meeting on any topic that the attendee wished to discuss.  
Concerns were raised on the fact that no official minutes were being taken in some areas.  
One Voice Wales decided to write to the Chief Constable Barbara Wilding to ask what the correct role is for PACT. Further information is expected at the next meeting on 29th January 2007.
- 11.5 Conservation Area Advisory Sub-Group.**  
Next meeting 29<sup>th</sup> November.
- 11.6 Cowbridge and District Museum Trust.**  
Next meeting 7<sup>th</sup> December.
- 11.7 Cowbridge Town Twinning Association.**  
Councillor Mrs S M Cox reported that a dance was held on 18<sup>th</sup> November and that the Food and Drink Festival was reported in the press in Clisson.
- 11.8 Joint Liaison Association on Footpaths.**  
Councillor H LI Morgan reported that a meeting is to be held on 30<sup>th</sup> November but both he and Councillor Mrs M Arnold were unable to attend. Councillor A Williams offered to represent the Town Council at the meeting.
- 11.9 Governing Body of Y Bont Faen Primary School.**  
Next meeting 23<sup>rd</sup> November.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**  
Councillor Mrs L Adams reported that she had attended a school assembly on 17<sup>th</sup> November when the 'School Council' reported that the school wants to become an 'eco school'. The sports pitch is to be officially opened on 28<sup>th</sup> November.
- 11.11 Cowbridge Chamber of Trade.**  
No meeting.  
Alun John is to become the new Chairman.

- Item 11: Reports of Representatives (Continued).**
- 11.12 Cowbridge in Bloom.**  
No meeting.
- 11.13 Rural Vale Police/Community Consultative Group.**  
Councillor Mrs G Baty reported on the meeting held on 30<sup>th</sup> October when it was revealed that the crime figures for the area were 25% above the target figure, however the detection rate was up 27%.  
PACT was also discussed and meetings have already taken place in Llantwit Major, Rhoose and Peterston-Super-Ely.) It is the intention of the divisional superintendent to have the scheme up and running by the end of January 2007; the target of the Home Office is April 2008. (The Town Clerk advised that a meeting is to be held in Cowbridge on 11<sup>th</sup> December at 7pm in the Cowbridge Middle School Hall)  
Each ward is to have two community police officers for a trial period.
- 11.14 Best Kept Village.**  
No meeting.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**  
No meeting.
- 11.16 Community Liaison Committee.**  
Meeting this evening.
- 11.17 Walled Towns Friendship Circle.**  
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.
- 11.19 Age Concern 'Good Neighbour Scheme'.**  
No meeting.
- 11.20 Vale of Glamorgan Safety Partnership.**  
No meeting.
- 11.21 Food and Drink Committee**  
Councillor D W Morris reported that the Food and Drink Festival had been a resounding success with it being bigger and better this year. Councillor Morris advised that he has stepped down from the committee but will still be offering assistance to help at next year's festival.
- 11.22 Cowbridge Charter Trust.**  
Councillor Mrs S M Cox reported that a Jazz Festival will be held in June next year and include an outdoor event. In connection with this, the Trust would like a banner displayed at the rear of the Town Hall leading up to the event.  
With regard to the Town restoration group, archaeological excavations are due to start on the inside of the walls this week with a report on any findings being produced in due course. It is estimated that repairs to the walls are likely to cost in excess of £400K. The walls are to be treated to prevent re-growth and it is hoped that HM Parc Prison might be involved in part of the restoration work.

**Item 12: Correspondence**

**150/06**

- 12.1 To note the letter received from the Vale of Glamorgan Council in respect of the water refurbishment works.  
**Noted.**  
Councillor G A Cox advised that there would be a period of time, at the conclusion of the contract, during which verges/highways of an unacceptable standard will have to be put right by the contractor.
- 12.2 To note the Application to vary a Premise Licence for the Spar Supermarket, 57 High Street, Cowbridge. The application refers to a change in the layout of the shop and the licensable area.  
**Noted.**
- 12.3 To note the letter received from the Vale of Glamorgan Council in respect of Natural Environment and Rural Communities (NERC) Act 2006. The letter pointed out that the act applies to Town and Community Councils as well as Unitary Authorities. Councillor Geoff Cox observed that this should apply to the work undertaken on Holy Cross Churchyard.  
**Noted.**
- 12.4 To consider the letter received from Countryside Alliance requesting that posters should be displayed to promote the protection of village post offices.  
**Noted.**  
Members agreed that the poster should be displayed.
- 12.5 To note the letter received from the Welsh Assembly Government advising of Regional Committee Meeting on 10 November, 2006  
**Noted.**
- 12.6 To consider the letter received from the Vale of Glamorgan Council offering legal services to Town and Community Councils at a mutually agreed price.  
**Noted.**  
**Proposed** by Councillor H Ll Morgan, seconded by Councillor A Thomas that the Town Clerk should investigate the scale of costs for such a service and specifically the likely cost if the legal department was requested to draft an agreement between the Town Council and the church in respect of the proposed floodlighting of Holy Cross church.  
**Resolved** as proposed.

**Item 13: Publications (All held by the Town Clerk).**

**151/06**

- 13.1 One Voice Wales – Bulletin of the meeting held 23<sup>rd</sup> October 2006  
**Noted.**
- 13.2 Clerks and Councils Direct  
**Noted.**
- 13.3 The Vale of Glamorgan Council Corporate Plan 2006 –2010  
**Noted.**

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- Item 13: Publications (continued)** (All held by the Town Clerk).
- 13.4 South East Wales Transport Alliance (SEWTA) Business Plan 2006/2007  
**Noted.**
- 13.5 The Vale of Glamorgan Council Improvement Plan 2006/2007  
**Noted.**
- 13.6 A Good Practice Guide for Community and Town Councils in Wales.  
The guide gives examples where Town and Community Councils have undertaken various schemes and projects which have been accomplished through partnerships with various bodies and groups within the local community.  
Two specific projects were highlighted, these being, projects by Knighton Town Council and Pencoed Town Council  
**Proposed** by Councillor G A Cox, seconded by Councillor W H Evans and **resolved** that this should be placed on the agenda for the next Full Council meeting to allow members to examine the document.
- Item 16: Documents for sealing.**  
**152/06** No documents for sealing.
- Item 17: Date and time of next Meeting.**  
**153/06** Tuesday 19<sup>th</sup> December 2006 at 7.00pm.

Councillor Mrs L Adams  
**Mayor**

Date minutes signed