

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 20th November 2007 at 7.30pm.

Present: Deputy Mayor – Councillor D W Morris
Councillors: Mrs L Adams, Mrs M Arnold, A E Banks, Mrs G Baty,
Mrs A Burges, G A Cox, W H Evans, J R Harris, L E Taylor and A Williams.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
Sergeant C Warner

Item 1: **Apologies for Absence.**
132/07 Councillors: Mrs S.M. Cox, H LI Morgan, A Thomas and
Mrs M Y Williams MBE.
Treasurer – Mr J Nixon

Item 2: **Declarations of Interest.**
133/07 Councillor G A Cox - all planning matters and Item 13.5 (Licence for
Riverside Restaurant).

Item 3: **The Treasurer's Report.**
134/07 The Report was presented by the Chairman of Finance and General Purposes,
Councillor J R Harris, in the absence of the Treasurer. The Receipts and
Payments Account for the period 1st April 2007 to 31st October 2007 and
statement of bank balance as at 31st October 2007 had previously been
circulated.

Balances as at the 31st October 2007.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 41,757.26
Money Market	<u>£ 60,000.00</u>
Total	£103,257.26
Less Outstanding Cheques	<u>£ 225.00</u>
	<u>£103,032.26</u>

Proposed by Councillor A Williams, seconded by Councillor Mrs G Baty,
that these reports be accepted and adopted.

Resolved: This report be adopted.

- Item 4:** **To confirm the minutes of Town Council Meeting held on**
135/07 **16th October 2007.**
Proposed by Councillor L E Taylor, seconded by Councillor Mrs G Baty and **Resolved** that the minutes of the Town Council Meeting held on 16th October 2007 were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on**
136/07 **16th October 2007.**
No matters arising.
- Item 6:** **Community Police Matters.**
137/07 The crime figures and details for October were given to members by Sergeant Warner.
Under the items raised at last month's meeting, Sergeant Warner had no information with regard to the parking bay in Westgate but will consult with Inspector Patterson; confirmed that the police actively enforce the use of mobiles by drivers; the car in Croft Street is both insured and taxed and that vehicles parked on Church Hill and outside the Church Hall will continue to be monitored.
- The following matters were brought to Sergeant Warner's attention:
- Traffic congestion during the start and end of the school day in the vicinity of Ysgol Iolo Morganwg;
 - Unlicensed street collections;
 - Arson to a hedge along the footpath leading from the High Street to Twt Park;
 - Accident outside Filco involving injury to a pedestrian.
- Item 7:** **Road Safety.**
138/07 Dealt with under Item 6.
- Item 8:** **Reports**
139/07 **a) Mayor**
Wednesday 17th October 2007 – The Deputy Mayor attended the Grand Final of the South Wales Police 'We are the Champions' Competition at MOD St Athan.
Saturday 27th October 2007 – The Mayor and Mayoress attended the Cowbridge Food and Drink Festival.
Saturday 10th November 2007 – The Mayor and Mayoress attended 'Music in the Vale' finalists Gala Concert for Singers at Ysgol Gyfun Bro Morganwg, Barry.
Sunday 11th November 2007 – The Mayor, Mayoress and Town Councillor attended Remembrance Sunday Parade and Service at the Holy Cross Church, Cowbridge and hosted a buffet at the Main Hall. Prior to the above Parade and Service, the Mayor and Mayoress attended a Service at Llanblethian Church.
The Mayor and Mayoress attended 'Music in the Vale' finalists Gala Concert for Instrumentalists at Ysgol Gyfun Bro Morganwg, Barry.
Monday 19th November 2007 – The Mayor officially opened Cowbridge Art Society's Annual Exhibition at the Old Hall, Cowbridge.

Item 8: Reports (Continued)

b) Town Clerk's Report.

The Town Clerk thanked his staff for their help on Remembrance Sunday. Arrangements for the Reindeer Parade are similar to last year in that it will start from The Police Station at 12noon, the grotto for the children will be open from 2pm and the 'switch-on' of the lights will be at approximately 5pm by new local celebrity family – The Phillips of 'the Coalhouse' programme. Mince pies are being purchased from Country Market and distribution will take place at 2pm by any Councillors willing to volunteer. The Town Clerk confirmed that there will be no road closure on 25th but the parade will be supervised by the police without whose co-operation the parade would not be possible.

Proposed by Councillor Mrs G Baty, seconded by Councillor L E Taylor, that a record of thanks be made for the efforts of Mr Billy James, Amenities Supervisor, in the arrangement of the wreaths on the War Memorial and the speed at which this was achieved.

Resolved as proposed.

Dates for your diaries:

Big Screen (La Vie en Rose) Thursday, 22nd November 2007

Father Christmas Sunday, 25th November 2007

Exhibition on Improving

Access to Cardiff Airport Saturday, 1st December 2007 (10am to 5pm)

Cowbridge Leisure Centre

Civic Sunday Sunday, 13th July 2008

Payment of the accounts to be ratified

Expenses totalling £11,707.44 to be paid.

Councillor J R Harris referred to the BT Internet charges and suggested that these should be reviewed.

Proposed by Councillor W H Evans, seconded by Councillor Mrs L Adams, that the payments of the accounts be ratified.

Resolved as proposed.

**Item 9: Reports of Committees.
140/07 a. Leisure & Amenities.**

Councillor A Williams reported on the meeting held 5th November 2007

Members discussed the matter of the sewer (Item 8.1(ii) in the Limes Cemetery.

Proposed by Councillor G A Cox, seconded by Councillor J R Harris, that the Town Council makes no expenditure in respect of this matter, until legal advice is obtained on what course of action, if any, can be taken with regard to the sewer.

Resolved as proposed.

Item 13.6 (letter from the Vale of Glamorgan Council regarding the Vale of Glamorgan Local Development Plan – Burial Land Workshop on Thursday, 29th November 2007) was discussed.

Proposed by Councillor Mrs G Baty, seconded by Councillor A Williams, that information is sent to the providers of the workshop before the event and the Town Council is represented by Councillor J R Harris.

Resolved as proposed.

Item 9: Reports of Committees.

a. Leisure & Amenities. (Continued)

Proposed by Councillor G A Cox, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor A E Banks reported on the meeting held 5th November 2007. The Town Clerk advised that further to Item 6.2 relating to the new Cowbridge Medical Centre, a traffic order had been drawn up and approved by the Vale of Glamorgan Council Planning Committee, for removal of a number of parking bays in Westgate, adjacent to the junction with the Broad Shoard. The traffic order will go to the Magistrates Court to be passed.

Proposed by Councillor Mrs G Baty, seconded by Councillor A Williams, that the report be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held on 6th November 2007 and drew members' attention to the following item:

- Item 9.1 in respect of the licensing application made by Riverview Chinese Restaurant to vary its hours of opening. The original application was found to be defective and a further application has since been submitted. The revised application has reduced the variation of the opening hours originally requested.

The Town Council may only object on behalf of a resident or residents in the vicinity of the restaurant if requested and that person or persons must allow their name(s) to be put forward as they may be required to appear before the Licensing Committee. Members considered the revised application and noted it.

Councillor Mrs G Baty referred to item 6.4 in respect of the application for financial assistance for next year's National Eisteddfod to be held in Cardiff.

Proposed by Councillor Mrs G Baty, seconded by Councillor Mrs M Arnold, and **resolved** that the Town Council should give a grant towards the Eisteddfod

Proposed by Councillor Mrs L Adams, seconded by Councillor Mrs G Baty that a payment of £100.00 be made to the National Eisteddfod for next year's event to be held in Cardiff.

Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves that the payment of the sum of £100.00 be made.

Members discussed item 9.3 in respect of the review of polling stations in Cowbridge, Llanblethian and Aberthin.

Proposed by Councillor L E Taylor, seconded by Councillor, Mrs L Adams, that a request is made to the electoral registration officer to review the ward boundaries in an attempt remove the anomalies of electors being unable to vote at the nearest polling station, this is a particular problem in relation to the British Red Cross hall and Llanblethian Church Hall where local electors have to vote elsewhere.

Resolved as proposed

- Item 9: Reports of Committees.**
c. Finance and General Purposes Committee (Continued)
Proposed by Councillor W H Evans, seconded by Councillor A Williams that the report be accepted and adopted.
Resolved as proposed.
- d. Town Hall**
Councillor W H Evans reported on the meeting held 6th November 2007
- Proposed** by Councillor Mrs G Baty, seconded by Councillor Mrs L Adams that the report be accepted and adopted.
Resolved as proposed.
- Item 10: WAG – Performance Measurement Framework for Fire and Rescue Authorities.**
141/07
Noted.
- Item 11: Reports of Representatives.**
142/07
- 11.1 Cowbridge and Llanblethian United Charities.**
Councillor D W Morris reported that Councillor H Ll Morgan has been appointed as the new chairman of the Trust and that there is a vacancy for another Trustee to be appointed. At the last meeting on 12th November, donations were made to the elderly and needy and consideration given to four grant applications.
- 11.2 Evan Jenkins Charity.**
The Town Clerk advised that he has received a letter from Mr H G Phillips, Clerk to the Charity, to advise that Councillor Mrs G Baty's term of four years as a Trustee of the charity has been completed and a further appointment of a Trustee to represent the Council is now required. Councillor Mrs Baty confirmed that she is prepared to stand for a further term if chosen.
Proposed by Councillor Mrs L Adams, seconded by Councillor W H Evans and **resolved** that Councillor Mrs G Baty is appointed as a Trustee to represent the Town Council for a further four years.
- Councillor Mrs M Arnold reported that at a recent meeting, a number of grants were made.
- 11.3 Cowbridge Institute Charity.**
Councillor Mrs G Baty advised that there had been three meetings held which have dealt with grant allocations as well as the appointment of two new Trustees.
- 11.4 One Voice Wales.**
No representative
Members were circulated with notes that have been received in respect of the Annual General Meeting and an update on the resolutions put forward in 2006.

- Item 11: Reports of Representatives. (Continued)**
- 11.5 Conservation Area Advisory Sub-Group.**
Councillor Mrs L Adams reported that Councillor A Thomas attended the last meeting in her place when the proposal for houses on the former 'sorting office' site was discussed and no objection raised.
- 11.6 Cowbridge and District Museum Trust.**
No representative.
- 11.7 Cowbridge Town Twinning Association.**
No meeting.
A Dinner Dance is due to be held in the Town Hall on 30th November to raise funds
- 11.8 Joint Liaison Association on Footpaths.**
Next meeting 29th November 2007. Councillor A Williams will attend.
- 11.9 Governing Body of Y Bont Faen Primary School.**
Minutes of the meeting on 27th September are held by the Town Clerk.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**
No representative.
- 11.11 Cowbridge Chamber of Trade.**
Councillor A E Banks advised that a meeting held on 6th November was well supported and the organisation is currently looking at the 're-branding' of the town.
- 11.12 Cowbridge in Bloom.**
No meeting.
- 11.13 Rural Vale Police/Community Consultative Group.**
No meeting – next meeting is due to be held in January.
- 11.14 Best Kept Village.**
No meeting.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 11.16 Community Liaison Committee.**
Meeting tonight.
- 11.17 Walled Towns Friendship Circle.**
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.

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- Item 11: Reports of Representatives. (Continued)**
- 11.19 Age Concern ‘Good Neighbour Scheme’.**
No meeting.
A Christmas party has been arranged for the clients and a Christmas lunch has been arranged for the volunteers.
- 11.20 Vale of Glamorgan Community Safety Partnership.**
Councillor Mrs L Adams attended a meeting in respect of the ‘Safer Vale’, which gave a good ‘networking’ opportunity, and was attended by a wide spectrum of people including members of the emergency services. There are currently 43 CCTV cameras in the Vale and one of the criteria for their installation is the number of reported incidents in an area.
- 11.21 Cowbridge Charter Trust.**
No representative.
- 11.22 Fair Trade Group**
An application for Fair Trade status for Cowbridge is due to be submitted shortly.
- 11.23 Creative Rural Communities.**
Councillor Mrs L Adams confirmed that the next action group meeting is due to be held on 28th November 2007.
- Item 12: Youth Council.**
143/07
Councillor Mrs L Adams and Councillor W H Evans from the sub-committee will meet with the Head teacher Mrs Margaret Evans on 3rd December and report back to Full Council at the next meeting.
- Item 13: Correspondence**
144/07
- 13.1 To note a letter received from the Welsh Assembly Government advising on an exhibition that is due to be held in Cowbridge Leisure Centre on 1st December 2007 in respect of ‘Improving Access to Cardiff International Airport Access Study’
Noted.
- 13.2 To note a letter received from the Welsh Assembly Government giving the latest information in respect of the Defence Training Academy at St Athan.
Noted.
- 13.3 To note letter received from Vale of Glamorgan Council in respect of the Ddawan (Thaw) Bridge Refurbishment Scheme. Details have been circulated direct to each Town Councillor.
Noted
- 13.4 To consider the Consultation Document – ‘Vale of Glamorgan Draft Housing Strategy 2007-2012’ which requires a response by 28th November 2007 (*now extended until 5th December 2007*)
Referred to the Planning Committee to formulate a response.

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- 13.5 Consideration of a letter from the Vale of Glamorgan Council in respect of a Licensing Application for the variation of hours of the Premise Licence for River View Chinese Restaurant
(since being considered at F&GP the response date has been extended which allows for Full Council to consider.
See report of Finance and General Purposes Committee.
- 13.6 Letter received from the Vale of Glamorgan Council regarding the Vale of Glamorgan Local Development Plan (LDP) – Burial Land Workshop – Thursday 29th November 2007 between 9.30am and 12 noon.
See report of the Leisure and Amenities Committee.
- 13.7 Letter received from Creative Rural Communities in respect of Rural Development Plan for Wales funding. The letter invites community groups to put forward any suggested projects that they are considering in order to assist the regeneration process of the Rural Vale. These projects could include:
- Places for Young People Grant Scheme;
 - Inspire Village Renewal Grant Scheme;
 - Rural Transport Project.
- Proposed** by Councillor Mrs L Adams, seconded by Councillor W H Evans and **resolved** that the Town Council writes to fully support the Rural Transport Project.
- 13.8 To note a letter received from One Voice Wales enclosing information from this year's Annual General meeting.
Noted.
- 13.9 Letter received from the Vale of Glamorgan Council regarding 'Safe Routes to School Funding'.
Noted.
It was agreed that this letter should be referred to the Planning Committee.
- Item 14:** **Publications** (All held by the Town Clerk unless stated).
145/07
- 14.1 The Voice – September 2007.
Noted.
- 14.2 The Vale of Glamorgan Council Improvement Plan 2007/8.
Noted.
- 14.3 Clerks and Councils Direct – November 2007.
Noted.
- 14.4 CPRW – Autumn 2007.
Noted.
- 14.5 'The Clerk' – November 2007
Noted.

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Item 15: Documents for sealing.

146/07

- 15.1 Exclusive Right of Burial in The Limes Cemetery for Cremation Plot D3 purchased by Mrs R I McGovern, 9 Constitution Hill, Cowbridge.
- 15.2 Exclusive Right of Burial in The Limes Cemetery for Grave N160 purchased by Mrs S Marshall, 5 High Street, Cowbridge and Mr G Marshall, 47 Dol Nant Dderwen, Broadlands, Bridgend.
- 15.3 Exclusive Right of Burial in The Limes Cemetery for Cremation Plot D4 purchased by Mrs Thornton, Cruiskeen, Love Lane, Llanblethian.
- 15.4 Exclusive Right of Burial in The Limes Cemetery for Grave N162 purchased by Mrs G Sheppard, 11B Broadway, Cowbridge.
- 15.5 Exclusive Right of Burial in The Limes Cemetery for Grave N163 purchased by Mrs P Cappell, 1 Eastgate, Cowbridge.
- 15.6 Exclusive Right of Burial in The Limes Cemetery for Cremation Plot D5 purchased by Mrs B Alden, 1 Mill Park, Cowbridge.

All documents sealed.

Item 16: Date and time of next Meeting.

147/07

Tuesday 18th December 2007 at 7.00pm.

Councillor H Ll Morgan
Mayor.

Date minutes signed