

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 16<sup>th</sup> December 2003 at 7.30pm.**

**Present:** Mayor – Councillor H W Field  
Councillors – Mrs L Adams, Mrs M Arnold, Mrs G Baty, W H Evans,  
J R Harris, J L Jones, H L Morgan (arrived at Item 8b) and Mrs J Williams.

**In Attendance:**

Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Police Inspector Chris Patterson  
Vale Councillor Mrs C V L Clay

**Item 1:**           **Apologies for Absence.**  
**161/03**           Councillors: G A Cox, Mrs S M Cox, V W Eveleigh and A Williams.  
Mrs J Tyre, The Treasurer

**Item 2:**           **Declarations of Interest.**  
**162/03**           Councillor Mrs M Arnold, Item 5.4 on the Planning Report (Item 9b).  
Councillor J L Jones, Item 12.3 and 12.4.

**Item 3:**           **The Treasurer's Report.**  
**163/03**           The report was presented by Councillor J R Harris. The Receipts and  
Payments Account for the period 1<sup>st</sup> April 2003 to 30<sup>th</sup> November 2003 and  
the statement of bank balances as at 30<sup>th</sup> November 2003 had previously been  
circulated.

Balances as at the 30<sup>th</sup> November 2003.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 64,946.15
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Total	£ 66,446.15
Less Outstanding Cheques	£ 2,300.25
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	£ 64,145.90
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**Proposed** by Councillor J R Harris, seconded by Councillor Mrs J Williams,  
that this report be accepted and adopted.

**Resolved:** This report be adopted.

- Item 4:**           **To confirm the minutes of the Town Council Meeting held**  
**164/03**           **18<sup>th</sup> November 2003.**  
Councillor J R Harris referred to Item 11.1 and pointed out that ‘be requested’ had been omitted from the final sentence.
- Proposed** by Councillor J L Jones, seconded by Councillor Mrs L Adams and **Resolved** that the amended minutes of the Town Council Meeting held on 18<sup>th</sup> November 2003 was confirmed as a correct record and was duly signed.
- Item 5:**           **Matters arising from Town Council Meeting held on 18<sup>th</sup> November**  
**165/03**           **2003.**  
No matters arising.
- Item 6:**           **Community Police Matters.**  
**166/03**  
The crime figures for November were circulated and explained to members by Inspector Patterson.  
The figures show a marked increase on the previous month’s, which was due to the number of thefts from vehicles which numbered 16. Out of the 34 reported crimes, 14 have already been detected.  
Councillor Mrs M Arnold advised that a member of the community, who had rung the Police about a matter, was concerned that the person to whom she spoke had no knowledge of the area. Inspector Patterson explained that Cardiff rather than Barry handled calls.  
**Proposed** by Councillor J L Jones, seconded by Councillor Mrs J Williams, that a letter be sent to Superintendent Josh Jones, Divisional Commander of the Vale of Glamorgan Division expressing concerns of the Town Council about the fact that calls are now answered in Cardiff rather than Barry, especially as the needs of a rural area are completely different to the City.  
**Resolved** as proposed.
- Item 7:**           **Road Safety.**  
**167/03**  
7.1               Letter received from the Vale of Glamorgan Council re Twmpath Lane, Penllyn. The letter contained a notice of the proposal, which is to prohibit motor vehicles from proceeding over Twmpath Lane (also known as Tewgoed Lane), Penllyn, from its junction with the A48 to a point approximately 1100 metres north-eastwards, that is to its junction with the Pentre Meyrick to Pencoed road.  
**Noted.**
- 7.2               Letter received from the Vale of Glamorgan Council in respect of new street lighting for the footpath leading from the High Street (archway area) and the junction of the Llantwit Major Road with Geraints Way Junction. The letter advised that the additional lighting has already been in stalled on the High Street footpath and it is anticipated that the lighting scheme for the junction will commence early in the New Year.  
**Noted.**  
**Proposed** by Councillor Mrs G Baty, seconded by Councillor W H Evans, that a letter is sent to the Vale of Glamorgan Council acknowledging the new lighting in the two areas of the Town but advising of the following areas of concern:

**Item 7: Road Safety. (Continued)**

- that the safety of the footpath from the High Street to Twt Park would be greatly improved with at least two more lights being installed.
- Concern that Church Hill Close is still unlit.
- Aberthin Road, between the School and the Village, especially as far more school children are walking the route and whether this could be the basis for funding to provide a 'Safer Route to School'.

**Resolved** as proposed.

7.3

The heavy rain of the previous weekend had brought two matters to the attention of members and it was **Proposed** by Councillor Mrs G Baty, seconded by Mrs M Arnold, that the Environment Agency be alerted to the fact that the River Thaw had broken its bank in Llanblethian and flooded the road; and The Vale of Glamorgan Council's attention be drawn to the fact that the Aberthin Road at the point where the traffic islands are sited, had flooded.

**Resolved** as proposed.

**Item 8:  
168/03**

**Reports:**

**a) Mayors Report**

**Monday 24<sup>th</sup> November** - The Mayor and Mayoress attended the Annual Exhibition 2003 of Cowbridge Art Society at Old Hall, Cowbridge. The Mayor officially opened the Exhibition.

**Friday 5<sup>th</sup> December** - The Mayor and Mayoress attended "An Evening Extravaganza of Christmas Festivities and Fun" in Llantwit Major, hosted by Llantwit Major Town Council in association with Llantwit Major Chamber of Trade and Commerce.

**Saturday 6<sup>th</sup> December** - The Mayor and Mayoress attended a Carol Service at Windsor Road United Reformed Church hosted by Barry Male Voice Choir.

**Wednesday 10<sup>th</sup> December** - The Mayor and Mayoress attended The High Schools' Christmas Festival Concert at St David's Hall, Cardiff, hosted by Councillor Peter Perkins, Deputy Leader (Schools and Children's Services).

**Saturday 13<sup>th</sup> December** - The Mayor and Mayoress attended a Christmas Concert hosted by Cowbridge Choral Society at the Town Hall, Cowbridge.

**Monday 15<sup>th</sup> December** - The Mayor attended WRVS Christmas Lunch in the Lesser Hall.

The Mayor and Mayoress attended "A Christmas Celebration" hosted by Cardiff County and Vale of Glamorgan Youth Choir and Youth Orchestra in City Hall, Cardiff.

The Deputy Mayor and Consort attended a Christmas Concert hosted by Mind in the Vale of Glamorgan at the YMCA, Court Road, Barry.

**Tuesday 16<sup>th</sup> December** - The Deputy Mayor and Consort attended a "Candlelit Carol Service" in Holy Cross Church to raise awareness of the Wallich Clifford Community. The Service was followed by wine and mince pies. Mrs J Homfray, High Sheriff of South Glamorgan, hosted the evening.

**b) Town Clerk's Report**

**Dates for your Diary.**

Please note that the office will be closed from 1pm Christmas Eve and will re-open Monday 5 January 2004.

**Item 8:**

**Reports:**

**b) Town Clerk's Report**

Payment of the accounts to be ratified.

Expenses totalling £11,017.35 to be paid.

**Proposed** by Councillor J R Harris, seconded by Councillor Mrs J Williams, that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item 9:  
169/03**

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor Mrs J Williams reported on the meeting held on 1<sup>st</sup> December 2003 and advised that an informal discussions had taken place with the Chamber of Trade and members of the Charter Trust regarding the purchase of finger-posts for siting in the Town.

**Proposed** by Councillor Mrs G Baty, seconded by Councillor Mrs M Arnold, that the report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor Mrs M Arnold left the meeting and returned once the report had been concluded.

Councillor Mrs G Baty reported on the meeting held 1<sup>st</sup> December 2003. Councillor J R Harris referred to Item 5.4, in relation to Planning Application No. 03/01637/FUL. Councillor Harris was approached by two residents from Cae Rex, Mr Sewell and Mr Arnold, who were concerned that the Town Council had objected to the original application but no objection was put forward for this one. Councillor Mrs Baty advised that the Committee had considered the matter at great length. and she had spoken to Mr Sewell, prior to the Planning meeting and was fully aware of his concerns. Councillor Mrs Baty is quite prepared to speak to Mr Sewell again.

The Vale of Glamorgan Council granted permission for the application which the Town Council had originally put forward objections and the current application is for a variation of what has already been granted. The Town Council has re-iterated the concerns of the neighbours about the levels.

**Proposed** by Councillor J L Jones, seconded by Councillor Mrs L Adams, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 2<sup>nd</sup> December 2003.

Councillor Mrs J Williams referred to Item 11.4 and confirmed that there is a 'Vale Forum' for young people, based in Barry.

**Proposed** by Councillor H L Morgan, seconded by Councillor Mrs G Baty, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor J L Jones reported on the meeting held 2<sup>nd</sup> December 2003.

**Proposed** by Councillor W H Evans, seconded by Councillor Mrs J Williams, that the report be accepted and adopted.

**Resolved** as proposed.

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- Item 10:  
**170/03**      **Research Study into the Role, Functions and Future Potential of Community and Town Councils.**  
Meeting arranged for Tuesday, 20<sup>th</sup> January 2004 at 6.30pm.
- Item 11:**  
**171/03**      **Reports of Representatives.**
- 11.1**      **Cowbridge and Llanblethian United Charities.**  
No meeting.
- 11.2**      **Evan Jenkins Charity.**  
No meeting.
- 11.3**      **Cowbridge Institute Charity.**  
No meeting.
- 11.4**      **Cardiff and Vale Association of Local Councils.**  
No meeting.
- 11.5**      **Conservation Area Advisory Sub-Group.**  
Next meeting 18 December, 2003
- 11.6**      **Cowbridge and District Museum Trust.**  
Councillor J L Jones confirmed that it has been decided to place the time capsule into cell one.
- 11.7**      **Cowbridge Town Twinning Association.**  
No meeting, but a very successful Christmas function was held on 6 December in the Lesser Hall.
- 11.8**      **Joint Liaison Association on Footpaths.**  
Next meeting 22 January 2004.
- 11.9**      **Governing Body of Y Bont Faen Primary School.**  
The Town Clerk holds minutes of the meeting held on 27 November.
- 11.10**      **Governing Body of Ysgol Iolo Morganwg.**  
Councillor Mrs L Adams confirmed that a meeting was recently held and traffic calming measures outside the school were discussed.
- 11.11**      **Cowbridge Chamber of Trade.**  
No meeting, apart from informal discussions held with the Town Council. Members of the Chamber were extremely pleased with the weekend of the Christmas Festivities.
- 11.12**      **Cowbridge in Bloom.**  
Next meeting 8 January 2004.
- 11.13**      **Rural Vale Police/Community Consultative Group.**  
No meeting.
- 11.14**      **Best Kept Village.**  
No representative.

**Item 11: Reports of Representatives. (Continued)**

**11.15 Ystradowen Recreation Ground and Allotments Charity.**  
**Proposed** by Councillor J L Jones, seconded by Councillor J R Harris that Councillor W H Evans be appointed as the Town Council's representative.  
**Resolved** as proposed.

**11.16 Community Liaison Committee.**  
Councillor J R Harris advised members that he had attended a meeting on 25 November. Superintendent Evans from the South Wales Police reported on concerns with the rise in 'playground' crimes. Councillor Harris had requested guidance about hedges and trees, especially those that caused disputes between neighbours. When the matter was discussed it was primarily about trees and hedges on the highway. Further information has been received from the Vale Glamorgan Council and circulated to members.

**11.17 Walled Towns Friendship Circle.**  
No meeting.

**11.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.

**11.19 Cowbridge Charter Trust.**  
The Town Clerk gave the following report in the absence of Councillor Mrs S M Cox.  
The sale of mugs is going extremely well and there is an excellent response from members of the local community wishing to become patrons of the Trust. Plans are proceeding for the Charter weekend 13/14 March and volunteers are required for the Exhibition, which is being held in the Main Hall.

**Item 12: Correspondence.**

**172/03**

12.1 Welsh Assembly Government containing details of four 'regional seminars' to be held during January 2004 to discuss the report's recommendations. (agenda 10).

**Noted**

12.2 Letter received from the Vale of Glamorgan Council enclosing an information leaflet about trees in Conservation Areas and Tree preservation Orders. This is in response to a matter raised by Councillor J R Harris at a recent Community/Town Council Liaison meeting although the leaflet does not specifically address the point.

**Noted**

12.3 Notice of Transfer of Justices Licence received from the Bear Hotel, Cowbridge. The application is made by Julian Hitchcock and is due to be heard at the Licensing Sessions to be held at the Vale of Glamorgan Magistrates' Court on Thursday 8 January 2004

**Noted**

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- Item 12:**        **Correspondence. (continued)**  
12.4            Notice of Transfer of Justices Licence received from the Farmers Arms  
Aberthin. The application is made by S C Fullbrook and Michael Edward  
Charles Pugh and is due to be heard at the Licensing Sessions to be held at the  
Vale of Glamorgan Magistrates' Court on Thursday 8 January 2004  
**Noted**
- Item 13.**        **Publications Received. (All held by Town Clerk unless specified).**  
**173/03**
- 13.1            The Clerk (Publication by the Society of Local Council Clerks) – November  
2003 Edition.  
**Noted**
- 13.2            Neighbourhood Watch – Quarterly Newsletter.  
**Noted**
- 13.3            CPRW - Publication for Autumn 2003.  
**Noted**
- Item 14.**        **Documents for sealing.**  
**174/03**            None.
- Item 15.**        **Date and time of next Meeting.**  
**175/03**            Tuesday 20<sup>th</sup> January 2004 at 7.30pm.

Councillor H W Field  
**Mayor.**

**Date Minutes confirmed**  
20<sup>th</sup> January 2004