

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 20<sup>th</sup> December 2005 at 7.00pm.**

**Present:** Mayor - Councillor Mrs G Baty  
Deputy Mayor – Councillor Mrs L Adams  
Councillors: Mrs M Arnold, Mrs A Burges, J R Harris,  
R G Jones, D W Morris, L E Taylor, A Thomas and  
A Williams.

**In Attendance:**

Town Clerk - Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
Sergeant N Kilberg  
PCSO B Froude

Reverend Canon D Belcher opened the meeting with a prayer.

**Item 1:**           **Apologies for Absence.**  
**148/05**           Councillors: G A Cox, Mrs S M Cox, W H Evans  
and Mrs M Y Williams MBE.  
Treasurer: Mrs J Tyre and Inspector C Patterson.

**Item 2:**           **Declarations of Interest.**  
**149/05**           None declared.

**Item 3:**           **The Treasurer's Report.**  
**150/05**           The Report was presented by Councillor J R Harris in the absence of the  
Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period  
1<sup>st</sup> April 2005 to 30<sup>th</sup> November 2005 and statement of bank balance as at  
30th November 2005 had previously been circulated.

Balances as at the 30<sup>th</sup> November 2005.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 34,436.36
Money Market	£ 50,000.00
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Total	£ 85,936.36
Less Outstanding Cheques	£ 10,663.94
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	£ 75,272.42
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**Proposed** by Councillor J R Harris, seconded by Councillor A Williams,  
that these reports be accepted and adopted.

**Resolved:** This report be adopted.

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- Item 4:**           **To confirm the minutes of the Town Council Meeting held on 22<sup>nd</sup> November 2005.**  
**151/05**           **Proposed** by Councillor Mrs L Adams, seconded by Councillor L E Taylor and **Resolved** that the minutes of the Town Council Meeting held on 22<sup>nd</sup> November 2005 are confirmed as a correct record and duly signed.
- Item 5:**           **Matters arising from Town Council Meeting held on 22<sup>nd</sup> November 2005.**  
**152/05**           **No matters arising.**
- Item 6:**           **Community Police Matters.**  
**153/05**           Sergeant Kilberg circulated the crime figures for November and gave Members a breakdown of their details. Crimes figures totalled eight for November 2005, a significant decrease on the same time last year. Sergeant Kilberg advised members that the crime figures are the lowest they have been for two years. The speed reduction statistics for November were also circulated to members for their information.
- Sergeant Kilberg advised that the rubbish dumped on the Downs has been removed and two vehicles seen parked on the Downs during the snow have been reported for summons.
- Item 7:**           **Road Safety.**  
**154/05**           The following items were discussed:
- Sergeant Kilberg referred to the response of residents in Westgate who had completed the questionnaires sent out by the Town Clerk on behalf of the Town Councils. The information has been collated and Inspector Patterson will bring this to the attention of the Traffic Management Department. Councillor L E Taylor remarked on the high number of responses sent back from residents, 23 out of a possible 32 and that thanks should be conveyed to Inspector Patterson whose initial suggestion it was to write and invite residents to make their feelings known about the traffic situation in Westgate.
  - Councillor Mrs G Baty referred to the increased traffic congestion in Cowbridge because of the Festive season which results in increased traffic through Llanblethian village.
  - Councillor J R Harris referred to disabled badge holders parked in disabled bays and whether there was any time limit attached. PCSO Froude advised that there are no such restrictions. Councillor Harris went on to refer to the single yellow line with kerb markings between Eagle Lane and Yorkshire Building Society and signs at either end. PCSO Froude confirmed that the markings indicate 'no loading' at the times shown on the signs, this includes parking and stopping. Councillor Harris suggested that an additional sign is sited in the middle of that stretch of road markings.
  - Sergeant Kilberg confirmed that the approach to illegal parking in Cowbridge is a robust one especially parking within the zigzag areas of the pedestrian crossings.

**Item 7: Road Safety (Continued).**

- Councillor A Williams referred to the problems of vehicles parking at bus stops, which causes the bus not being able to pull in properly resulting in an obstruction for the traffic. Councillor Mrs G Baty mentioned the problems caused by a number of workmen's vans being parked on the High Street giving rise to a similar situation.

**Item 8:  
155/05**

**Reports**

**a) Mayor**

**Sunday 27<sup>th</sup> November** - The Mayor and Consort attended the Reindeer Parade and greeted Father Christmas arriving on his sleigh at the Town Hall. Later in the day the Mayor greeted celebrities, Derek Brockway and 'Son of Dork', prior to the switch-on of the Christmas lights.

**Wednesday 30<sup>th</sup> November** - The Mayor attended the Cowbridge Flower Club 'Open Evening in the Celebration Suite, Cowbridge Leisure Centre where Mrs Elizabeth Graham was demonstrating "Christmas Crackers".

**Thursday 1<sup>st</sup> December** - The Mayor and Consort attended the Preview of the Christmas Tree Festival hosted by the Holy Cross Church.

**Friday 2<sup>nd</sup> December** - The Mayor and Consort attended the Christmas Tree Festival Concert with Special Guest, Claire Summers and including an Extravaganza of Local Talent, with refreshments during the interval.

**Tuesday 6<sup>th</sup> December** - The Mayor and Consort attended a book launch by Cowbridge Record Society. The book is entitled "How well do you know Cowbridge?" written by Jeff Alden and held in the Lesser Hall.

**Thursday 8<sup>th</sup> December** - The Mayor and Consort attended 'Christmas Showcase 2' performed by Cardiff County and Vale of Glamorgan Music Service and hosted by Rt. Hon. Lord Mayor of Cardiff, Councillor F. Salway, at St. David's Hall, Cardiff preceded by a Reception in the St. Asaph Room.

**Friday 9<sup>th</sup> December** - The Mayor and Consort attended a Charity Dinner in aid of The Diabetes Resource Centre at Llandough Hospital, hosted by Councillor M Alexander, Mayor of the Vale of Glamorgan Council and held at the Corporate Suite, Civic Offices, Barry.

**Saturday 10<sup>th</sup> December** - The Mayor and Consort attended Carols for Christmas, Holy Cross Church hosted by Cowbridge Choral Society.

**Monday 12<sup>th</sup> December** - The Mayor and Consort attended "A Christmas Celebration" performed by Cardiff County and Vale of Glamorgan Youth Choir and Youth Orchestra at City Hall, Cardiff.

**Thursday 15<sup>th</sup> December** - Councillor D W Morris and Mrs Morris represented the Mayor at the ATC - Annual Christmas Festival of Lessons and Carols at the Holy Cross Church, followed by a Reception in the Town Hall.

**Friday 16<sup>th</sup> December** - The Mayor met the children from Ysgol Iolo Morganwg who were singing in front of the Town Hall and served refreshments to the staff and children during their interval.

**Sunday 18<sup>th</sup> December** - The Mayor and Consort attended a Candlelight Carol Service hosted by Barry Town Council at St Mary's Church, Barry followed by a Sherry Reception in the Town Mayor's Parlour.

**Monday 19<sup>th</sup> December** - The Mayor and Consort attended the WRVS Christmas Luncheon in the Lesser Hall.

The Mayor and Consort attended the Annual Christmas Concert of Cowbridge Comprehensive School at the Leisure Centre.

**Item 8:  
155/05**

**Reports**

**a) Mayor (Continued)**

The Mayor advised members that she had attended two funerals, Mr Hubert Thomas and Mr P Williams, as the Town Council's Representative.

**b) Town Clerk's Report**

The Town Clerk advised that once again the clock in the Chamber is not working and suggested that it is taken to a gentleman in Bridgend, who has been recommended. Members agreed that this course of action should be taken.

Hannah Jones, who was to make a presentation this evening, was unable to attend due to her car breaking down. Members agreed that she should be invited to talk to members before the meeting in February.

**Dates for your diaries:**

Office Closure – Midday, Friday 23<sup>rd</sup> December to Tuesday 3<sup>rd</sup> January.

Payment of the accounts to be ratified

Expenses totalling £8,552.05 to be paid.

**Proposed** by Councillor H Ll Morgan, seconded by Councillor Mrs L Adams that the payments of the accounts be ratified.

**Resolved** as proposed.

**Item 9:  
156/05**

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor A Williams reported on the meeting held 5<sup>th</sup> December 2005.

**Proposed** by Councillor R G Jones, seconded by Councillor A Thomas, that the report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor H Ll Morgan reported on the meetings held on 5<sup>th</sup> December 2005 and referred to Item 5.3 in respect of Planning Application 05/01774/FUL (Belgrave House) to which the Committee had no objection. Councillor Mrs G Baty advised that this application was rejected by the Conservation Advisory Group on the grounds of 'over development'

Councillor J R Harris referred to Item 6.3 in respect of the 'A' Boards in the Town and felt that this was a matter that should be pursued with the Vale of Glamorgan Council particularly the problem of the number of boards now being placed in front of the Town Hall, a listed building which have an impact on its appearance as well as the safety aspect to pedestrians entering the High Street from either side of the building.

**Proposed** by Councillor J R Harris, seconded by Councillor Mrs G Baty that a letter is sent to the Highways Department at the Vale of Glamorgan Council and copied to the Conservation Officer. The letter should also advise that there are a vast number of 'A' boards which are now being placed around the Town quite a few of which can cause an obstruction to pedestrians.

**Resolved** as proposed.

**Item 9: Reports of Committees.**

**b. Planning. (Continued)**

**Proposed** by Councillor R G Jones, seconded by Councillor A Williams that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes Committee**

Councillor J R Harris reported on the meeting held 6<sup>th</sup> December 2005 and thanked Councillor G A Cox for chairing the meeting in his absence. Councillor Harris referred to Item 6 future grant aid applications and suggested the minute be amended to read, “may have to be unfavourably considered”.

**Proposed** by Councillor H Ll Morgan, seconded by Councillor Mrs L Adams that the amended report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor A Thomas reported on the meeting held 6<sup>th</sup> December 2005. Councillor Mrs G Baty requested that her thanks be conveyed to Mr Billy James for his work to the cell door lock in the Parlour.

**Proposed** by Councillor D W Morris, seconded by Councillor A Williams, that the report be accepted and adopted.

**Resolved** as proposed.

**Item 10: ‘Review of local service delivery in Wales’ – Consultation Document.**

**157/05**

It was agreed that the Town Council make no response on this document.

**Item 11: Reports of Representatives.**

**158/05**

**11.1**

**Cowbridge and Llanblethian United Charities.**

Letter received from the Clerk to the Trustees advising that Mrs Jacky Thomas’ term of office expires on 10<sup>th</sup> December. Mrs Thomas has already indicated that she is willing to serve for a further term and it was **proposed** by Councillor H Ll Morgan, seconded by Mrs M Arnold that Mrs Jacky Thomas serves a further term on the Board of Trustees of the Cowbridge and Llanblethian United Charities.

**Resolved** as proposed.

There has been no recent meeting of the Trustees.

**11.2 Evan Jenkins Charity.**

No meeting.

**11.3 Cowbridge Institute Charity.**

No meeting.

**11.4 One Voice Wales.**

No Representative.

- Item 11: Reports of Representatives. (Continued)**
- 11.5 Conservation Area Advisory Sub-Group.**  
Councillor Mrs L Adams reported on the last meeting at which two planning applications within the Town Council's area were discussed. The first, Belgrave House, was turned down, whilst the second the conversion of the Pigsty in Factory Road was approved.
- 11.6 Cowbridge and District Museum Trust.**  
No Representative.
- 11.7 Cowbridge Town Twinning Association.**  
No meeting.
- 11.8 Joint Liaison Association on Footpaths.**  
No meeting.
- 11.9 Governing Body of Y Bont Faen Primary School.**  
No meeting.
- 11.10 Governing Body of Ysgol Iolo Morganwg.**  
Councillor Mrs L Adams advised that she had attended a meeting held on 29<sup>th</sup> November. The construction of the proposed all-weather pitch should begin by Easter although the planned disabled toilet facility has not yet been approved. Councillor Mrs Adams had attended the Christmas Concert on 14<sup>th</sup> December which was excellent.
- 11.11 Cowbridge Chamber of Trade.**  
No meeting.
- 11.12 Cowbridge in Bloom.**  
No meeting.
- 11.13 Rural Vale Police/Community Consultative Group.**  
No meeting.
- 11.14 Best Kept Village.**  
No meeting.
- 11.15 Ystradowen Recreation Ground and Allotments Charity.**  
No Representative.
- 11.16 Community Liaison Committee.**  
No Representative.
- 11.17 Walled Towns Friendship Circle.**  
No meeting.
- 11.18 Vale of Glamorgan Buildings Preservation Trust.**  
No meeting.

**Item 11:**        **Reports of Representatives. (Continued)**  
**11.19**        **Age Concern 'Good Neighbour Scheme'.**  
No meeting.

**11.20**        **Vale of Glamorgan Safety Partnership.**  
No Representative.

**11.21**        **Cowbridge Charter Trust.**  
No Representative.

**Item 12:**        **Correspondence.**

**159/05**

12.1            Copy of a letter sent to Mr & Mrs Adams from The Vale of Glamorgan Council regarding the trees in Westgate. The letter advises that all the trees in the area will be crowned in April 2006. This will produce a smaller crown and alleviate some of the leaf nuisance. Action will also be taken to check the drains in the Autumn during leaf fall to reduce the risk of flooding in the area.

**Noted.**

12.2            Letter received from Centregreat Ltd following a meeting held 7<sup>th</sup> December 2005 between members of the Town Council and Mr Dave Daniel. The letter confirms that Centregreat Ltd are making preparations to commence work on site after Christmas and requests permission of the Town Council to erect a temporary boarded barrier fence to the rear of The Boot House in the Twt Park to provide public protection and to allow archaeological excavation work to proceed. Copies of Centregreat Ltd insurance certificates were enclosed.

**Noted.**

Members of the Town Council had no objection to the course of action being taken as suggested in the letter.

It was suggested that a copy of the plan relating to Holy Cross Churchyard is circulated to all members with the agenda of the next Town Council meeting so that everyone is aware of the exact area of the churchyard when it transferred to the Council when it was closed in 1925.

12.3            Letter received from the Vale of Glamorgan Council regarding Christmas Tree Re-cycling. This year a kerb side collection is being introduced between Monday 9<sup>th</sup> and Friday 13<sup>th</sup> January.

**Noted.**

12.4            Letter received from South Wales Police Authority advising that a meeting is to be held at the Future Inn, Cardiff Bay on Tuesday 24<sup>th</sup> January 2006 between 2pm and 4.30pm.

**Noted.**

Councillors Mrs L Adams, Mrs A Burges and A Williams stated that they would like to attend and represent the Town Council.

**Item 12: Correspondence.**

- 12.5 Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to Edmondes Arms and Eastgate Stores.  
**Noted.**  
Members referred to the application being made in respect of the Edmondes Arms. Members agreed that details of the opening hours being applied for as these were omitted in the letter.
- 12.6 Letter received from the Vale of Glamorgan Council enclosing details of the application for a Premises Licence in relation to The Hair Business.  
**Noted.**  
In relation to this application, members requested that details of the exact nature of the application are made and confirmation that they are only to apply to clients of the business.
- 12.7 Letter received from the Vale of Glamorgan Council enclosing details of the policy for the eradication of Japanese Knotweed. The letter advised that Japanese Knotweed is not a notifiable weed for the purposes of the Weeds Act 1959 and this means that there is no provision for Japanese Knotweed on private land to be dealt with by the Welsh Assembly Government, Environment Agency, DEFRA or local authorities. The responsibility falls upon the landowner.  
**Noted.**
- 12.8 Letter received from Barry Town Council regarding the provision of a Crematorium in the Vale of Glamorgan. The letter has been sent to all Town and Community Councils and enclosed an extract from the most recent Community Liaison Committee, which incorporated useful background information. The letter requested a response in time for the next Community Liaison Meeting that takes place on 24 January.  
  
Arising out in discussions of this matter, members thought it would be beneficial to receive a presentation from the Westerleigh Group, the company involved in the proposal to operate a new crematorium on land adjacent to the A48 east of St Nicholas village and that before the Town Council makes any comment on this matter, the Town Clerk should make enquires to see if were possible for a presentation to be made prior to the next Full Council meeting on 24 January 2006.
- 12.9 Letter received from the Westerleigh Group in respect of the proposed new crematorium in the Vale of Glamorgan. The letter enclosed a leaflet and survey form, which was distributed at a presentation evening, held on 7 December.  
**Noted.**
- 12.10 Copy letter received from Mrs V Pearce in respect of the Bridge Garage Development. The letter referred to the footpath from High Street into the Limes.  
**Noted.**

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**Item 13:**        **Publications** (All held by the Town Clerk)  
**160/05**            None.

**Item 14:**        **Documents for sealing.**  
**161/05**            Certificate of purchase for Exclusive Right of Burial for Cremation Plot No.  
                         B13 purchased by Mrs J Squire, 12 Middlegate Court, Cowbridge.  
**All documents sealed.**

**Item 15**            **Date and time of next Meeting.**  
**162/05**            Tuesday 24<sup>th</sup> January 2006 at 7.00pm.

Councillor Mrs L Adams  
**Deputy Mayor**

Date minutes signed.