

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 19th December 2006 at 7.00pm.

Present: Mayor – Councillor Mrs L Adams
Deputy Mayor – Councillor H LI Morgan
Councillors: A E Banks, Mrs G Baty, Mrs A Burges,
G A Cox, Mrs S M Cox, W H Evans, J R Harris, D W Morris, L E Taylor,
A Thomas and Mrs M Y Williams MBE.

In Attendance:

Town Clerk - Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
PSO Brian Froude and PC Melanie Deere.

Revd Julian Jenkins opened the meeting with a prayer.

Item 1: **Apologies for Absence.**
154/06 Councillors Mrs M Arnold and A Williams.
Treasurer - Mrs J Tyre
Inspector Patterson

Item 2: **Declarations of Interest.**
155/06 Councillor G A Cox – All Planning Items and Cowbridge Charter Trust.
Councillor Mrs S M Cox – any items relating to Y Bont Faen School,
Cowbridge Museum Trust, The South Wales Valuation Panel, Cowbridge
Charter Trust and Cowbridge Charter Trust Ltd.
Councillor A E Banks – Item 9 Planning Report (Item 5.3).

Item 3: **The Treasurer's Report.**
156/06 The Report was presented by Councillor J R Harris in the absence of the
Treasurer, Mrs J Tyre. The Receipts and Payments Account for the period 1st
April 2006 to 30th November 2006 and statement of bank balance as at 30th
November 2006 had previously been circulated.

Balances as at the 30th November 2006.

Current Account:	£ 1,500.00
Investment Gold Account:	£ 32,771.36
Money Market	<u>£ 50,000.00</u>
Total	£ 84,271.36
Less Outstanding Cheques	<u>£ 2,581.40</u>
	<u>£ 81,689.96</u>

Proposed by Councillor W H Evans seconded by Councillor A Thomas
that these reports be accepted and adopted.

Resolved: This report be adopted.

- Item 4:** **To confirm the minutes of the Town Council Meeting held on**
157/06 **21st November 2006.**
Proposed by Councillor Mrs G Baty seconded by Councillor L E Taylor
and **Resolved** that the minutes of the Town Council Meeting held on
21st November 2006 were confirmed as a correct record and duly signed.
- Item 5:** **Matters arising from Town Council Meeting held on**
158/06 **21st November 2006.**
No matters arising.
- Item 6:** **Community Police Matters.**
159/06 PSO Brian Froude circulated the crime figures for November, which showed
a reduction on the previous month and reported on some of the background
details of the crimes committed.
- Item 7:** **Road Safety.**
160/06 PSO Froude circulated the speed reduction figures for the Vale of
Glamorgan, which included details of enforcement on Primrose Hill.
PSO Froude was advised of problems being caused by a car parking on the
verge on Church Road. This is not only damaging the verge but also causing
problems to the local buses.
- Item 8:** **Reports**
161/06 **a) Mayor**
Thursday 23rd November – The Mayor attended the Preview Evening of the
Christmas Tree Festival organised by the Rectorial Benefice of Cowbridge at
Holy Cross Church, Cowbridge.
The Mayor attended a screening of Cowbridge on Film at the Town Hall as
guest of the History Society.
Friday 24th November – The Mayor attended a morning dance display by
Y Bont Faen Primary School at Holy Cross Church.
The Mayor and Consort attended a concert at Holy Cross Church to celebrate
the official opening of the Christmas Tree Festival.
Saturday 25th November – The Mayor and Consort attended a concert at
Cowbridge Leisure Centre. ‘The Magic of the Musicals’ given by CAOS in
conjunction with the RAF St Athan Voluntary Band.
Sunday 26th November – The Mayor and Consort received guests in the
Parlour and attended the Reindeer Parade in the morning; the Mayor received
guests in the Parlour and attended the switching on of the Christmas lights in
the evening.
Tuesday 28th November - The Mayor attended the Official Opening of the
All Weather Sports Pitch at Y Bont Faen School and Ysgol Iolo Morganwg.
Wednesday 6th December – The Mayor attended the Cardiff County and
Vale of Glamorgan Music Services’ Christmas Showcase hosted by The Lord
Mayor of Cardiff, Councillor G Neale CBE, BA, LLB at St David’s Hall,
Cardiff. The Concert was preceded by a Reception and followed by a Buffet
in the St Asaph Room.
Saturday 9th December – The Mayor and Consort attended Cowbridge
Choral Society’s ‘Carols for Christmas’ at the Holy Cross Church,
Cowbridge.

Item 8:
161/06

Reports

a) Mayor (continued)

Sunday 10th December – The Mayor attended the Annual Carol Service at St John Ambulance at St Johns Church, Barry Island.

Monday 11th December – The Mayor attended Cowbridge (Gateway) Monday Club's 30th Birthday Party at the Duke of Wellington, Cowbridge.

Tuesday 12th December – The Mayor hosted a visit by the Cubs to the Town Hall and Museum with refreshments.

Friday 15th December – The Mayor hosted the visit of Ysgol Iolo Choir to sing carols outside the Town Hall.

Sunday 17th December – Councillor Harris and Mrs Harris attended Barry Town Council's Candlelight Carol Service at St Mary's Church, Barry. The Carol Service was followed by a sherry reception at the Town Mayor's Parlour.

Monday 18th December – The Mayor attended the Christmas Lunch of the WRVS Lunch Club held in the Lesser Hall.

The Mayor attended Cardiff County and Vale of Glamorgan Youth Choir and Youth Orchestra's 'A Christmas Celebration at the City Hall, Cardiff.

Tuesday 19th December – The Mayor attended The Staff and Trustees of Vale Centre for Voluntary Services' "Drinks and Nibbles" Event at Barry Community Enterprise Centre, Skomer Road, Barry.

b) Town Clerk's Report

The office will close for Christmas at 12noon Friday 22nd December 2006 and re-open Tuesday 2nd January 2007.

Dates for your diaries

14th February 2007: Big Screen ("The Queen")

Payment of the accounts to be ratified

Expenses totalling £12,160.12 to be paid.

Proposed by Councillor Mrs S M Cox seconded by Councillor H Ll Morgan that the payments of the accounts be ratified.

Resolved as proposed.

Item 9:
162/06

Reports of Committees.

a. Leisure & Amenities.

Councillor D W Morris reported on the meeting held 4th December 2006 Item 6 was discussed, regarding the proposed purchase of a 'sit-on' mower, specifically the amount of fuel which will require storage plus any insurance implications.

Proposed by Councillor W H Evans seconded by Councillor S M Cox that the report be accepted and adopted.

Resolved as proposed.

Councillors A E Banks and G A Cox left the meeting for this item.

b. Planning.

Councillor Mrs S M Cox reported on the meeting held 21st November 2006.

Proposed by Councillor J R Harris, seconded by Councillor Mrs G Baty that the report be accepted and adopted.

Resolved as proposed.

Item 9: Reports of Committees

b. Planning. (continued)

Councillor Mrs S M Cox reported on the meeting held 4th December 2006. Item 5.3 (Forest Lyn) - it has been noted that the trees have been felled on the site and enquires made by the Town Clerk have confirmed that the removal of trees has been approved by the tree officer at the Vale of Glamorgan Planning Department.

Item 6.2 (Greenfields) – A further planning application has been submitted in respect of the site.

Proposed by Councillor D W Morris, seconded by Councillor W H Evans that the report be accepted and adopted.

Resolved as proposed.

Councillor Mrs S M Cox left the meeting for this item.

c. Finance and General Purposes Committee

Councillor J R Harris reported on the meeting held 5th December 2006 and drew members' attention to various items.

Item 9.2 – It is understood that it is intended that a separate committee is to be formed to organise future events.

Item 8.1 – It is understood that there is already an outlet at the library for recycling of mobile 'phones through which 'Guide Dogs for the Blind benefit.

Proposed by Councillor Mrs M Y Williams MBE, seconded by Councillor L E Taylor, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor W H Evans reported on the meeting held 5th December 2006 and advised that Floodlighting and Electrical Services have provided a quotation of £3,424 to supply emergency lighting in the Town Hall as a result of a report compiled by the South Wales Fire Service following their visit in September. The Council discussed and decided upon the following:

Proposed by Councillor Mrs S M Cox, seconded by Councillor J R Harris, that further estimates for the work are obtained.

Resolved as proposed.

Proposed by Councillor Mrs M Y Williams MBE, seconded by Councillor G A Cox, that the report be accepted and adopted.

Resolved as proposed.

Item 10: To give further consideration to the current format of Committees.

163/06

Proposed by Councillor H Ll Morgan, seconded by Councillor A Thomas, that the recommendation made by the Finance and General Purposes Committee on 7th November 2006 is adopted in that the Town Hall Committee would have future responsible for the submission of grant applications of any individual committee of the Town Council, once properly costed.

Resolved as proposed.

- Item 11:** **Consideration of ‘A Good Practice Guide for Community and Town Councils’.**
164/06
Members discussed the matter at length and agreed that this item should be placed upon the agendas of individual committees so that ideas may be put forward for consideration by Full Council.
- Item 12:** **Reports of Representatives.**
165/06
- 12.1** **Cowbridge and Llanblethian United Charities.**
No meeting.
- 12.2** **Evan Jenkins Charity.**
No meeting.
- 12.3** **Cowbridge Institute Charity.**
Councillor Mrs G Baty reported on a recent meeting where grant applications, which are down in number, were discussed.
- 12.4** **One Voice Wales.**
No meeting.
- 12.5** **Conservation Area Advisory Sub-Group.**
Councillor Mrs L Adams reported that a letter has been sent to the Conservation Studio who are undertaking a review of the current management of the conservation areas in the Vale of Glamorgan.
- 12.6** **Cowbridge and District Museum Trust.**
Councillor Mrs S M Cox reported on a meeting held on 7th December and advised that fundraising has taken place and it is proposed to enhance the public view of the museum by the placing of exhibits in the West Entrance.
- 12.7** **Cowbridge Town Twinning Association.**
Councillor Mrs G Baty advised that she attended a successful Christmas social event hosted by the Twinning Association.
- 12.8** **Joint Liaison Association on Footpaths.**
No representative.
- 12.9** **Governing Body of Y Bont Faen Primary School.**
No meeting.
- 12.10** **Governing Body of Ysgol Iolo Morganwg.**
Councillor Mrs L Adams advised that she had attended the Official Opening of the All-Weather Pitch on 28th November and a meeting of the governors on 30th November.
A choir from the school had sung carols in front of the Town Hall and raised £188 for the school’s PTA.
- 12.11** **Cowbridge Chamber of Trade.**
No meeting.

- Item 12: Reports of Representatives. (Continued)**
- 12.12 Cowbridge in Bloom.**
No meeting.
- 12.13 Rural Vale Police/Community Consultative Group.**
Next meeting 22nd January, Councillor Mrs G Baty will be unable to attend and her place will be taken by Councillor A Williams.
- 12.14 Best Kept Village.**
No representative.
- 12.15 Ystradowen Recreation Ground and Allotments Charity.**
No meeting.
- 12.16 Community Liaison Committee.**
Councillor Mrs M Y Williams MBE reported that any concerns about grass cutting should be directed to the Operational Manager, Mr P Beaman. Enquiries are being made on behalf of Barry Town Council concerning 'grants of freedom'.
- 12.17 Walled Towns Friendship Circle.**
No meeting.
- 12.18 Vale of Glamorgan Buildings Preservation Trust.**
No meeting.
- 12.19 Age Concern 'Good Neighbour Scheme'.**
Councillor Mrs A Burges reported that she had attended a Christmas Lunch at St Brides Major.
- 12.20 Vale of Glamorgan Safety Partnership.**
No meeting.
- 12.21 Cowbridge Charter Trust.**
Councillor Mrs S M Cox reported that the Trust is applying for grants to establish training in ancient techniques such as masonry work for the inmates at HM Parc Prison.
- Item 13: Correspondence**
166/06
- 13.1 To note the letter received from the Vale of Glamorgan Council in respect of Cowbridge Cattle Market advising that the contents of the letter sent by the Town Council are noted and that information should follow shortly.
Noted.
- 13.2 To note the letter received from the Vale of Glamorgan Council in respect of UEFA/FAW Mini Pitch Project, Bear Field, Cowbridge advising that the facility is now complete and available for use.
Noted.

Page seven

- Item 13: Correspondence (continued)**
13.3 To consider the letter from the Vale of Glamorgan Council regarding the Vale of Glamorgan Local Development Plan (LDP) 2011-2026. The closing date for submissions is Wednesday, 31st January 2007.
Councillors agreed that the Cricket Field is submitted, as an area which should be retained for recreational use and to allow further consideration of other possible areas the matter should be an agenda item for the next Planning Committee meeting. Any members not on that Committee should feed their ideas through the Chairman before 8th January.
- Item 14: Publications (All held by the Town Clerk).**
167/06
- 14.1 The Clerk – November 2006 edition.
Noted.
- 14.2 Vale Biodiversity Matters – Autumn/Winter 2006.
Noted.
Copies to be circulated to members of the Planning Committee.
- 14.3 Welsh Assembly Government – Local Government and Public Services Committee – ‘Electoral Arrangements in Wales’ scrutiny project.
Noted.
- 14.4 South East Wales Transport Alliance (SEWTA) – Annual Report 2005/6.
Noted.
- Item 15: Documents for sealing.**
168/06
- 15.1 Grant of Exclusive Right of Burial for Cremation Plot B15A in The Limes Cemetery by Mrs L Duhig, 25 Eastgate, Cowbridge.
- 15.2 Grant of Exclusive Right of Burial for Cremation Plot B18 in The Limes Cemetery by Mrs A Beaver, Archway House, Westgate, Cowbridge.
- 15.3 Grant of Exclusive Right of Burial for Cremation Plot B18A in The Limes Cemetery by Mrs A Beaver, Archway House, Westgate, Cowbridge.
- 15.4 Grant of Exclusive Right of Burial for Cremation Plot B19 in The Limes Cemetery by Mr J Roberts, 2 Brookfield Park Road, Cowbridge.
- 15.5 Grant of Exclusive Right of Burial for Grave N154 in The Limes Cemetery by Ms C Lewis, 18 Charles Street, Bridgend.
All Documents Sealed.
- Item 16: Date and time of next Meeting.**
169/06
Tuesday 23rd January 2007 at 7.00pm.

Councillor Mrs L Adams
Mayor

Date minutes signed