

Cowbridge with Llanblethian Town Council

**Minutes of the Meeting of the Finance and Governance Committee
held remotely at 7:00pm on Tuesday 1st June 2021 in accordance with the Local
Government and Elections (Wales) Act 2021.**

Present: Mayor - Cllr S Vaughan
Chair – Cllr A Trousdell
Councillors: J Andrew, Gus Baty, M Wilson
In Attendance: Assistant Town Clerk – Mr A Davies (Minute Taker)

1. Elect a Chairperson

Proposed by Councillor S Vaughan, and seconded by Councillor J Andrew that Councillor A T Trousdell is Chair for the ensuing year.

2. Elect a Deputy Chairperson

Proposed by Councillor A Trousdell, and seconded by Councillor S Vaughan that Councillor Rhys Watkins is Deputy Chair for the ensuing year.

3. Apologies for Absence

Received from Councillors S Cox, G Cox, M Wilson, and N Thomas.

4. Declarations of Interest

None

5. Matters Arising from the meeting on 11th May 2021.

3 – Cemetery Booking System. Councillor Andrew requested an update from the setup of a cemetery booking system. Councillor Vaughan confirmed that the application was submitted on time. Councillor Trousdell will follow up.

6 – Reserve policy. Councillor Andrew noted that he has not seen the reserve policy. Councillor Trousdell will circulate to all councillors.

6. Receipts and Payments

The Assistant Town Clerk shared the summary of receipts and payments on the screen, which was provided by Councillor Trousdell.

Councillor Trousdell noted the income and expenditure for Councillors to comment.

7. Future Reporting

Councillor Wilson shared his concerns regarding how the current receipts and payments are presented to Councillors and members of the public. It was proposed that the Council receive an income and expenditure formatted for future meetings. Councillor Trousdell will create an account format to include budget, month, year to date, budget for the year and forecast. It was agreed by all Councillors.

RESOLVED TO RECOMMEND: Councillor Trousdell proposed that income and expenditure format will be presented within the next meeting.

8. Amendment to Standing Orders

Councillor Wilson suggested the Council consider amending the Standing Orders to simplify them and make them easier to understand.

Councillor Andrew updated the Council's Standing Orders, suggesting the following amendments:

“a. The Council at its Annual Meeting shall elect standing Committees (see 2g below) and may at any other time appoint such Committees by election as are necessary and decide upon their members, remit and authority for the ensuing year.

c. There will be a minimum of 5 members of each of the 4 standing Committees (see 2g below) including the Mayor and Deputy Mayor who shall be ex officio members of all Committees. The normal maximum number of members of each of the 4 standing Committees (see 2g below) including the Mayor and Deputy Mayor shall be 8, but no Councillor will be prevented from sitting on a Committee of their choice. Members would normally sit on 2 standing committees only but each Councillor may serve on any number of Committees if duly elected”.

RESOLVED TO RECOMMEND: It was proposed by Councillor Andrew that we present these amendments to Full Council for implementation. Seconded by Councillor G Baty.

9. Date and Time of next meeting - 8pm Tuesday 6th July 2021.