

**Cowbridge with Llanblethian Town Council**

**Minutes of the Leisure & Amenities Committee held by Video conference on Monday 6<sup>th</sup> December 2021 at 7.00pm, in accordance with the Local Government and Elections (Wales) Act 2021**

**PRESENT:** Cllr A Trousdell (Deputy Chair of the Committee)  
 Cllr S Vaughan (Mayor)  
 Cllr J Andrew (Deputy Mayor)  
 Cllr A Pritchard  
 Cllr M Arnold  
 Cllr B Tonkin

**Town Clerk** Cathy Kennedy  
**Assistant Town Clerk** Adam Davies

**APOLOGIES:** Cllr Nicola Thomas  
 Cllr Russell Spencer-Downe

**THE MEETING WAS RECORDED**

<b>1</b>	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>a. Automatic apologies were received from Councillor Thomas as agreed in a dispensation granted in February 2019.</p> <p>b. Apologies received from Cllr Spencer-Downe as per dispensation agreed in October 21.</p>
<b>2</b>	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>There were no declarations of Interest in accordance with the Code of Conduct.</p>
<b>3</b>	<p><b><u>MINUTES RESOLVED</u></b></p> <p>The minutes of the committee meeting held on Monday the 1<sup>st</sup> of November 21 were approved as a true and accurate record of events.</p>
<b>4</b>	<p><b><u>MATTERS ARISING</u></b></p> <p>There were no matters arising from the minutes of the L&amp; A Committee Meeting held on Monday the 1<sup>st</sup> of November 21.</p>
<b>5</b>	<p><b><u>PLAYGROUND INSEPTION</u></b></p> <p>The October 21 playground reports for Twt and Llanblethian parks were noted.</p>
<b>6</b>	<p><b><u>THE FINANCIAL REPORT RESOLVED</u></b></p> <p>a. The financial report was approved.</p> <p><b><u>ACTIONS</u></b></p> <p>b. It was agreed that L&amp;A projects would be included in future reports.</p> <p>c. The Town Clerk to check with the bank whether it is possible to set up direct debits for payees.</p>

<b>7</b>	<p><b><u>THE BUDGET</u></b>  A discussion took place regarding the 2022/23 L&amp;A budget figures presented by the Town Clerk. Cllr Arnold stated that the budget for the current financial year (2021/22) had been late being brought to the council, Cllr Vaughan requested it be noted that the budget for 2021/22 was not late being presented to council.</p> <p><b><u>RESOLVED</u></b>  The 2022/23 budget figures for the L&amp;A Committee were approved.</p>
<b>8</b>	<p><b><u>GRASS CUTTING</u></b>  The report presented by the Town Clerk was noted and a discussion followed regarding the pros and cons of grass cutting council owned land in house or continuing to contract to external companies.</p> <p><b><u>ACTIONS</u></b></p> <ol style="list-style-type: none"> <li>a. To source prices and models of grass cutting equipment, plus an estimate on how much of the maintenance persons time would be required during the grass cutting season if the work were to be carried out in-house.</li> <li>b. The pros and cons of grass cutting in-house or contracted out be presented to the January committee meeting.</li> </ol>
<b>9</b>	<p><b><u>THE LIMES CEMETERY</u></b>  A short discussion took place regarding a tree that had recently uprooted in the wake of Storm Arwen.</p> <p><b><u>ACTIONS</u></b>  To source 3 quotes for removal of the remaining stump.</p>
<b>10</b>	<p><b><u>TWT PARK</u></b>  The updates detailed on the agenda were noted.</p>
<b>11</b>	<p><b><u>LLANBLETHIAN PLAYING FIELDS</u></b>  The newly installed picnic table was noted and it was clarified that the old picnic table would be removed once the council has taken delivery of the new van.</p>
<b>12</b>	<p><b><u>SOUTHGATE PARK</u></b></p> <ol style="list-style-type: none"> <li>a. The Deputy Mayor updated the committee on a meeting with the neighbours bordering the boundary of the park and their intention to put a fence in place.</li> </ol> <p><b><u>RESOLVED</u></b></p> <ol style="list-style-type: none"> <li>a. To take no action on the boundary of Southgate Park.</li> <li>b. The memorial bench application was approved.</li> </ol>
<b>13</b>	<p><b><u>TREE SURVEY</u></b>  The Mayor briefed the committee on the report prepared by her and Cllr Tonkin, following their field visit to survey the trees in the original report prepared by ESA in 2019.</p>
<b>14</b>	<p><b><u>DATE OF NEXT MEETING</u></b>  The next meeting of the L&amp;A Committee meeting will be held on Tuesday 4<sup>th</sup> January 21.</p>

**Cllr Alec Trousdell**  
**Deputy Chair of the Committee**