

**Cowbridge with Llanblethian Town Council  
Minutes of the Leisure & Amenities Committee  
on Monday 5<sup>th</sup> July 2021 at 7.00pm**

**The meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021.**

**Present:** Mayor – Councillor S Vaughan  
Deputy Mayor – Councillor J Andrew  
Councillors; M Arnold and A Prichard

**Chair:** Councillor N Thomas

**In Attendance:** Town Clerk – Ms C Kennedy  
Assistant Town Clerk – Mr A Davies

**Item 1: Elect a Chair**

Due to the resignation of Councillor Ellis, Councillor Andrew proposed Councillor Thomas for Chair of the L&A Committee, this nomination was seconded by Councillor Arnold.

Councillor Thomas was elected as Chair for the ensuing year.

**Item 2: Apologies for Absence**

Apologies for absence were received from Councillor Spencer-Downe and Councillor Trousdell.

Cllr Trousdell was simultaneously attending a One Voice Wales meeting on behalf of the Council.

**Item 3: To receive Declarations of Interest (Members are reminded of the provisions of the Members' Code of Conduct)**

There were no declarations of interest from members.

**Item 4: Matters arising from the minutes of 7th June 21 that are not already on the agenda.**

There were no matters arising from the minutes.

**Item 5: Vale Council Parks Playground Monthly Inspection Maintenance Report**

The Assistant Town Clerk informed the Committee that the following items have been completed.

**a. Twt Park**

- Step on aerial glide - rubber replaced

**b. Llanblethian Playing Fields**

- Junior slide - gravel on the safety surface has been removed.
- Large play house – Roof slat replaced.

- c. The Assistant Town Clerk informed the Committee that the annual inspection has taken place and the report will be received within the coming weeks.

**ACTIONS**

**Llanblethian Playing Fields**

- Replacement of the goal posts

**Twt Park**

- To replace bearing on the net activity with rolling beam
- To affix the slide main support that has corroded on the small multi-play unit.
- To fix Top bracket detached on Swing, 1 Bay 2 Flat Seats

**RESOLVED**

- The Assistant Town Clerk contact Urban Recreation to complete and quote for the above outstanding work.
- To purchase new goal posts for Llanblethian Play Park.

**Item 6:**

**Llanblethian Playing Fields Play Project**

The Assistant Town Clerk noted that the Vale of Glamorgan Council had informed him that the annual inspection company has carried out it's inspection and is content with the newly installed play equipment.

Councillor Thomas enquired why the council sensory equipment previously removed from Twt Park had not been re-installed at the same time as the new equipment.

A discussion took place regarding previous complaints from local residents about noise from the sensory equipment, however, subsequent tests showed noise levels were acceptable.

Councillor Vaughan suggested that council arrange an official opening of the new play equipment, suggesting a limit of 50 attendees.

Councillor Andrew proposed a maintenance and improvement plan be created for Llanblethian Playing Fields.

**RESOLVED**

- The Town Clerk to sign off the new equipment at Llanblethian Playing Fields.
- The Town Clerk arrange re-installation of the sensory equipment.
- The Assistant Town Clerk create a working maintenance plan.

**Item 7: Limes Cemetery**

The Town Clerk passed on comments from Cllr Trousdell, who was in attendance at a One Voice Wales meeting, to say that the council caretakers had done a wonderful job of improving the landscape of the Limes Cemetery and there had been many positive comments from members of the public.

Councillor Andrew proposed that a maintenance and improvement place be created for the Limes Cemetery.

The Assistant Town Clerk reported that a 20m stretch of fencing along the right-hand side of the Cemetery is rotten.

**RESOLVED:**

- The Assistant Clerk to arrange a brief and quotation for a new fence by the next meeting.

**Item 8: Twt Park**

Councillor Andrew proposed that a maintenance and improvement plan be created for Twt Park.

**RESOLVED:**

- A working maintenance place be created and updated regularly.

**Item 9: Southgate Park**

The Assistant Clerk and the Town Clerk met the resident of the Gatehouse to discuss the matter of the boundary.

Councillor Andrew proposed that a maintenance and improvement place be created for the Southgate Park.

**RESOLVED:**

- The Assistant Town Clerk will prepare a specification of measurements and requirements to include the options of a wall, hedge and fence.
- A working maintenance place will be created and updated regularly.

**Item 10: Tree Survey**

Due to lack of time, this item was deferred to the next meeting.

**Item 11: Date and time of next meeting**

The next meeting of the L&A Committee will be held at 7:00pm, Monday, 6<sup>TH</sup> September 2021.