

Cowbridge with Llanblethian Town Council

Minutes of the Leisure & Amenities Committee held at Cowbridge Town Hall Council Chamber and by Video conference on Monday 4th October 2021 at 7.00pm, in accordance with the Local Government and Elections (Wales) Act 2021

Present: Councillors: J Andrew (Deputy Mayor), M Arnold, A Trousdell

In Attendance: Town Clerk – C Kennedy
Assistant Town Clerk – A Davies

Apologies: Councillors: S Vaughan, N Thomas, R Spencer-Downe and A Prichard.

THE MEETING WAS RECORDED

Due to the absence of the Chair of the Committee and the Mayor of the Council it was agreed for the Deputy Mayor to Chair the meeting.

1. Elect a Deputy Chair of the Committee

Cllr Andrew proposed Cllr Trousdell for Deputy Chair of L&A Committee.

Councillors in attendance were reminded of the Councils Standing Orders.

2H “Each Member may only be elected Chair of one of the 4 Standing Committees”

This allowed Cllr Trousdell to stand as Deputy Chair to the L&A Committee.

Cllr Arnold objected to the proposal, therefore, no Deputy was elected to the Committee and the this item will be carried to the next meeting.

2. Apologies for Absence

Apologies were received from Councillor S Vaughan, Councillor N Thomas, Councillor R Spencer-Downe and Councillor A Prichard.

3. Declarations of interest

There were no declarations of Interest in accordance with the Code of Conduct.

4. To Consider any matters arising from the minutes of the L& A Committee Meeting held 6th September 2021

- a. Item 6, The sensory equipment is still in storage with Urban Recreation who have not followed up with the Councils request to complete current outstanding work.
- b. Item 6, Cllr Andrew informed the Committee that invites have been sent for the official opening of Llanblethian play equipment on Saturday 9th October 21 at 11.30am.
- c. There were no other matters arising not on the agenda from the meeting held on Monday 6th September 21.

5. Vale Council Parks Playground Monthly Inspection Maintenance Report

The Assistant Town Clerk informed the Committee that the Caretaker/Maintenance Person had carried out tasks/repairs detailed on the report.

Cllr Andrew suggested the removal of an old bin within Llanblethian Playing Field that's still being used by residents but is no longer emptied.

Cllr Andrew informed that Committee that graffiti has been reported on a bench in Twt Park. The Committee was informed that the Council Grounds Person had reported this issue to the Town Clerk and would remove the graffiti on the next dry day.

The Committee discussed that they had been informed that the new play equipment would also include replacement of the slide in Llanblethian Play Park.

ACTIONS

- a. The Assistant Town Clerk make contact with Adventure Play Wales to ascertain whether the slide was included in the original project.
- b. The Assistant Town Clerk source further quotes to complete the outstanding tasks in Twt Park.
- c. The Town Clerk to instruct Grounds-staff to remove the bin located in Llanblethian Playing fields.

6. Financial Report

The Town Clerk provided the Cost Centre and Year Comparison Summary up to the 4th October 21. Councillor Arnold asked for clarification on why the spend for L&A seemed high. The Town Clerk responded that the Llanblethian Playing Fields Grant spend which included grant money was recorded under the L&A Cost Centre, however, should probably be recorded under Grants or Projects.

ACTION

The Town Clerk adjust the Cost Centres to reflect a truer picture of L&A spend to date.

RECOMMENDED

The Financial Report up to 4th October 21 was approved.

7. Limes Cemetery

A site meeting took place at the Limes Cemetery on the 1st October 2021 to which the L&A Committee were invited. Councillor Andrew and Councillor Trousdell attended.

RECOMMENDED

- a) It was proposed at the meeting that the rotten fence be removed to allow the hedge to grow uninhibited.

8. Twt Park

Cllr Trousdell reported that he had received a number of compliments from local residents regarding the cleanliness of the park.

9. Southgate Park

The Assistant Town Clerk informed the Committee that no progress had been made regarding the SouthGate Wall Boundary.

The Committee discussed the current proposals by the Committee and the Homeowner. Cllr Andrew noted that the current boundary has now grown significantly and is in good condition. He suggested that a natural boundary may suffice and would allow the homeowner to continue with their personal plans for the boundary.

RECOMMENDED

The Committee agreed to arrange a site meeting with Councillors and the homeowner of the Gatehouse to discuss current arrangements and future plans.

10. Memorial Bench

The Committee discussed the installation of a Bench to Llanblethian Playing Fields

RECOMMENDED

The Committee agreed to install a memorial bench subject to following the same specification as the bench already installed in the park and a suitable location provided to committee for approval.

11. Tree Survey

Cllr Arnold expressed her concern regarding the Tree Survey.

ACTION

The Committee agreed for the Assistant Clerk to arrange a site meeting within Twt Park and Llanblethian Playing Fields to discuss the condition of the trees and propose a follow up action plan.

12. Date and time of next meeting

The next meeting of the L&A Committee is scheduled for Monday 1st November 2021 at 7:00pm