

Cowbridge with Llanblethian Town Council

Minutes of the Leisure & Amenities Committee held at Cowbridge Town Hall Council Chamber and by Video conference on Tuesday 6th September 2021 at 7.00pm, in accordance with the Local Government and Elections (Wales) Act 2021

Present: **Mayor:** Cllr S Vaughan
 Deputy Mayor: Cllr J Andrew

Councillors: N Thomas (Chair), M Arnold and A Pritchard

In Attendance: **Town Clerk** – C Kennedy
 Assistant Town Clerk – A Davies

Apologies: **Councillors:** A Trousdell and R Spencer-Downe.

The meeting was recorded

1. Elect a Deputy Chair-person

There were no volunteers for the role of Deputy Chair.

2. Apologies for Absence

RESOLVED

Apologies were accepted from Councillors A Trousdell and R Spencer-Downe.

3. Declarations of interest

There were no declarations of Interest

4. Matters arising from the minutes of 5th July 2021 that are not already on the agenda.

- a. Item 6, The sensory equipment is currently in storage with Urban Recreation who have been contacted to request a price and date for installation.
- b. Cllr Vaughan stated the date for the official opening of Llanblethian play equipment as Sat 9th October, 21 at 11.30am.

5. Vale Council Parks Playground Monthly Inspection Maintenance Report

- a. The Town Clerk has requested a detailed quote from Urban Recreation to complete outstanding work on the inspection report which includes the following:

Twt Park

- Small multi play unit, slide main support corroded
- Sputnik Roundabout, Weld broken on top, unit rocking.
- Net Activity with Rolling Beam, bearing on rotating log worn.

Llanblethian playing fields

- Goal posts to be replaced

- b. The Assistant Town Clerk informed the Committee that the Caretaker/Maintenance Person has completed any tasks/repairs highlighted on the inspection report.

6. Llanblethian Playing Fields Play Project

- a) The Assistant Town Clerk informed the Council that one of the benches in the play park has been painted multi coloured in recognition of the work carried out by the NHS during the Pandemic and in keeping with a children's play park.
- b) Cllr Thomas informed the committee that she was discontent with the management of the Llanblethian Playing Fields Project and it's signing off by the Town Clerk.
- c) Cllr Thomas stated that her email invite to the final inspection arrived a day later than the inspection itself and that the Town Clerk did not have authority to sign off the Project.
- d) The Town Clerk informed the committee that Cllr Thomas was invited to the inspection at the same time as the other attendees using the Microsoft Outlook Calendar and that as Responsible Financial Officer it was indeed in her powers to sign off the play equipment.
- e) The Assistant Clerk reminded the Committee that the Town Clerk is the Proper Officer for the Council and, therefore, responsible for its effective management and health and safety protocols, which would include signing off new equipment on behalf of the Council.

7. Limes Cemetery

- a) The Council discussed the rotten fence along the boundary between Poplars Park and the Limes Cemetery. Cllr Andrew suggested that the rotten part of the fence be removed, and the hedge become the boundary.
- b) Cllr Andrew recognized the hard work the caretaker/maintenance person has done to improve the Lime's cemetery over the last few months.

RESOLVED

It was agreed to arrange a site meeting with the committee to discuss its replacement.

8. Twt Park

Nothing to report.

9. Holy Cross Churchyard

Nothing to report.

10. Southgate Park

The Assistant Town Clerk reported that revised specifications have been provided to

contractors previously sought and the office is awaiting responses from the contractors.

RESOLVED

- a. To replace the boundary with a stone wall as per the boundary to Southgate Park and the Gatehouse.
- b. Cllr Andrew and the Assistant Clerk to discuss options with potential contractors and the contractor currently working on the Gatehouse together with the owners of the Gatehouse.

11. Tree Survey

The Assistant Town Clerk informed the Committee that a decision had not been made at the previous L&A meeting, therefore, no further action was taken.

RESOLVED

Cllr Arnold offered to review the survey and highlight the trees that have already been removed.

12. Date and time of next meeting

The next meeting of the L&A Committee will be held at 7:00pm, Monday, 4th October 2021.