



Be kind



Byddwch yn garedig

**COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF Y BONT FAEN (Bwrdeistref
Hynafol) gyda
LLANFLEIDDAN**

COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL

Minutes of a Meeting of the Staffing Committee held remotely using Microsoft Teams at 6.00pm on Monday the 20th of December 2021

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions regarding Staffing on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Present: Cllr S Vaughan (Chair of the Staffing Committee) (Mayor of the Council)
Cllr J Andrew (Deputy Mayor of the Council)
Cllr A Trousdell
Cllr H Weddell
Cllr R Watkins

Town Clerk – C Kennedy

1	<u>APOLOGIES FOR ABSENCE</u> There were no apologies for absence.
2	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest received from Members.
3	<u>MINUTES</u> The Committee noted the minutes of the previous Staffing Committee Meeting which took place on the 14 th of October 21. <u>MATTERS ARISING</u> The Town Clerk updated the Committee regarding a member of staff who had been on sick leave and had now returned to work on a phased return using his annual leave. She went on to say that the member of staff was permanently reducing his hours from 20 to 15 hours on the 1 st January 2022.
4	<u>STAFFING MATTERS</u> A discussion took place regarding the following; a. Human Resource Matters b. Staff Capacity <u>RECOMMENDATIONS</u> a. Contact the Vale of Glamorgan Council Human Resources Department. b. Cancel all Committee Meetings scheduled for January 2022.

Cllr S Vaughan, Chair of the Staffing Committee & Mayor of the Town Council