



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF Y BONT FAEN
(Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

25th of January 2022

Dear Sir/Madam,

I hereby give you notice that the next meeting of the **Town Hall Committee** will take place in the **Council Chamber** and by **Video Conference** on **Tuesday the 1st of February 2022 at 7.00pm.**

If Members are unable to attend, they must inform the Town Clerk prior to the meeting and include the reason for non-attendance.

The meeting will be held in accordance with the Local Government and Elections (Wales) Act 2021.

All members of the press and public wishing to attend must contact the Town Clerk in advance of the meeting.

All members of the press and public wishing to attend by means of video conference to contact townclerk@cowbridge-tc.gov.uk for joining instructions.

THE MEETING WILL BE RECORDED.

C Kennedy

Cathy Kennedy
Town Clerk

Members on Committee: Cllrs: Malcolm Wilson (Chair of the Committee), Gwen Baty (Deputy Chair), Siân Vaughan (Mayor), John Andrew (Deputy Mayor), Rhys Watkins, Geraint Baty, Andrew Pritchard, Geoff Cox.

AGENDA

1	<u>APOLOGIES FOR ABSENCE</u> To approve any apologies of absence.
2	<u>DECLARATIONS OF INTEREST</u> To note any declarations of personal and prejudicial interests.
3	<u>MINUTES</u> To approve the minutes of the Committee Meeting held on Tuesday the 7 th of December 2021.
4	<u>MATTERS ARISING</u> To discuss any matters arising from the Committee Meeting held on Tuesday the 7 th of December 2021 that are not already on the Agenda.

	a. The Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) Report of thorough examination of lift for the Town Hall Lift completed on the 13 th of December 21, with no issues raised.
5	<u>THE FINANCIAL REPORT</u> To approve the financial report for December 2021 & January 2022.
6	<u>AUDIO SYSTEM</u> To consider the purchase of a new audio mixer plus 2 microphones to replace the faulty system in the Main Hall.
7	<u>TOWN HALL HEATING</u> To receive an update regarding the Town Hall Heating.
8	<u>TOWN HALL CLOCKS</u> To receive an update regarding the Mayor's Parlour and the Council Chamber Clocks.
9	<u>TOWN HALL ROOF</u> To receive an update regarding the Lesser Hall and Mayor's Parlour Roofs.
10	<u>DATE OF NEXT MEETING</u> Tuesday the 1 st of March 2022.