



Be kind



Byddwch yn garedig

Cowbridge with Llanblethian Town Council

4th May 2021

Dear Sir / Madam

I hereby give you notice that a meeting of the **Town Hall Committee** of the above Council will take place by video conference on **Tuesday 11th May at 7.00pm under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020**. All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

C Kennedy

Cathy Kennedy
Town Clerk

Members on Committee: Cllr S Vaughan, Cllr R Spencer-Downe, Cllr J Andrew, Cllr A Trousell, Cllr M Wilson, Cllr G Cox, Cllr G Baty, Cllr G J Baty

AGENDA

1. Apologies for Absence.
2. To receive Declarations of Interest.
3. Matters arising from the committee held on 13th April 2021 that are not already on the agenda.
4. Town Hall Accounts (under separate cover)
5. Summer Planters
6. Roof Repairs Update
7. First Floor Kitchen Refurbishment Update
8. Wedding License Renewal and Wedding Request Update
9. Fire Risk Assessment Actions Update

10. Electrical Inspection Update
11. Boilers Maintenance Quote Update
12. Lantern Repair Update
13. External Electrical Socket Update
14. Potential partial reopening of Town Hall to hirers.
15. Date and time of next Meeting to be confirmed at Council AGM but provisionally Tuesday **1st June 2021**