



Be kind



Byddwch yn garedig

Cowbridge with Llanblethian Town Council

29th November 2021

Dear Sir/Madam,

I hereby give you notice that the next meeting of the **Town Hall Committee** will take place in the **Cowbridge Town Hall Council Chamber** and by **Video conference** on **Tuesday 7th December 2021 at 7.00pm.**

If Members are unable to attend they must inform the Town Clerk prior to the meeting of the reason for non-attendance.

The meeting will be held in accordance with the Local Government and Elections (Wales) Act 2021.

All members of the press and public wishing to attend the Council Chamber contact the Town Clerk in advance of the meeting.

All members of the press and public wishing to attend by means of video conference, contact enquiries@cowbridge-tc.gov.uk for joining instructions.

THE MEETING WILL BE RECORDED.

C Kennedy

Cathy Kennedy
Town Clerk

Members on Committee: Cllrs: Malcolm Wilson (Chair of the Committee), Gwen Baty (Deputy Chair), Sian Vaughan (Mayor), John Andrew (Deputy Mayor), Rhys Watkins, Geraint Baty, Andrew Pritchard, Geoff Cox.

AGENDA

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| 1 | <u>APOLOGIES FOR ABSENCE</u> To approve any apologies of absence from members. |
| 2 | <u>DECLARATIONS OF INTEREST</u> To note any declarations of personal and prejudicial interests from members. |
| 3 | <u>MINUTES</u> To approve the minutes of the Committee Meeting held on Tuesday 2 nd November 21. |
| 4 | <u>MATTERS ARISING</u> |

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| | To discuss any matter arising from the committee meeting held on Tuesday 2 nd November 21 that are not already on the agenda. |
| 5 | <u>ACTION REPORT</u> To note the action report. |
| 6 | <u>THE TOWN HALL FINANCIAL REPORT</u> To approve the report for Nov 21. |
| 7 | <u>THE TOWN HALL ROOF</u> To consider a report. |
| 8 | <u>TOWN HALL HEATING</u> To consider a report. |
| 9 | <u>TOWN HALL MAINTENANCE</u> To note the plan reviewed Nov 21. |
| 10 | <u>TOWN HALL CLOCKS</u> Update of repairs/maintenance to the Chamber and Mayors Parlour clocks. |
| 11 | <u>DATE OF NEXT MEETING</u> The consider the meeting dates for Jan and Feb 21. |