



Be kind



Byddwch yn garedig

COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL

Cathy Kennedy

Dated this: 19th May 2021

Dear Sir/Madam

I hereby give you notice that the **Annual Meeting** of Cowbridge with Llanblethian Town Council will take place by video conference on **Wednesday 26th May at 7.00pm in accordance with the Local Government and Elections (Wales) Act 2021.**

All members of the Council are summoned to attend for the purpose of transacting the following business.

Please submit all apologies in advance to the Clerk.

Members of the public are welcome to attend, please contact the Town Clerk in advance of the meeting so that necessary arrangements can be made.

Yours faithfully

C Kennedy

Cathy Kennedy
Town Clerk

AGENDA

1.	<p>Elect a Mayor To Elect a Town Mayor for the 2021/22 Municipal Year as directed in statute, Local Government Act 1972 ss 15(2) and 34(2)</p> <p>The Mayor will call upon the Chaplain to open the meeting with a prayer.</p> <p>The Town Clerk will ask for nominations for the office of Town Mayor for 2021/22.</p> <p>A vote is taken on each candidate nominated.</p> <p>The Town Clerk says "Councillor by the majority vote of the Council, you have been elected to the office of Town Mayor for the year 2021/22."</p> <p>The Town Clerk will call upon the Mayor to make the customary Oath of Allegiance.</p> <p>The Mayor will give thanks for their election and announce their choice of Consort for the ensuing year who will be entitled to wear the chain of office.</p>
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2.	<p>Elect a Deputy Mayor To Elect a Deputy Town Mayor for the 2021/22 Municipal Year as directed in statute, Local Government Act 1972 ss 15(2) and 34(2)</p> <p>The Mayor will ask for nominations for the Deputy Mayor for the ensuing year.</p> <p>A vote will follow.</p> <p>The Mayor says – “Councillor by the majority vote of the Council you have been elected to the office of Deputy Mayor for the year 2021/22”.</p> <p>The Deputy Mayor will give thanks for their election and announce their choice of Consort for the ensuing year.</p>
3.	<p>Declarations of Acceptance Town Clerk says – “Mr/Madam Mayor and Deputy Mayor please read the declaration of acceptance of office” (this will be signed following the meeting).</p>
4.	<p>Apologies for Absence To receive any apologies for absence</p>
5.	<p>Declarations of Interest To receive Declarations of Interest (<i>Members are reminded of the provisions of paragraph 11 of the Members Code of Conduct and more particularly paragraph 11.1</i>)</p> <p>Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly, if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interests at this meeting or register it within 28 days.</p>
6.	<p>To discuss timings, frequency and make-up of the following committees.</p> <ul style="list-style-type: none"> a) Leisure and Amenities b) Planning c) Town Hall d) Finance and Governance e) Staffing committee
7.	<p>To appoint members to serve on the following committees for 2021/22</p> <ul style="list-style-type: none"> a) Leisure and Amenities (8) b) Planning (8) c) Town Hall (8) d) Finance and Governance (8) e) Staffing committee – Mayor, Deputy Mayor, Former Mayor + 2
8.	<p>To appoint representatives to serve on various bodies for the coming year 2021/22 <u>List of Councillor Representatives invited to attend various bodies</u></p> <ul style="list-style-type: none"> 1. One Voice Wales (1 member 1 reserve) 2. Cowbridge Town Twinning (2) 3. Joint Liaison Association of footpaths (2) 4. Cowbridge Chamber of Trade (2)

	<p>5.Cowbridge in Bloom (2) 6.Community Liaison Committee (2) 7. Vale of Glam. Destination Management (1 and 1 reserve) 8.Local Access Group (LAG) (1)</p> <p><u>List of attendees involved in reporting back from outside organisations</u> 1.Age Connect Good Neighbour Scheme 2.Cowbridge Charter Trust 3.Food and Drink Festival 4.Llanblethian Community Group 5.Dementia Friendly Group</p> <p><u>List of Representatives Trusts and Governorships</u> 1.Cowbridge with Llanblethian United Charities - Cllr S Vaughan 2.Evan Jenkins Charity – Cllr Gwen Baty, Cllr M Arnold 3.Cowbridge Institute Charity –Cllr Gwen Baty , Cllr S Cox 4.Cowbridge and District Museum Trust -Cllr S Cox 5.The Allotment and Recreation Ground Charity –Cllr S Cox 6.Governing body Ysgol Iolo Morganwg –Cllr A Trousdell 7.Governing body Y Bont Faen Primary- Cllr R Watkins</p>
9.	<p>To approve meeting dates for 2021/22 Full Council -3rd Tuesday of every month at 7pm Planning committee Leisure and Amenities Town Hall Finance and Governance</p>
10.	<p>To confirm and sign the minutes of the Town Council Meeting held on the 20th April 2021</p>
11.	<p>Matters arising from the Town Council Meeting held on the 20th April 2021</p>
12.	<p>Public Question Time</p>
13.	<p>Community Police Matters</p>
14.	<p>Road Safety</p>
11.	<p>Reports: a) The Mayor b) The Town Clerk</p>
15.	<p>The Financial Report</p>
13.	<p>Reports of Committees a. Planning b. Leisure and Amenities c. Town Hall d. Finance and Governance</p>
14.	<p>To receive reports from nominated representatives of various bodies and/or Committees.</p>

19.	Correspondence
20.	Documents for sealing
21.	Resolution under Standing Order 6 (a)(xi) “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and will be instructed to withdraw
22.	To confirm confidential part 2 minutes from 20th April
23.	To confirm date and time of next meeting of Council Tuesday 15th June 2021 at 7pm