



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Minutes of the Meeting of the Annual General Meeting of the Town Council held on the 18th of May 2022 at 7:00pm in the Cowbridge Town Hall and by Microsoft Teams.

PRESENT: Councillor John Andrew (The Mayor)
Councillor Malcolm Wilson (The Deputy Mayor)
Councillor Gwen Baty
Councillor Alec Trousdell
Councillor Geraint Baty
Councillor Beverley Tonkin
Councillor Andrew Pritchard
Town Clerk – Cathy Kennedy

APOLOGIES: Councillor Heather Weddell

THE MEETING WAS RECORDED

1. OPENING REMARKS

The Mayor welcomed all attendees to the meeting and apologised for the unconventional layout of the chamber, which was due to its use as an emergency classroom for Y Bont Faen Primary. He expressed regret that Sue Cox had resigned her position as councillor and said that she had phoned that morning to offer congratulations on his election as mayor. He thanked everyone present for their participation in the previous days mayor making ceremony and the town hall staff for organising the event. He announced that the former mayor Siân Vaughan had sent a card thanking everyone for their support. The card was read out by the Town Clerk and passed around to attendees present in the chamber. The mayor announced that he would like to start council meetings with opening remarks and for this meeting he would read an extract from the 'Good Councillors Guide'.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Heather Weddell.

3. DECLARATIONS OF INTEREST

Cllrs: Gwen Baty, A Trousdell & B Tonkin declared an interest in item 14.

4. COUNCILLOR VACANCIES

It was discussed that following the recent elections, there were six member vacancies. It was agreed to advertise the vacancies for a period of 23 days with a closing date of the 9th of June 2022. The cooption process will take place at the next meeting of the council.

5. COMMITTEE MEMBERS

The members of each committee for the ensuing year were agreed:

- a. **Leisure & Amenities** – the Mayor & Deputy Mayor, A Trousdell, A Pritchard, B Tonkin.
- b. **Town Hall** – the Mayor & Deputy Mayor, Gwen Baty, Geraint Baty, H Weddell, A Pritchard.
- c. **Finance & Governance** – the Mayor and Deputy Mayor, A Trousdell, Gwen Baty, Geraint Baty, B Tonkin.
- d. **Staffing** – the Mayor and Deputy Mayor, A Trousdell & H Weddell.

6. COMMITTEE MEETING DATES & FREQUENCY

The dates and times of meetings for the ensuing year were agreed:

- a. The **Planning committee** would be disbanded, with all planning matters discussed at the monthly full council meetings.
- b. The **Leisure & Amenities & Town Hall** committees would meet alternative months on the first Tuesday of every month at 7pm, immediately followed at 8pm by the **Finance & Governance** committee meeting which would meet monthly.
- c. January committee meetings will be moved from the first to the second Tuesday due to the proximity of the first Tuesday to the holiday period.

7. EXTERNAL BODIES

Town Council representatives to external bodies for the ensuing year were agreed, subject to review once the council has a full complement of members:

- a. One Voice Wales – A Trousdell
- b. Cowbridge Town Twinning – J Andrew (Honorary President), & Gwen Baty.
- c. Cowbridge Chamber of Trade – J Andrew
- d. Community Liaison Committee – J Andrew & A Trousdell
- e. Vale of Glamorgan Destination Management – Geraint Baty
- f. Local Access Group (LAG) – B Tonkin

Town council representatives for the following local organisations:

- g. Cowbridge Charter Trust – J Andrew, B Tonkin.
- h. Llanblethian Community Group – Gwen Baty
- i. Dementia Friendly Cowbridge – H Weddell

If requested by the following groups, the town council when invited will nominate trustees and governorships to the following:

- j. Cowbridge with Llanblethian United Charities
- k. Evan Jenkins Charity
- l. Cowbridge Institute Charity
- m. Cowbridge and District Museum Trust
- n. The Allotment and Recreation Ground Charity
- o. Governing body Ysgol Iolo Morganwg
- p. Governing body Y Bont Faen Primary

8. MINUTES

The minutes of the council meeting held on the 19th of April 2022 were approved with the following amendments;

Item 3 – change activities to facilities and intend to focus.

9. MATTERS ARISING

There were no matters arising from the meeting held on the 19th of April 2022 that were not on the agenda.

10. PUBLIC QUESTION TIME

There were no questions from members of the public.

11. COMMUNITY POLICE REPORT

PC Stuart Elson and PCSO Stephen Davies were unable to attend the meeting and a crime report had not been submitted, however, they had reported in advance that they are working with local people to clamp down on anti-social behaviour.

12. MAYOR AND TOWN CLERKS REPORTS

Reports were received from the Mayor, the former Mayor and the Town Clerk.

13. FINANCIAL REPORT

The financial report was approved.

14. GRANT APPLICATION

An application for grant aid from the Llanblethian Community Group to hold an event for the Queens Platinum Jubilee was considered and the requested amount of £229.98 was approved.

15. MEMBER REPORTS

There were no reports from members.

16. QUEENS PLATINUM JUBILEE

A discussion took place regarding arrangements for celebrating the Queens Platinum Jubilee to include performances from local groups, stalls from local eateries, along with arrangements for piped music, plus a bugler and the lighting of the beacon, all to take place at the local rugby club.

17. PLANNING

- a. **Pre-application Consultation:** Pwll y Darren Farm
To submit comments that the council was disappointed with yet another retrospective application.
- b. **Primary school delay:** the opening of the new primary school is delayed until September 2023.
- c. **The old girls' high school Aberthin Road update** – on the 5th of April 2022, the Town Clerk wrote to Victoria Robinson, Head of Planning at the Vale of Glamorgan Council to request a progress update and had not received a response.

9:00pm - Members approved to suspend standing orders to allow the meeting to continue.

d. Applications:

2022/00424/FUL Hallowdene, St Athan Road – it was discussed that a part of the planning application was to allow a shipping container to be situated on the applicants' grounds for the duration of the work. Members agreed that a request be submitted to add a condition to planning consent that unless the work starts within 30 days of approval that the container be removed until the work commences.

2022/00486/FUL 37 The Verlands – there were no comments from members.

2022/00502/FUL Pant Wilkin – there were no comments from members.

18. CORRESPONDENCE

Items of correspondence from Mr Linton regarding his letter on the matter of illegal parking in Druids Green. The Mayor and David Thomas from the local fire service met with Mr Linton to discuss the issues. It was approved that the Town Clerk would write to the Vale of Glamorgan Highways department to request a consideration of ways to keep the highway clear.

A letter from the Vale of Glamorgan Walking Festival was noted.

19. DATE & TIME OF NEXT MEETING

The next meeting will be held on Tuesday the 21st of June 2022.

The following was approved for the ensuing year:

The council meeting in November be moved from the third Tuesday to the fourth Tuesday of the month to take into account the months heavy workload for town hall staff due to Remembrance Sunday. There will be no meetings in August as per standing orders.

The meeting ended at 9:06pm.