



Be kind
Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Date: 11th October 2021

Dear Sir/Madam,

I hereby give you notice that the next meeting of Cowbridge with Llanblethian Town Council will take place in the **Cowbridge Town Hall Council Chamber and by Video Conference on Tuesday, 19th October 2021 at 7.00pm.**

The meeting will be held in accordance with the Local Government and Elections (Wales) Act 2021.

All members of the press and public wishing to attend the Council Chamber contact the Town Clerk in advance of the meeting, to ensure necessary seating and social distancing arrangements are put in place.

All members of the press and public wishing to attend by means of video conference, contact enquiries@cowbridge-tc.gov.uk for joining instructions.

THE MEETING WILL BE RECORDED.

All Members of Cowbridge with Llanblethian Town Council are summoned to attend for the purpose of transacting the following business and if they are unable to attend must inform the Town Clerk prior to the meeting of the reason for their non-attendance.

C Kennedy

Cathy Kennedy
Town Clerk/Clerk Y Dref

AGENDA

1.	APOLOGIES FOR ABSENCE To receive any Apologies for Absence from Members.
2.	RECORDING POLICY To approve a policy relating to the recording of Town Council meetings.
3.	DECLARATION OF ACCEPTANCE OF OFFICE Signing of the Declaration of Acceptance by Beverley Tonkin elected as a representative of the Llanblethian East Ward on 30 th September 2021.
4.	DECLARATIONS OF INTEREST To receive Declarations of Interest (<i>Members are reminded of the provisions of paragraph 11 of the Members Code of Conduct and more particularly paragraph 11.1</i>) Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from

	<p>participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly, if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interests at this meeting or register it within 28 days.</p>
5.	<p>AGE CONNECTS CARDIFF & VALE SHOPPING PROJECT Introduction to the Shopping Project.</p>
6.	<p>MINUTES To confirm and sign the minutes of the Council Meeting held on the 14th September 2021.</p>
7.	<p>MATTERS ARISING Matters arising from the Council Meeting held on the 14th September 2021.</p>
8.	<p>PUBLIC QUESTION TIME To receive any questions from members of the public arranged 24 hrs in advance of the meeting.</p>
9.	<p>COMMUNITY POLICE MATTERS To receive crime reports from the Police Community Support Officer (PCSO).</p>
10.	<p>MAINTENANCE</p> <ul style="list-style-type: none"> a. To receive a report of maintenance activities carried out since the last meeting. b. To discuss a report outlining the costs of leasing/purchasing a vehicle for council maintenance work
11.	<p>REPORTS To receive reports of activities from the following;</p> <ul style="list-style-type: none"> a) The Mayor b) The Town Clerk
12.	<p>THE FINANCIAL REPORT To approve the monthly Financial Report.</p>
13.	<p>COMMITTEES</p> <ul style="list-style-type: none"> a. Leisure and Amenities b. Planning c. Town Hall d. Finance and Governance e. Strong Communities Working Group
14.	<p>EXTERNAL BODIES/COMMITTEES To receive reports from nominated representatives of various bodies and/or Committees.</p>
15.	<p>CORRESPONDENCE To note any important correspondence received.</p>

16.	<p>DOCUMENTS FOR SEALING Grant of Exclusive Right of Burials - The Limes Cemetery a. Transfer of the Grant of Exclusive Right C435.</p>
17.	<p>DATE OF NEXT MEETING Tuesday 16th November 2021 at 7:00pm</p>
18.	<p>TO APPROVE THE FOLLOWING RESOLUTION By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>
19.	<p>APPLICATION FOR DISPENSATION a. Application for a Dispensation to attend meetings under the Local Government Act 1972 section 85.</p> <p><i>‘Under the provisions of Section 85(1) of the Local Government Act 1972, if a councillor fails throughout a period of six consecutive months from the date of their last attendance to attend any meeting of the authority, they shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority’.</i></p>
20.	<p>STAFFING MATTERS To approve the minutes of the Staffing Committee meeting held on 14th October 2021.</p>