



Be kind



Byddwch yn garedig

COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL
Minutes of the Meeting of the Town Council held on 20th April 2021
at 7pm – the meeting was remote using Microsoft Teams

Present: Mayor, Councillor S Vaughan
Deputy Mayor Cllr R Spencer-Downe
Councillor Andrew
Councillor A Trousdell
Councillor M Arnold
Councillor Gwen Baty
Councillor Gus Baty
Councillor G Cox
Councillor S Cox
Councillor V Ellis
Councillor A Pritchard
Councillor R Watkins
Councillor M Wilson
Councillor H Weddell

Ms. C Kennedy - Town Clerk

Ms. A Pallister – Temporary Admin Assistant (minute taker)

The Mayor (Councillor S Vaughan) welcomed the new Town Clerk and reminded all attendees about Council's virtual meetings protocol.

The meeting was preceded with a prayer by Rev Heather Weddell.

As a mark of respect following the death of HRH The Duke of Edinburgh, there was a minute silence at the beginning of the meeting.

- Item 1 APOLOGIES FOR ABSENCE**
There were no apologies for absence.
- Item 2 DECLARATIONS OF INTEREST**
There were no declarations of interest.
- Item 3 TO CONFIRM AND SIGN THE TOWN COUNCIL MEETING MINUTES FROM 16TH MARCH 2021**
RESOLVED: The minutes were approved as an accurate record.
- Item 4 MATTERS ARISING FROM THE TOWN COUNCIL MEETING ON 16TH MARCH 2021**
There were no matters arising.
- Item 5 PUBLIC QUESTION TIME**
There were no public questions.

Item 6 COMMUNITY POLICE MATTERS

There were no community police matters to report.

Item 7 ROAD SAFETY

There were no road safety matters to report.

Item 8 a. MAYORS REPORT

The Mayor e-mailed a report on 19th April 2021. Details below:

'I have attended the following meetings:

Centregreat, Staff Committee, New tenant of the Limes Shed, April Council committee meetings, Resilience Forum meeting.

The Deputy Mayor covered for me on the 23rd March for a one minutes silence outside the Town Hall to mark National Coronavirus Day of Reflection.

As a Council we said goodbye to our Maintenance Person after over 17 years of service and our Assistant Town Clerk after 3 years of service on the 31st March 2021. They were presented with a card from the Mayor on behalf of the Council and presented with gift vouchers. They have both been in touch and asked me to pass on thanks for their gift vouchers.

I was very pleased to welcome our New Town Clerk who started on the 1st April 2021.'

b. TOWN CLERK REPORT

The Town Clerk provided a verbal update, which included:

The Town Clerk has finalised the grass cutting contract - It went out to the four contractors who showed an interest in carrying out the work.

On Monday 12th April the Town Clerk attended an IT progress meeting with the IT support provider to Council (HCDS).

Attended committee meetings on 13th April (town hall plus finance & governance).

On 14th, 15th and 16th April took part in interviews for the new Assistant Town Clerk and Maintenance Person.

The 'Play Wales' end of project grant evaluation form has been submitted.

Attended the 'One Voice Wales' Bridgend, Vale and Cardiff Committee meeting with Councillor Trousdell. The Town Clerk will send the salient points to Council in due course.

On 31st March 2021 a code of conduct complaint was lodged with the Public Service Ombudsman regarding a member of this Council. As instructed by them, the Town Clerk is not at liberty to report the nature of the report, just that it's been made.

Item 9 THE FINANCIAL REPORT

The following documents were circulated to members prior to the meeting:

Income and expenditure account's up to 31.3.21

Budget 2021/22

Summary of receipts and payments from 1st April 2021

Councillor Trousdell presented the key points in the absence of an Assistant Town Clerk (Councillor Trousdell is the Chair of the Finance & Governance Committee Meeting).

Councillor Trousdell confirmed Council is using income & expenditure this year.

RESOLVED: The end of year income and expenditure report was approved – proposed by Councillor Trousdell and seconded by Councillor Gus Baty.

Item 10 REPORTS FROM COMMITTEES

a) Planning

RESOLVED: Minutes of 6th April were approved.

b) Leisure and Amenities

RESOLVED: Minutes of 6th April were approved.

c) Town Hall

RESOLVED: Minutes of 13th April were approved.

d) Finance and Governance:

RESOLVED: Minutes of 13th April were approved.

Item 11 TO RECEIVED REPORTS FROM NOMINATED REPRESENTATIVES OF VARIOUS BODIES AND / OR COMMITTEES

The Town Clerk and Councillor Trousdell attend the 'One Voice Wales' Bridgend, Vale and Cardiff Committee meeting (Town Clerk will be circulating a written report to members).

Councillors Wilson and Andrew attended the Chamber of Trade meeting on 25th March. The key highlights included:

- There was a survey of members (21 responses received). The result was members are against the sale of the cattle market and the building of a supermarket to replace it.
- They will continue funding the Christmas lights and reindeer parade.
- Vale of Glamorgan Council. A budget has been allocated for the Old Hall façade in Cowbridge; and are looking at new ways of working for Vale of Glamorgan Council employees following working from home during the pandemic (a convenient local government hub). Finally, the proposed Agri hub is in discussion.

RESOLVED: Councillor Ellis would like a list of how many traders from Cowbridge Town Council are members of the

Chamber of Trade: Councillor Wilson advised that they have around 60 members (CF71 -7 areas).

Councillor Trousdell attended the Resilience Forum and provided an update. They are allocating funds and mentioned improvements of the Old Hall façade in Cowbridge. However, they won't be funding any innovative project's - it will now be more difficult to obtain European Funding.

Councillor Arnold attend the Evan Jenkins meeting. The main highlight is that a new Chair and Vice Chairperson has been appointed and they are progressing effectively.

Item 12 VALE OF GLAMORGAN COUNCIL

a. School consultation – The Vale Cabinet met on 22nd March, and even though 65% were opposed to the provision the Vale of Glamorgan Council are going ahead with it. Councillor S Vaughan was also very disappointed there was no mention that this Council had objected to it. Members were also disappointed that the response was not included, and It was noted that it was called in to a scrutiny meeting (timing of the consultation during the lockdown).

RESOLVED: Councillor S Vaughan proposed writing to the Vale of Glamorgan Council expressing concerns and disappointment that the objections of this Council were not mentioned. All were in favour of this proposal.

b. Cattle market site – Councillor Watkins reported that Councillor Jane Hutt has declared opposition to the proposal.

Item 13 ONE VOICE WALES – RENEWAL OF MEMBERSHIP

RESOLVED: Council were in favour of renewing membership. This was proposed by Councillor Weddell and seconded by Councillor Trousdell.

Item 14 CORRESPONDENCE

Walkers are welcome to Cowbridge / Walking Festival

RESOLVED: Before supporting, Council Andrew would like clarification that the proposal includes Cowbridge with Llanblethian Town Council boundary. All were in favour of clarifying this before a decision can be made. Council were in favour of hosting a Cowbridge day during the walking festival in September.

Councillor Geoff Cox also proposed discussing with other neighbouring Town Councils as the boundaries are very close together.

Councillor Arnold suggested following the old parish boundary and looking at the definitive map to find out how far it goes around this Council's boundary. Agreed further clarification is needed.

- Item 15** **RETAIL IMPACT ASSESSMENT – COWBRIDGE MARKET**
RESOLVED: This Council's share of the cost (£380) was approved. Councillors Arnold and Ellis voted against it, as they believe it is not Council's responsibility. Councillor Spencer-Downe explained this is a multi-agency approach and not Chamber of Trade led (feasibility study for the benefit of the community).
Councillor Andrew would like a copy of the terms of reference.
- Item 16** **PUBLICATIONS RECEIVED**
There were no publications received.
- Item 17** **DOCUMENTS FOR SEALING**
The following burial rights were signed and sealed:
Grant of Exclusive Right of Burial for Plot 226A to Mr Chris Harris,
The Croft, 2 Llantwit Major Road, Cowbridge
- Item 18** **DATE AND TIME OF NEXT MEETING**
Mayor Making: Tuesday 18th May 2021 at 7pm.
AGM: Wednesday 19th May 2021 at 7pm.