



Be kind



Byddwch yn garedig

## **COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL**

**Minutes of the Meeting of the Town Council held on 20<sup>th</sup> July 2021 at 7:00pm.**

**The meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021.**

**The meeting was recorded.**

**Present:** Mayor, Councillor S Vaughan  
Deputy Mayor, Councillor J Andrew  
Councillor A Pritchard  
Councillor M Wilson  
Councillor M Arnold  
Councillor Gwen Baty  
Councillor H Weddell  
Councillor G Cox  
Councillor S Cox (left the meeting at 8.10pm)

Ms C Kennedy - Town Clerk  
Mr A Davies - Assistant Town Clerk (left the meeting at 8.00pm)

**Apologies:** Councillor R Watkins  
Councillor Geraint Baty  
Councillor A Trousdell

**Absent:** Councillor R Spencer-Downe  
Councillor N Thomas

***Councillor Rev Weddell opened the meeting with a Prayer.***

### **ITEM 1 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs R Watkins, Geraint Baty and A Trousdell.

### **RESOLVED**

Apologies from Cllrs R Watkins, Geraint Baty and A Trousdell were approved.,

### **ITEM 2 DECLARATIONS OF INTEREST**

There were no Personal or Prejudicial Declarations of Interest received from Members in accordance with the Code of Conduct.

**ITEM 3**      **MINUTES**  
**RESOLVED**

The minutes of the Council Meeting held by remote attendance at 7:00pm on Tuesday 15<sup>th</sup> June 2021 were approved.

**ITEM 4**      **MATTERS ARISING**

Matters arising from them Council Meeting held on Tuesday, 15<sup>th</sup> June 2021 were as follows.

- a. Cllr Andrew requested that Councillors receive copies of correspondence sent on behalf of the Council.
  
- b. The Town Clerk Informed Members that she had sent an email informing Councils objection to the Pavement Licensing and received acknowledgement that a detailed response would follow in due course.

**ITEM 5**      **PUBLIC QUESTION TIME**

There were no questions from members of the public.

**ITEM 6**      **COMMUNITY POLICE MATTERS**

A Police Report for the month of May 2021 was received and noted.

**ITEM 7**      **ROAD SAFETY**

There were no road safety matters to report.

**ITEM 8**      **MAINTENANCE REPORT**

The Maintenance Report for June was noted.

**ITEM 9**      **REPORTS**

**a) Mayors Report**

The Mayor's report was received and noted.

**b) Deputy Mayors Report**

The Deputy Mayor's report was received and noted.

**c) Town Clerks Report**

The Town Clerks Report was received and noted.

**ITEM 10**      **THE FINANCIAL REPORT**  
**RESOLVED**

The Financial Report for June 2021 was approved.

## **ITEM 11      REPORTS OF COMMITTEES**

### **a. Planning**

#### **RESOLVED**

The Planning Minutes of 5<sup>th</sup> July 2021 were approved.

### **b. Leisure and Amenities**

#### **RESOLVED**

- (i) The Leisure and Amenities Minutes of 5<sup>th</sup> July 2021 were approved.
- (ii) To paint the bench at Llanblethian Playing Fields bright colours, leaving colour choices to the discretion of Council employees.

### **c. Town Hall**

#### **RESOLVED**

The Town Hall Minutes of 6<sup>th</sup> July 2021 were approved.

### **d. Finance and Governance**

#### **RESOLVED**

The Finance and Governance Minutes of 6<sup>th</sup> July 2021 were approved.

## **ITEM 12      REPORTS FROM BODIES/COMMITTEES**

- a. Cllr Trousdell was unable to attend the Leisure & Amenities Committee meeting on the 5<sup>th</sup> July 2021, due to him attending a One Voice Wales area meeting - he will submit a written report in due course.
- b. Cllr Weddell represented Council at a Community Liaison Committee – salient points were the lack of a police report for all councils and the excellent new outdoor covered playing facility at Y Bont Faen Primary School, which is also available for hire.
- c. Cllr Arnold represented the Council at a meeting of the Evans Jenkins Charity.

## **ITEM 13      CORRESPONDENCE**

- a. Information regarding the Festival of Flowers was noted.
- b. Information regarding the new car parking charges at the Town Hall Car Park was noted.

## **ITEM 14      MAINTENANCE VEHICLE**

The Town Clerk summarised a Report she had prepared regarding the lack of transport provision for maintenance staff to carry out the day-to-day tasks of their role.

An in-depth discussion followed regarding the possibility of obtaining a Council owned/leased vehicle.

### **RESOLVED**

Council agreed in principle to provide a vehicle for maintenance staff to carry out their day-to-day duties, further information to be provided at the Finance & Governance and Town Council meetings in September.

### **ITEM 15      COWBRIDGE RETAIL IMPACT ASSESSMENT**

Cllr Andrew confirmed that the Retail Impact Assessment has been completed and the Report was sent to Councillors in advance of the meeting.

### **RESOLVED**

That Cllr Andrew represent the Council on the '**Keep Cowbridge Special Group**'.

### **ITEM 16      STRONG COMMUNITIES FUND**

Cllr Vaughan informed the meeting that applying for Financial Aid from the Strong Communities Fund will take extensive time and research, therefore, she proposed the formation of a working group to develop project ideas and proposals.

### **RESOLVED**

Council approved the following Members to sit on the '**Strong Communities Fund**' Working Group.

Cllrs S Vaughan, Gwen Baty, H Weddell and M Wilson, plus the Town Clerk and Assistant Clerk.

### **ITEM 17      UNITED CHARITY TRUSTEE**

Cllr Vaughan informed the meeting that she had received notification from the Secretary of the United Charity Trust that three of the current Trustees' Terms of Office are due to expire - Mr Huw Llewelyn-Morgan, Mr Terry Williams and Mrs Elizabeth George.

With the agreement of Council, all three of the above Trustees are content to continue.

Another Trustee - Mr David Morris' Term of Office is also due to expire and he has confirmed he will stand down.

Cllr Vaughan confirmed that although historically Trustees have been Councillors, this is not a requirement. She went on to say that Cllr Trousdell has expressed an interest in the role.

### **RESOLVED**

- a. That Mr Terry Williams, Mrs Elizabeth George and Mr Huw Llewellyn-Morgan continue as Trustees for the United Charity Trust.
- b. That Cllr Trousdell take on the role as Trustee for the United Charity Trust.

### **ITEM 18      HYBRID MEETINGS**

The Town Clerk briefed Members on the salient points of a Report prepared by the Assistant Clerk and approved by the Town Hall Committee on the 6<sup>th</sup> July.

The Report recommends the purchase of equipment for the purpose of providing facilities to hold future Hybrid Council meetings, therewith, allowing attendees the choice of attending meetings virtually or in person.

**RESOLVED**

To purchase the equipment agreed by the Town Hall Committee.

**ITEM 19      DOCUMENTS FOR SEALING**

There were no documents for sealing.

**ITEM 20      DATE AND TIME OF NEXT MEETING**

The date and time of the next Council was confirmed for Tuesday 21<sup>st</sup> September 2021 at 7:00pm.

***The meeting ended at 8:30pm***