



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Minutes of the Meeting of the Town Council held on the 15th of March 2022 at 7:00pm in the Cowbridge Town Hall and by Video Conference

PRESENT: Councillor Siân Vaughan (Mayor)
Councillor Gwen Baty
Councillor Geoff Cox
Councillor Sue Cox
Councillor Alec Trousdell
Councillor Geraint Baty
Councillor Rhys Watkins
Councillor Malcolm Wilson
Councillor Heather Weddell
Councillor Andrew Pritchard

Town Clerk - Cathy Kennedy

PC Stuart Elson
PCSO Stephen Davies

Jack Wynn (Cowbridge Nub News)

APOLOGIES: Councillor John Andrew (Deputy Mayor)
Councillor Beverly Tonkin
Councillor Nicola Thomas

ABSENT: Councillor Russell Spencer-Downe

THE MEETING WAS RECORDED

The Mayor opened the meeting with a minutes silence for the people of Ukraine.

The Mayor called upon Cllr Heather Weddell to open the meeting with a prayer.

The Mayor announced that the meeting was being recorded and the press and public were not allowed to record without prior permission.

The Mayor welcomed PC Stuart Elson, PCSO Steven Davies and Jack Wynn from the Cowbridge Nub News.

1	<p><u>APOLOGIES FOR ABSENCE</u> <i>Apologies were received and noted from:</i> Cllr John Andrew (Deputy Mayor) and Cllr Beverley Tonkin.</p> <p><i>Automatic apologies as per unique dispensation:</i> Cllr Nicola Thomas</p> <p><i>The following councillor was absent with no apologies received:</i> Cllr Russell Spencer-Downe</p>
2	<p><u>DECLARATIONS OF INTEREST</u> There were no declarations of interest received from members.</p>
3	<p><u>COMMUNITY POLICE MATTERS</u> <i>To receive a monthly crime report from PC Stuart Elson and PCSO Stephen Davies.</i></p> <ol style="list-style-type: none"> a. PC Elson briefed the meeting on the crime report for February 2022. b. A letter sent to the Town Council from a local resident regarding anti-social behaviour in the area of St Aubins Nursery had been forwarded to the local police and action taken as follows; PCSO Steven Davies told the meeting that he had met with the nursery, library and local school and confirmed that the incidents had mainly been reported as taking place on Friday evenings. He went on to say that incidents seem to have dissipated and that he would continue to monitor the situation. He urged councillors and members of the public to report every incident to the Police, in order to build up a pattern and history of events.
4	<p><u>MINUTES RESOLVED</u> The minutes of the Council Meeting held on Tuesday the 15th of February 2022 were approved as a true and accurate record.</p>
5	<p><u>MATTERS ARISING</u> <i>The following matter arising was raised:</i></p> <p>15a – It was confirmed that broken bollards at Waitrose Car Park had been repaired by the Vale of Glamorgan Council.</p>
6	<p><u>PUBLIC QUESTION TIME</u> There were no questions from members of the public.</p>
7	<p><u>REPORTS</u></p> <ol style="list-style-type: none"> a. The Mayor briefed the meeting on activities undertaken since the last meeting. b. The Clerk briefed the meeting on activities and projects since the last meeting.
8	<p><u>THE FINANCIAL REPORT RESOLVED</u> The Financial Report for February 2022 was approved.</p>
9	<p><u>NOMINATIONS FOR MAYOR AND DEPUTY MAYOR 2022/23</u></p> <ol style="list-style-type: none"> a. Cllr John Andrew was nominated by Cllr Heather Weddell for Mayor for the ensuing year. The nomination was seconded by Cllr Alec Trousdell and unanimously approved. No other nominations were proposed.

	<p>b. Cllr Malcolm Wilson was nominated by Cllr Alec Trousdell for Deputy Mayor for the ensuing year. The nomination was seconded by Cllr Andrew Pritchard and unanimously approved. No other nominations were proposed.</p> <p><u>RESOLVED</u> That Cllr John Andrew be elected Mayor for the Council year 2022/23.</p> <p>That Cllr Malcolm Wilson be elected Deputy Mayor for the Council year 2022/23.</p>
10	<p><u>MEETING SCHEDULED FOR MAY 2022</u> <u>RESOLVED</u> The proposal for an extra meeting to be held on Monday the 9th of May 2022 was approved.</p>
11	<p><u>QUEENS PLATINUM JUBILEE</u> <i>A hybrid meeting held with community partners on Wednesday the 2nd of March 2022 discussed the following actions:</i></p> <ul style="list-style-type: none"> ➤ The Town Hall will be decorated with bunting. ➤ A Town Crier and Bugler have been booked. ➤ Activities will take place on the rugby club fields. ➤ The Rock Choir have confirmed attendance. ➤ Cowbridge Amateur Dramatics Society (CADS) may attend. ➤ Lighting of the Town Council Beacon will take place. ➤ There had been no applications for funding to support street parties.
12	<p><u>UKRAINE</u> It was reported that the Town Hall was used as a collection point for donations of toiletries and first aid products on the 10th & 11th of March and that the main bulk of donations was now on its way to Poland and Ukraine. It was suggested that the Town Hall fly a flag for Ukraine, light up the front of the Town Hall in blue and yellow (with a view to permanent lighting with the option to change colours) and decorate the windows with pictures of Sunflowers (the national flower of Ukraine).</p> <p><u>RESOLVED</u></p> <ol style="list-style-type: none"> a. To purchase a Ukraine Flag for display on the Town Hall. b. To gather quotes from local electricians for lighting up the Town Hall.
13	<p><u>CIVIC SUNDAY</u> It was reported that Civic Sunday will take place on the 20th of March 2022. The Mayor commented that few RSVP's had been received from councillors. She asked for all those who had not yet responded to at least respond as a matter of courtesy. It was confirmed that the road closure had been arranged for 10.15am to 11am and 11.45am to 12.15pm and that all local businesses and residents would be informed by letter. The road closures are being supported by the local Police and approved by the Vale of Glamorgan Council. The church service will run from 11am to 11.45am in the United Free Church and the local Air Training Cadets, the South Wales Police Band and many Dignitaries have confirmed attendance.</p>
14	<p><u>MAINTENANCE</u> The report of maintenance activities carried out since the last meeting was noted.</p>
15	<p><u>COMMITTEE RECOMMENDATIONS</u> <i>a. Town Hall Committee</i></p>

	<p>Cllr Gwen Baty briefed the meeting on the recommendations of the Committee. <u>RESOLVED</u> The Recommendations from the Town Hall Committee Meeting which took place on Tuesday the 1st March 2022, were approved.</p> <p><i>b. Finance & Governance Committee</i> Cllr Trousdell briefed the meeting on the recommendations of the Committee. <u>RESOLVED</u> The Recommendations from the Finance & Governance Committee Meeting which took place on Tuesday the 1st of March 2022, were approved.</p> <p><i>c. Leisure & Amenities Committee</i> Cllr Trousdell briefed the meeting on the recommendations of the Committee. <u>RESOLVED</u> The Recommendations from the L&A Committee Meeting which took place on Monday the 7th of March 2022, were approved.</p> <p><i>d. Planning Committee</i> Cllr Vaughan (Mayor) briefed the meeting on the recommendations of the Committee. <u>RESOLVED</u> The Recommendations from the Planning Committee Meeting which took place on Monday the 7th of March 2022, were approved.</p>
16	<p><u>EXTERNAL BODIES/COMMITTEES</u></p> <p>a. Cllr Trousdell attended a Public Service Board meeting and would circulate the information in due course.</p> <p>b. Cllr Weddell reported that Town Twinning had held a couple of events.</p>
17	<p><u>CORRESPONDENCE</u></p> <p>a. Following a letter sent to the Town Council from a local resident regarding the issue of litter in Waitrose car park, the Town Council approached Waitrose for comment. The new manager at Waitrose had responded to the Town Council with a promise to investigate the issue.</p> <p>b. A letter was received from Sir Thomas Mansel Franklen Trust and noted by the Planning Committee.</p>
18	<p><u>MEMBER RESIGNATION</u> <u>RESOLUTION</u> A letter of resignation from former Councillor Marian Arnold was noted.</p> <p>Cllr Gwen Baty requested that a thank you to Cllr Arnold for the time and knowledge she had invested in her long service to the Town Council be put on record.</p>
19	<p><u>DOCUMENTS FOR SEALING</u> Grant of Exclusive Right of Burials - The Limes Cemetery <i>To following document for sealing was noted:</i> Grant of Exclusive Right number C439 for Plot N127 purchased by Alyson Corner.</p>
20	<p><u>CONFIDENTIAL</u> <u>RESOLVED</u> <i>The following Resolution for Item 21 was approved.</i></p> <p>By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would</p>

	be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
21	<u>STAFFING MATTERS</u> The Mayor briefed members on a report of the Staffing Committee Meeting held at 6.30pm on Tuesday the 15 th of March 2022. <u>RESOLVED</u> The recommendations of the Staffing Committee were approved.
22	<u>DATE OF NEXT MEETING</u> Tuesday the 19 th of April 2022.

The meeting ended at 8.15pm.