



Be kind



Byddwch yn garedig

<p>COWBRIDGE (ANCIENT BOROUGH) with          LLANBLETHIAN TOWN COUNCIL          CYNGOR TREF          Y BONTFAEN (Bwrdeistref Hynafol) gyda          LLANFLEIDDAN</p>
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## COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL

**Minutes of the Meeting of the Town Council held on 21<sup>st</sup> September 2021,  
7:00pm at Cowbridge Town Hall and by Video Conference**

**PRESENT:** Deputy Mayor, Councillor J Andrew (Chair)  
 Councillor A Trousdell  
 Councillor M Arnold  
 Councillor Gwen Baty  
 Councillor Gus Baty  
 Councillor A Pritchard  
 Councillor R Watkins  
 Councillor H Weddell  
 Councillor G Cox

Ms C Kennedy - Town Clerk  
 Mr A Davies - Assistant Town Clerk

One Member of the Press.

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**APOLOGIES:** Councillor S Vaughan (Mayor)  
 Councillor S Cox  
 Councillor M Wilson  
 Councillor N Thomas

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**ABSENT:** Councillor R Spencer-Downe

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### **THE MEETING WAS RECORDED**

Councillor J Andrew (Deputy Mayor) explained that in the Mayors' absence he would Chair the meeting.

Councillor Reverend Weddell opened the meeting with a Prayer.

#### **ITEM 1 APOLOGIES FOR ABSENCE**

Apologies received from Councillor S Vaughan (Mayor), M Wilson, S Cox and N Thomas.

**ITEM 2      DECLARATIONS OF INTEREST**

There were no personal or prejudicial declarations of interest received from members in accordance with the code of conduct.

**ITEM 3      MINUTES**

**RESOLVED:** The minutes of the Town Council meeting held at 7:00pm on the 20<sup>th</sup> July 2021 were approved as a true and accurate record of events.

**ITEM 4      MATTERS ARISING**

There were no matters arising from the Town Council Meeting held on Tuesday, 20<sup>th</sup> July 2021.

**ITEM 5      PUBLIC QUESTION TIME**

There were no questions from members of the public.

**ITEM 6      COMMUNITY POLICE MATTERS**

The crime reports for July and August were noted. The Deputy Mayor said that he would be keen to see a representative from the police attend these meetings. The Town Clerk reported that PC Stuart Elson had been invited, however, he is currently on leave.

**ITEM 7      MAINTENANCE REPORT**

The Deputy Mayor stated that the report highlighted the range of work carried out by the staff.

**NOTE:**

At this point in the meeting Cllr Trousdell requested that **agenda item (10 a) Leisure & Amenities Report** be brought forward as he was rather poorly and needed to leave the meeting early. Cllr Arnold objected to the item being discussed early in the agenda, Cllr Weddell responded that it was important to consider the wellbeing of others. There were no other objections, therefore, at this point in the meeting Item (10 a) was discussed as follows;

Cllr Trousdell apologised for any inconvenience in re-arranging the agenda and stated that on the published recording of the last L&A Committee meeting, Cllr Arnold can be heard to say 'I do not care about the NHS'. Cllr Trousdell requested it be noted that it is not council policy to oppose the NHS.

At 7.15pm Cllr Trousdell left the meeting.

**ITEM 8      REPORTS**

- a) **Mayors Report**
- b) **Deputy Mayors Report**
- c) **Town Clerks Report**

The Mayor and Town Clerks reports were noted, the Deputy Mayor stated that he did not have anything to report.

**ITEM 9      THE FINANCIAL REPORT**

**RESOLVED**

The financial report was approved on the understanding that the difference in the Bank Reconciliation Balance and the Bank Balance Report was clarified by the next meeting.

**ITEM 10      REPORTS OF COMMITTEES**

**a) Leisure & Amenities**

**RESOLVED:** The recommendations from the L&A Committee meeting held on the 6<sup>th</sup> September 2021 were approved.

**b) Planning**

**RESOLVED:** The recommendations from the Planning Committee meeting held on the 6<sup>th</sup> September were approved.

**c) Town Hall**

**RESOLVED:** The recommendations from the Town Hall Committee Meeting held on the 7<sup>th</sup> September were approved.

At 7.45pm Cllr Arnold left the meeting.

**d) Finance & Governance**

**RESOLVED:** The recommendations from the F&G Meeting held on the 7<sup>th</sup> September were approved.

The Town Clerk informed members that the F&G Committee had approved £1000 towards a new roof for the old Market Theatre, to be released when it could be shown that the remainder of the monies required for the full repair had been raised. The Town Clerk went on to say that Cowbridge Amateur Dramatics Society (CADS) when informed of the above decision expressed their thanks and requested that Council kindly consider releasing the monies earlier to help pay towards a temporary repair to take place before the Winter sets in.

Following a lengthy discussion, it was agreed that the Deputy Mayor and the Town Clerk would arrange to meet with representatives of CADS to assess the effectiveness of a temporary repair.

**ITEM 11      REPORTS FROM BODIES/COMMITTEES**

No reports were received.

**ITEM 12      TOWN CRIER**

Mr Jon Wilks who has acted as Town Crier to the Town Council for a number of years requested that the Council appoint him as official Town Crier to the Council to enable him to join the Honorary Guild of Town Criers. The Clerk and Assistant Clerk confirmed there are no costs to the Council involved.

## **RESOLVED**

It was approved that Mr Jon Wilks be appointed as official Town Crier to the Council on the understanding that there are no costs involved and there is no breach of employment legislation.

## **ITEM 13      MAINTENANCE VEHICLE**

A report was received outlining the costs involved in leasing a small van for council maintenance staff to carry out their duties effectively.

### **The following actions were agreed:**

To contact insurance companies and obtain quotes for business insurance, research trackers and sign writing.

## **ITEM 14      WAR MEMORIAL**

The Town Clerk asked Council to consider a 1 or 3-year maintenance agreement with Mossfords to protect the War Memorial.

## **RESOLVED**

The 1-year maintenance agreement was approved at £510 pa.

## **ITEM 15      CORRESPONDENCE**

The following correspondence was noted by members;

- a. Cowbridge in Bloom
- b. Pavement Licences
- c. Walking Festival
- d. Active Travel Consultation

## **ITEM 16      TOWN TWINNING**

Cllr Weddell informed the Town Hall Committee that according to the Town Twinning Constitution the Mayor of the Town Council is the President of the Twinning Association and there should be 2 Town Councillors on the Twinning Association Committee. At present Cllr Weddell is the only representative from the Town Council on the Committee. Cllr G Cox stated that Cllr S Cox is on the Committee, however, does not receive emails. The Town Clerk reminded Cllr Cox that Cllr S Cox does not access her Council emails, therefore, it may be the case that the emails are in fact going to that email address.

### **ACTION**

The Town Clerk to remind the Mayor that she is the President of the Town Twinning Association and Cllr Weddell to arrange for invites to be sent via the Town Clerk.

## **ITEM 17      DOCUMENTS FOR SEALING**

The burial rights listed in the agenda were signed and sealed.

## **ITEM 18      DATE AND TIME OF NEXT MEETING**

The date and time of the next Town Council Meeting was confirmed for 19<sup>th</sup> October 2021 at 7:00pm.

Councillor J Andrew (Deputy Mayor)