



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with  
LLANBLETHIAN TOWN COUNCIL  
CYNGOR TREF Y BONT FAEN  
(Bwrdeistref Hynafol) gyda  
LLANFLEIDDAN

Minutes of the Meeting of the Town Hall Committee held in the Council Chamber and remotely using Microsoft Teams at 7.00pm on Tuesday the 6<sup>th</sup> of September 2022.

**Present:** **Council Chamber;** Cllr. Heather Weddell (Deputy Chair),  
Cllr. Gwen Baty, Cllr. Geraint Baty, Cllr. David Breen.  
The Town Clerk Cathy Kennedy.

**Microsoft Teams:** Cllr. Andrew Pritchard.

**Apologies for Absence:** Cllr John Andrew, Cllr Malcolm Wilson and Cllr Lianne Brown.

### **THE MEETING WAS RECORDED**

**Committee Members:** The Deputy Mayor Cllr. Malcolm Wilson (Chair of the Committee), Cllr. Heather Weddell (Deputy Chair of the Committee) The Mayor Cllr. John Andrew, Cllr. Gwen Baty, Cllr. Geraint Baty, Cllr. Andrew Pritchard, Cllr. David Breen and Cllr. Lianne Brown.

#### **1. APOLOGIES FOR ABSENCE**

Apologies noted from Cllr. Andrew, Cllr. Wilson and Cllr. Lianne Brown.

#### **2. DECLARATIONS OF ACCEPTANCE**

There were no declarations of acceptance.

#### **3. MINUTES**

##### **RESOLVED**

The minutes from the meeting held on the 7<sup>th</sup> June 2022 were approved.

#### **4. MATTERS ARISING FROM THE PREVIOUS MEETING**

##### **RESOLVED**

There were no matters arising from the meeting held on the 7<sup>th</sup> June 2022.

#### **5. FINANCIAL REPORT**

##### **RESOLVED**

The Financial Report ending 30<sup>th</sup> August 2022 was approved.

#### **6. TOWN HALL LANTERN**

The Town Clerk reported that she had instructed contractors Centre Great to proceed with the refurbishment of the Town Hall Lantern.

#### **7. CHAMBER AND MAYOR'S PARLOUR CLOCKS**

The Town Clerk reported that both clocks had been reinstalled and were now running smoothly.

#### **8. TOWER CLOCK**

A discussion took place regarding the possibility of the clock and the striking of the chimes running a little ahead of time.

##### **ACTION**

The Town Clerk review instructions prepared by the contractor Les Kirk and to discuss resetting the clock with the maintenance team.

#### **9. MAYORS PARLOUR AND LESSER HALL ROOFS**

The Town Clerk reported that the Vale of Glamorgan Planning Dept had approved the slate samples, and roofing Contractor Anthony Jones had scheduled the roof repairs for the middle of October 2022.

#### **10. TOWN HALL HIRE**

A discussion took place regarding the increasing costs of utilities with regards to the running of the Town Hall.

##### **RECOMMENDED**

To increase hire for the Lesser and Main Hall by approximately 10%, rounding up the nearest whole figure. The increases to take effect from the 1<sup>st</sup> November 2022.

#### **11. TOWN HALL LIFT CRIMSON REPORT**

The Town Clerk noted that the Council's insurance provider Zurich had confirmed the annual Crimson Report ensuring the lift continued to be fully covered.

#### **12. WALL MOUNTED PROJECTOR IN MAIN HALL**

The Town Clerk noted that she had requested 3 quotes for a new projector, the first received was in the region of £14,000 and she was still waiting for the other 2 quotes.

##### **ACTIONS**

- a. The Town Clerk to follow up on the requested quotes.
- b. Cllr. Breene to contact his former employer Techniquet for advice regarding the purchase of a new projector.

#### **13. REDECORATION OF MAYORS PARLOUR**

The Town Clerk noted that the Parlour should not be redecorated until the roof repairs had been completed.

#### **14. DATE OF NEXT MEETING**

The next meeting will be held on Tuesday the 1<sup>st</sup> of November 2022.